

Thorpe on the Hill Parish Council

Minutes of the meeting 4 May 2022

Cllr Lyons chaired meeting and welcomed those present.

22.054 Public time – Nothing raised

22.055 Parish Council

1. Membership: Cllrs C Martin, R Sheldon MBE, N Williams, N Lyons (Chair), M Bindley (Vice-Chair), N Greaves, J Bramford
2. Present: Cllrs C Martin, N Williams, N Lyons, M Bindley, Cllr R Sheldon MBE, J Bramford, J Guest-Musson Parish Clerk, District Cllr Overton and 3 members of the public
3. Apologies: District Cllr Appleby, County Cllr Mike Thompson
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: none
6. The following training courses were agreed: none

22.056 Updates from District and County Councillors

County Cllr Thompson was not present at the meeting but it was agreed to provide his written report in these minutes as below

Covid19 Pandemic Meetings of the County Council were held on Microsoft Teams for 18 months during the COVID19 pandemic. The Local Resilience Forum was mobilised to provide support for organisations and volunteers during the pandemic. Arrangements were made for council services to be maintained with many staff working from home. Together with District Councils financial and other support was provided to help businesses. County Councillors were allocated funding for recognition of community projects within their Divisions. From September 2021 the council returned to in-person meetings but has continued to work within Covid precautions. Many lessons have been learned from working through the pandemic and the best of these, where benefits have been identified, are being incorporated in a plan for "smarter working".

Highways Changes took place with major contractors in April 2021. It is hoped that these will lead to more efficient and effective working and repairs. The Lincoln Eastern Bypass was a major work completed and opened. The North Hykeham Relief Road has been agreed and is moving to the next phase of development. Despite some temporary additional Government funding, £12 million was withdrawn from LCC Highways budget and replacing this from reserves has been agreed to mitigate a reduction in services.

I recently met with our local Highways Manager for an update and reviewed issues outstanding in ToTH. I requested further information on School Lane - water flow, Station Road - boulders - enforcement was confirmed and is in progress, Middle Lane - edge lining is to be organised.

Adult Social Care The County Council has a responsibility to fund and commission adult social care. The way this is done is changing with a move to Integrated Care Systems which are currently being set up which aim to improve cooperative working with partners in the NHS and private care providers.

Looking ahead Parish Council and residents may be interested in:

Apply for Wildlife Grant Lincolnshire County Council makes awards of grants for between £50 and £500 and up to 75% of total costs for projects in Lincolnshire that protect, improve or promote wildlife; promote

access to and enjoyment of the countryside; local communities support and may undertake. The community wildlife grant is open to parish councils, charities and constituted voluntary groups with closing dates for applications on 1st April and 1st September each year.

Grants are awarded for tree & hedge planting; woodland improvement; hedge laying; village nature area creation repairing dry stone walls; access improvements to nature area; leaflets and information boards; wildlife surveys. [Apply for a community wildlife grant – Lincolnshire County Council](#)

Energy for Waste Open Day Lincolnshire's Energy from Waste plant at North Hykeham operated on behalf of LCC by FCC Environment was opened in 2013. Since then, more than a million tonnes of waste have been processed, surpassing expectations by turning waste into green energy – enough to power 29,000 homes. It also produces around 215,000 tonnes of incinerator bottom ash used in road construction. The facility costing £125m was the biggest capital investment ever made by the County Council and enables us to do the right thing with our waste, environmentally and economically. Everything is being done by LCC to minimise rubbish sent to landfill which has been reduced by 92% to just 4%, saving £91 per tonne in landfill tax. In 2018 96% of waste was recycled, recovered, reused, or composted. Open Day contact 01522-814315

District Cllr Overton reported that he had attended 4 out of 8 meetings of the Parish Council and Cllr Sheldon thanked him for attending and remarked on the increased level of support since Cllr Overton was elected. This was supported by all Cllrs. He referred to the local plan and asked for comments to be submitted.

The meeting closed so Cllrs could invite Peter Harding, ORPMR Caretaker to address Cllrs on the issues on the agenda regarding the ORPMR.

Meeting opened and the following discussed

20.058 Points raised from the annual inspection of the ORPMR

1. Deep Clean – periodic deep clean 2 or 3 times p.a. it was agreed to obtain some quotes **Action Caretaker**
2. Tea towels – washing is done by caretaker currently. Other options considered but agreed to continue the current system.
3. Leaks in the roof – minor leaks are evident and appear to originate from the clock tower – minor leaks are evident and appear to originate from the clock tower it was agreed to monitor and put in actions required if extension goes ahead **Action Cllr Martin**
4. Trees – all Parish trees are inspected on a 3 year cycle and any recommendations actioned.
5. Fencing - is to be inspected as part of the regular park inspections **Action Cllr Greaves**
6. Bookings – Caretaker would like greater clarity to define a booking from a local group. Also that we might be losing bookings as there is a lack a discount for block bookings – it was agreed to review the terms and conditions **Action Cllr Lyons and Bindley**
7. Bins - recycling bins have been removed
8. It was agreed to review the car park risk assessment regarding use of outside space for hirers Parish Clerk to circulate **Action Parish Clerk**

22.059 Minutes Parish Council meeting and Parish meeting of 9 March 2022 were signed as a true record.

22.060 Financial matters none presented

22.061 Income and expenditure the following expenditure was authorised and income noted

Expenditure

Date	to who	details	VAT
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Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

			Element	
18/04/2022	Salaries		£1,241.04	£0.00
01/04/2022	LALC	training scheme	£114.00	£0.00
18/04/2022	HMRC	tax and NI	£37.29	£0.00
01/04/2022	LALC	Subscription	£172.52	£0.00
01/04/2022	Printtalk	grant VftH	£398.00	£0.00
18/04/2022	Chris Martin	dog bin installation	£181.19	£0.00

Income

			VAT Element	
Date	to who	details		
01/04/2022	Craft Club	hall hire	-£32.00	£0.00
01/04/2022	British Gas	Feed in Tariff	-£93.91	£0.00
			-	
01/04/2022	NKDC	Precept	£23,838.00	£0.00

22.062 Parish Clerks report on outstanding/ongoing Parish Council decisions – *decisions on items discussed at the meeting are in italics*

Table 1 – Items pending further actions, no further discuss required at the moment

2020	Parish tree identity tags	Waiting to be put on – leave on as outstanding	Parish Clerk
Nov 2020	Quotes projector for ORPMR, Electronic notice board, replacement front doors	Action is pending potential extension of ORPMR	
April 2021	Front doors at ORPMR	Doors to be decorated	Cllr Martin
Sept 2020	White lines on Middle Lane	Waiting for an update from highways	Parish Clerk, County Cllr Thompson
Sep 2021	Meeting with Highways	This took place and PC are waiting for an action report from Highways	Highways
Dec 2021	2 benches either side of the war memorial	Maintain the wood and applying a varnish or similar to be paid by the Parish Council	Parish Clerk
July 2021	Covid safe ORPMR	Action is pending potential extension of ORPMR 1. Replace cracked ceiling tiles 2. Obtain quotes for stainless steel freestanding kitchen, repaint walls, blackout blinds on hall windows, sand and varnish wood floor	Parish Clerk / Caretaker
Dec 2021	Volunteer amber and red risk assessments	Work on producing these is still ongoing with a view to bringing a proposal to a future Parish Council meeting	Parish Clerk, Cllrs Lyons and Bindley
Jan 2022	Additional speed camera's on Eagle and Fosse Lane + additional pole on Station Rd	These were agreed to be purchased from reserves. Poles are in place and works order for the camera's has been raised	Parish Clerk, Cllrs Lyons and Bindley

Table 2 – Items to be reviewed and discussed

Mar 2021	Access to shared playing field	Lincolnshire County Council Asset Manager has had meeting with the School Head. The response is "the school are not willing to put a fence up between the school and the playing field as they feel it will create a barrier to the openness of the school grounds. The next stage is to raise this with the Head of Service as it is likely to end up as a political decision by the LCC portfolio holder as to what course of action to take" <i>It was agreed</i>	LCC and Parish Clerk
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		<i>to discuss the matter with County Cllr Thompson to see if any further progress can be made</i>	
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Table 3 – Items to be noted

Date raised	Issue	Current position	Person/s responsible
Mar 2022	Speeding on Lincoln Lane	Look at installation of a speed camera on Lincoln Lane, maybe arrange a few sessions with the speed watch team in that area on evenings and weekends. <i>Speed cameras have been ordered and await delivery</i>	Cllr Lyons
Mar 2022	Equipment in the play park geared toward the pre-schoolers	Explore the options with Wicksted when they carry out the inspection of the park which has been arranged in the next few weeks	Cllr Greaves

All other actions from parish meetings are either completed or itemised above

22.063 Planning applications

- Application to vary condition 2 (Used for holiday purposes only) attached to planning permission 01/1231/FUL- Conversion of redundant farm buildings into 3 units of holiday accommodation (Change of use from existing holiday lets to dwelling) Location: Jubilee Farm Middle Lane Thorpe On The Hill. Comments from the Parish Council have been submitted as follows *The Parish Council has no objections to this application and views this as a sensible request to improve a long-standing local family's living arrangements*
- Planning Application Reference: 22/0444/FTP PATH Section 119 of the Highways Act 1980 - Diversion of Thorpe on the Hill Footpath No.2 At Land Off Sykes Close, Thorpe on the Hill Location: Land Off Sykes Close Thorpe On The Hill Lincoln LN6 9GL – Parish Council discussed the matter with the footpath officer and concluded there was no comments to put forward
- To consider comments from the Parish Council The Draft Local Plan is available to view online at: [The Central Lincolnshire consultation website](#); and [The Central Lincolnshire Local Plan website](#). These policies are underpinned by a range of evidence documents (www.central-lincs.org.uk/consultation-library). The following points were discussed

The stage is at making any final comments, new plan is similar to the old one. Key issues are around rates of growth, climate change and the building of new houses at a rate that allows the builds to go ahead once the new technology is in place, figures do not mention housing targets, the cap for the number of houses in a village has been dropped. It would be better to put in a handful of comments not just the Parish Council

22.064 Correspondence received that has not been circulated to the wider Parish or is not on the agenda - none

22.065 Verbal updates from portfolio holders – Whisby Nature park – car park charges may go up which might mean more parking on road or in the village, Allotments – Moor Lane being worked on much more and creating a positive picture, Tennis court it was agreed to obtain quotes for jet washing

Action Parish Clerk

22.066 Noted on 10 March 2022 a black bag of corrugated sheeting which appeared, but not confirmed, to be asbestos was found in Moor Lane allotments, believed to be dumped. The Parish Clerk and Chair took advice from NKDC waste disposal. On 11 March 2022, with suitable protective clothing, the Parish Clerk moved the bag to the gate for collection by a specialist firm arranged by NKDC. All allotment holders were informed.

22.067 Appointments Lake Management Committee Parishioner seat - vacant

22.030 Closed session

- pay increase for Caretaker and Litter Picker was agreed **Action Parish Clerk**
- Discuss the impact of the Local Government pay increase on Parish Council budgets – outstanding

FUTURE MEETING DATES

Parish Council Meeting dates –

2022 – 8 Jun, 20 Jul, 7 Sept, 19 Oct, 7 Dec

2023 – 25 Jan, 8 Mar, 3 May, 7 Jun, 19 Jul, 6 Sept, 18 Oct, 6 Dec

Parish Meeting date - 8 March 2023

Annual Meeting of the Parish Council - 3 May 2023

Grant applications Oct 30th closing date for receipt of grant application