

## Green risk assessments for volunteers

What are the hazards	Who might be harmed	Likelihood	Existing Controls	Additional Controls required	Likelihood after controls
Exposure to weather	Volunteers	Low	<p>Wear appropriate clothing and footwear for the conditions</p> <p>Limit your work time in very hot or cold conditions, and stay hydrated in warm weather.</p>		Low
<p>Manual handling leading to injury or strain</p> <p><i>If you need to manually lift a lot of items, or move any very heavy items for a task, this should be separately risk-assessed as "Red risk band"</i></p>	Volunteers	Med	<p>Do not overfill garden sacks with clippings etc.</p> <p>Partially empty compost bags before moving. Fill plant containers in situ, do not move them after filling them.</p> <p>Use sack barrows / wheelbarrows, or ask for help.</p> <p>Always assess the weight of an unfamiliar item like a plant container before trying to lift it. If the item doesn't move easily with minimal effort, or you are in any doubt, do not attempt to move it.</p> <p>Do not lift anything if medically - advised against such activity.</p>		Low
<p>Slips, trips and falls</p> <p><i>Work involving the use of ladders or stepladders should be separately risk-assessed as "Amber or Red risk band".</i></p>	<p>Volunteers</p> <p>Members of public</p>	Med	<p>Assess surface and weather conditions, and re-assess if these deteriorate.</p> <p>Wear appropriate footwear for conditions.</p> <p>Do not go into ditches where there is water.</p> <p>Do not leave tools or equipment or garden sacks obstructing footpaths, and sweep up all clippings..</p>		Low

<p>Working near traffic (highway, car parks or rural tracks with farm traffic)</p> <p><i>If most of the planned work is due to take place beside the highway eg a litter pick on public roads, this should be separately risk-assessed as “Amber risk band”.</i></p>	<p>Volunteers Drivers Cyclists</p>	<p>High</p>	<p>If working in the Oliver Roper car park area, pick a quiet time i.e. not clashing with a bowls match, hall booking or school run. Cordon off part of car park as appropriate while work takes place.</p> <p>Wear high visibility waistcoats if they are available. Be aware that drivers will not easily see you if you are crouching (weeding/painting etc).</p> <p>Walk on footpaths if possible. If no footpaths on rural roads walk towards any oncoming traffic</p> <p>Do not leave tools or equipment or garden sacks, in, or right besides, the highway.</p>		<p>Low</p>
<p>Repetitive strain injuries/general fatigue</p>	<p>Volunteers</p>	<p>Med</p>	<p>Do not undertake any activity against medical advice.</p> <p>Take regular breaks.</p> <p>Change task/position so you are not constantly digging/ bending / kneeling etc.</p> <p>Use kneeler pads as appropriate to protect against bursitis.</p>		<p>Low</p>
<p>Use of manual tools (spades, forks, saws, secateurs etc)</p> <p><i>Powered tools should be separately risk- assessed as “Amber or Red risk band”</i></p>	<p>Volunteers</p>	<p>Med</p>	<p>Wear appropriate stout closed footwear / gloves /long sleeves and trousers.</p> <p>Make sure tools are in good condition (handles not loose or cracked, screws tightened etc),</p>		<p>Low</p>
<p>Sharp/thorny plants both above and below ground</p>	<p>Volunteers Children</p>	<p>Med</p>	<p>Wear appropriate closed footwear / gloves /long sleeves and trousers.</p> <p>Please ensure all thorny clippings are swept up from the children's play areas .</p>		<p>Low</p>

Needle stick injury / cuts from broken glass or other litter.	Volunteers	Med	<p>Always wear appropriate gloves when picking up litter or fallen leaves/sticks and wash hands before eating/drinking.</p> <p>If possible use a dustpan and brush or litter picker to pick up broken glass and remove it.</p> <p>Volunteers must contact the event supervisor if they find discarded hypodermic needles. Make a discarded needle safe only if you feel safe to do so by picking it up by the barrel and putting it in a cola can or bottle with a screw lid – contact the District Council who will collect and dispose of the item.</p>	<p>Report finds of hypodermic needles to the Parish Clerk, in addition to the District Council.</p> <p>Report fly tipping on Fix My Street.</p>	Low
Disease risk from vermin, contamination, or other hazards including Covid 19	Volunteers	Med	<p>Always cover any cuts and abrasions with plasters before starting work.</p> <p>Always wear gloves when picking up litter or fallen leaves/sticks and wash hands before eating/drinking.</p> <p>Follow all government rules and advice currently in force for Covid 19 risk, including social distancing, wearing masks, hand sanitisation, as required.</p> <p>If you find any litter which you believe to be asbestos, this must not in any circumstances be handled or removed but must be reported to the event supervisor and to the Parish Clerk.</p>	<p>Report any suspected asbestos to the District Council for removal (if fly tipped on public land)</p>	Low
Drowning deep water <i>Any work close to the water's edge should be separately risk- assessed as "Red risk band".</i>	Volunteers	High	<p>No work to be carried out within 2 metres of the lake shore or any deep water.</p>		Low
Working alone	Volunteers	Med	<p>Where possible, you should avoid working alone out of public view. If working alone it is advised that you carry a mobile phone and tell someone where you will be and for how long.</p>		Low

**Likelihood's Key**

Low = unlikely risk of accidents

Medium = Likely risk of accidents causing harm to persons

High = Likely risk of accidents causing extensive harm and / or death to persons

**All accidents, however minor, should be reported to the event supervisor and the Parish Clerk.**