

Thorpe on the Hill Parish Council

Minutes of the meeting 7 September 2022

Cllr Lyons chaired the meeting and welcomed everyone.

22.102 Public time – no members of the public were in attendance

22.103 Parish Council

1. Membership: Cllrs R Sheldon MBE, N Williams, N Lyons (Chair), M Bindley (Vice-Chair), J Bramford, 2 vacancies
2. Present: Cllrs N Lyons, M Bindley, R Sheldon MBE, N. Williams, J Bramford, District Cllr P. Overton, County Cllr M. Thompson, 1 member of the public
3. Apologies: None
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: none
6. The following training courses were agreed: none

22.104 Co-option of Parish Councillor to fill vacancies. No applications have been received. Vacancies to be re-advertised. **Action Parish Clerk**

22.105 Updates from District and County Councillors

County Cllr M Thompson Fix my street updated Our website content on highways faults has been increased and improved making it easy for customers to access online. We have also taken the opportunity to add content to divert faults that are not for LCC to deal with. Fixed and closed reports have been removed from the default map. This provides a clearer view allowing precise pin pointing of faults. Using feedback, we worked to create a set of new messages that are more conversational in style which also keep the customer informed about what is happening with their report. Specific text has been added to each fault type, prompting customers to let us know key location information and details of the fault they are reporting. This will help to respond more quickly. Another improvement on the platform has been the addition of completed photo's when we have them available.

North Hykeham Relief Road Public engagement is now taking place on the project which will link the Lincoln Eastern Bypass with the existing Western Bypass to create a ring road. It will also form part of the Lincolnshire Coastal Highway. Anyone interested in meeting the project team or finding out more about the North Hykeham Relief Road is encouraged to attend one of the information events taking place during week commencing 12th September. People will have the opportunity to ask questions and will be invited to share their views about particular aspects of the project.

Please note that all are drop-in events and are from 3-8pm. Below are the dates and locations:

Tuesday 13 September at Bentley Hotel (Newark Rd, LN6 9NH)

Wednesday 14 September at Waddington Community Hub (High St, LN5 9RF)

Thursday 15 September at Bracebridge Heath Cricket Club (Cross O'Cliff Court, LN4 2HL)

Aims and benefits

The project aims and benefits are to:

- Assist the sustainable economic growth of Lincoln and Lincolnshire
- Reduce congestion in and around North Hykeham, Lincoln and the surrounding villages
- Improve the quality of life in the Lincoln area
- Maximise accessibility to central Lincoln

- Improve road safety in central Lincoln and nearby settlements

An online survey will be available for people to complete from Monday 12th September at - www.lincolnshire.gov.uk/nhrr.

Freedom Never Gets Old The campaign is to encourage everyone who is entitled to a free bus pass to get one and is aimed at getting people to use local bus services in the wake of the COVID pandemic. Freedom Never Gets Old is targeted at all those who have suffered the longest and most severe restrictions during the pandemic and are now in need of support and encouragement to reconnect with bus services in Lincolnshire. Bus services need passengers to survive and although bus pass holders do not pay fares, journeys are subsidised by the local transport authority which supports the bus operators. What does the FREE bus pass get me? Your FREE bus pass gives you free travel on off-peak scheduled bus services. In Lincolnshire you get the extra benefit of free local journeys before 9.30am as long as the journey started in the county.

How to get your FREE bus pass - There are only two stipulations for getting the bus pass; you must be of national retirement age 66, and be eligible for a state pension. To find out if you are eligible check the LCC website - lincsbus.info/freedom, where there are details on how to apply on line or by telephone on 0345 456 4474.

Cllrs asked about the traffic regulation order recently granted around the school junction and when the lines on the road would be painted on. Parish Clerk to follow this up **Action Parish Clerk**

Cllrs asked about parking on double yellow lines around the school area. Cllr Thompson advised this to be reported to LCC Civil Enforcement on the days it happens so a picture can be formed to ensure Civil Enforcement are aware of the problem and can visit the area. Parish Clerk to look into the reporting process and advise **Action Parish Clerk**

District Cllr P Overton energy crisis is the main topic with the onus on reducing energy consumption. There is help for those on low income and those with a household income of less than £32,000 can apply for grants for installing insulation. Pop up repair shops are happening in Sleaford. There may be an increase in planning application from businesses who leave large premises to work from home. Have asked for Scrutinee Committee to become active again after NKDC informed NKDC Cllrs that £50million will be needed to develop a 37 Acre site in Sleaford and that they are pushing ahead with this. It was the process and procedure that was objected to as it was presented as a done deal.

22.106 Minutes Parish Council meeting 20 July 2022 were signed as a true record.

22.107 Financial matters Finance report as below was accepted

	Budget 2022/23	Actual 2022/23
Precept	(23,838.00)	(23,838.00)
VAT Refunded	(1,000.00)	(1,269.19)
Allotments and lake	(270.00)	(414.00)
ORPMR	(2,620.00)	(1,349.00)
Interest Received / Bank charges	(50.00)	30.91
Grants / donations	(600.00)	0.00
Total income	(28,378.00)	(26,839.28)

Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,610.96
Audit	300.00	70.00
Salary, Expenses, Training	14,700.00	6,450.58
Subscriptions	330.00	286.52
Miscellaneous	88.00	(56.00)
Repairs & Maintenance of Lake	2,000.00	1,527.73

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Repairs & Maintenance of assets	3,000.00	371.77
Various assets	500.00	415.51
Stationary, stamps etc	250.00	257.80
Grants and donations (Section 137)	3,286.93	1,602.98
ORPMR, bowls and tennis courts	400.00	629.91
Christmas (Section 137)	0.00	0.00
VAT paid	500.00	1,988.27
Total Expenditure	27,454.93	15,156.03

Campaigning/planning issues	1,000.00	0.00
Election	2,000.00	0.00
Traffic calming	10,000.00	5,000.00
ORPMR trans from Vhall	4,429.14	3,692.00
OPRMR Covid grant	6,194.40	0.00
Tennis court deposits	390.00	(10.00)
Purchase of additional assets	241,471.92	0.00
Total reserves	265,485.46	8,682.00
Total income, expenditure inc reserves	264,562.39	(3,001.25)

1. Balance Carried Forward	(265,485.46)
2. Precept	(23,838.00)
3. Other receipts	(3,001.28)
4. Staff costs	6,450.58
6. Other Payments(inc reserves)	17,387.45
7. Carry Forward	<u>(268,486.71)</u>

Unity Bank Current Account	13909.67
Skipton BS	254577.04
Total in bank	<u><u>268,486.71</u></u>

It was agreed to continue with Cllrs R Sheldon MBE and N Williams as signatories on the Skipton Building Society account and not have a third signatory as the withdrawals from the account are generally very low.

22.108 Income and expenditure the following expenditure was authorised and income noted

Income to note

15/07/2022	various	hall hire	-£475.00	£0.00
22/07/2022	Cody Punch	hall hire	-£200.00	£0.00
13/08/2022	Invoice 740	hall hire	-£51.09	£0.00
01/08/2022	??	19/8/22 email to VFtH & V Hall	-£45.00	£0.00

Expenditure to authorise

	Lloyds bank credit			
09/08/2022	card	one drive and fee	£4.99	£0.00
29/07/2022	Hudsons cleaning	ORPMR window cleaning	£10.00	£0.00
17/08/2022	Indeed recruitment	Parish Clerk vacancy ad	£15.08	£0.00
25/07/2022	Plusnet	telephone	£25.20	£4.20
22/08/2022	Plusnet	phone	£25.20	£4.20
15/08/2022	HMRC	tax and NI	£32.89	£0.00
15/08/2022	LCC Pensions	Pensions	£233.86	£0.00
05/08/2022	Printtalk	view from the hill	£425.00	£0.00

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15/08/2022

wages

£1018.35

£0.00

29/07/2022 FSL Projects

design options for ORPMR

£900.00

£150.00

22.109 Parish Clerks report on outstanding/ongoing Parish Council decisions – decisions on items discussed at the meeting are in italics

Date raised	Issue	Current position	Person/s responsible
2020	Parish tree identity tags	Waiting to be put on – leave on as outstanding	Parish Clerk
2021	Actions pending waiting for outcome of potential extension of ORPMR	Installation of ceiling projector, Electronic notice board, replacement front doors, Replace cracked ceiling tiles, stainless steel freestanding kitchen, repaint walls, blackout blinds on hall windows, sand and varnish wood floor	Pending
Sept 2020	White lines on Middle Lane	Waiting for an update from highways	Parish Clerk, County Cllr Thompson
Dec 2021	Volunteer amber and red risk assessments	Work on producing these is still ongoing with a view to bringing a proposal to a future Parish Council meeting	Parish Clerk, Cllrs Lyons and Bindley
Mar 2021	Access to shared playing field	Lincolnshire County Council Asset Manager has had meeting with the School Head. The response is "the school are not willing to put a fence up between the school and the playing field as they feel it will create a barrier to the openness of the school grounds. Meeting between PC, School and LCC arranged for 2.00 pm, 14 th September 2022	Parish Clerk
Mar 2022	Equipment in the play park geared toward the pre-schoolers	Explore the options with Wicksteed. Sales team will be emailing Parish Clerk shortly. No update received. <i>To be followed up</i>	Parish Clerk
Mar 2022	Speeding on Lincoln Lane	Look at installation of a speed camera on Lincoln Lane. <i>There would need to be a clear justification for any more camera's in the parish in any area</i>	Complete
May 2022	Annual inspection of ORPMR	1.Deep Clean – follow up session to be arranged with the people who recently deep cleaned the hall A detailed specification for the cleaning needs to be drawn up and a frequency of cleaning and cost per clean agreed for approval by the council. <i>This needs to be completed by end Sept 2022</i>	Caretaker / Parish Clerk
June 2022	Signing of the constitution for Whisby Nature Park and the omission of right to walk dogs off lead around Thorpe Lake and free car parking for parishioners	Email sent to Chair of the Committee Cllr Roe who passed the matter to NKDC to sort out with a view to seeking a solution which is acceptable to all parties. As at 2 Sept nothing received from NKDC. <i>Agreed to send out a letter to NKDC with the 1998 agreement with a view to signing off the constitution</i>	Parish Clerk / Cllr Lyons

June 22	Possible extension to ORPMR	<ul style="list-style-type: none"> - Drawing up of detailed plans / model of 2 options - Production of a finance plan - Consideration of a new name such as Oliver Roper Community Hall - Investigate grant applications on Active Lincolnshire for sports – Investigate but not an option - New meeting arranged with the architects with a view to progressing towards parish consultation 	Cllrs Lyons/Bindley
July 2022	Covenant on wet land at Sinderson Gardens	Covenant needs to be removed by the current owner via the courts as it was placed on the area when planning for the new development was granted. <i>No further contact with landowner so agreed to put as complete</i>	Completed
July 2022	New Notice board to replace the existing one	Quotes required for the installation of a new notice board.	Parish Clerk
July 2022	Lake Management Committee Parishioners seat	Follow up required with the Wildlife Group. <i>It was agreed to leave vacant for the moment and mark as complete</i>	Complete
July 2022	Refurbishment of circular seat on village green	A possible change of colour was discussed with Mr Martin who assured the Parish Clerk that the colour would not change. He therefore has been requested to do the job. <i>This course of action was accepted</i>	Parish Clerk

22.110 Planning applications –

The following responses to planning applications were discussed

- a) 22/1174/HOUS Proposal: Demolition of existing sun room/dining room and erection of a new sun room and dining area with balcony above Location: Jubilee Farm House Middle Lane Thorpe On The Hill Lincoln Lincolnshire – no comments

22.111 Correspondence received that has not been circulated to the wider Parish or is not on the agenda.

- a) Request for a speed camera on entry to the village from Eagle/Whisby due to ever increasing speeds. Parishioner is worried for the safety of pedestrians especially since this road takes most of the school run traffic – Would need more justification to increase the number of speed cameras in the parish and siting this might be an issue looking back on previous discussion with Road Safety Partnership
- b) North Hykeham relief road public engagement and survey which opens on 12 September 2022 – was discussed previously and noted

22.112 Verbal updates from portfolio holders – none

22.113 Appointments

- Lake Management Committee Parishioner seat – 1 vacancy
- Staffing committee – 1 vacancy
- Oliver Roper Play Park – Cllr J Bamford

22.114 It was agreed to remove the flower barrels along the fence at the ORPMR due to their poor condition.
Action Cllrs Bamford and Sheldon MBE

Closed session

22.115 The licence renewal for Lincoln Featherbenders and Flyfishers was discussed and it was agreed to formally accept the negotiated lease. Parish Clerk to write to confirm this and the next stage is for the club to put this to their club/members **Action Parish Clerk**

22.116 Recruitment of new Parish Clerk – Cllrs were updated on progress and it was agreed to delegate responsibility of the appointment to Cllrs Lyons and Bindley **Action Cllrs Lyons and Bindley**

22.117 Recognition of services of Janet Guest and Cllr Martin update was discussed

FUTURE MEETING DATES

Parish Council Meeting dates –

2022 – 19 Oct, 7 Dec

2023 – 25 Jan, 8 Mar, 3 May, 7 Jun, 19 Jul, 6 Sept, 18 Oct, 6 Dec

Parish Meeting date - 8 March 2023

Annual Meeting of the Parish Council - 3 May 2023

Grant applications Oct 30th closing date for receipt of grant application