

Thorpe on the Hill Parish Council

Minutes of the meeting 7 December 2022 at 19:00 at The Oliver Roper Meeting Room

Cllr Lyons chaired the meeting and welcomed everyone.

22.126 Public time –The following points were raised;

A member of the public advised that they believed the minutes of the previous meeting (19 October 2022) were an inaccurate record of the public time. The comments in question were in relation to the North Hykeham Relief Road which the resident was expecting to be on this agenda. The clerk advised that the notes taken specified that the subject would be on a future meeting and apologised for any misinterpretation and amended the minutes. The resident was assured that this subject would be on the next agenda on 25 January 2023.

A question was asked regarding ordering the new play equipment which is on the agenda with the belief that this should be put out to public consultation. Cllr Lyons advised that this point would be discussed and taken into account.

An email was received from a resident regarding speeding on Lincoln Lane. Cllr Lyons advised that a speed indicator device was the only solution in mind at present, but this has been visited previously with the Lincolnshire Road Safety Group who had struggled to find a suitable location for a device.

The cost of the speed indicator device was requested. Cllr Lyons advised that it is in the region of £3000.00.

The Speed Monitoring Group is currently not operating because of a lack of volunteers prepared to commit to multiple sessions. It had been agreed to arrange some special sessions just to monitor speeding in Lincoln Lane, with the objective of investigating both the justification of placing a speed camera in Lincoln Lane, and to try to identify a suitable location. These sessions have not been arranged, because of a lack of volunteers from Lincoln Lane residents. It was agreed to revisit this idea when the nights become lighter.

22.127 Parish Council

1. Membership: Cllrs R Sheldon MBE, N Williams, N Lyons (Chair), M Bindley (Vice-Chair), J Bramford, Z Ives, C Owen
2. Present: Cllrs N Lyons, M Bindley, R Sheldon MBE, J Bramford, Z Ives, C Owen, District Cllr P. Overton, County Cllr M. Thompson, K Vickers (Parish Clerk), 2 members of the public
3. Apologies: J Guest
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: none
6. The following training courses were agreed: Clerks networking meeting - agreed

22.128 Updates from District and County Councillors

County Cllr M Thompson - Cllr Thompson advised that he had been in contact with the Highways team regarding the flooding issue on School Lane, which was showing as 'status completed' on the website. The problem is not fixed and Cllr Thompson requesting the issue be reopened and that installing gulley's on the edge of the spring could help alleviate the problem.

District Cllr P Overton

Cllr Overton discussed the government's target for affordable housing and advised that NKDC were already ahead of the target.

Cllr Overton also discussed his recent attendance of the Communities Scrutiny Committee and the need to seek improvements and to reduce as far as reasonably practicable, any sewerage river releases within the North Kesteven district.

Cllr Overton and also advised that he was part of a steering group set up to ensure that financial obligations relating to planning applications were to be used for local amenities.

22.129 Minutes Parish Council meeting 19 October 2022 to be amended to correct the comments made in the public session.

Action Clerk

22.130 Financial matters. Finance report as below was accepted

	Budget 2022/23	Actual 2022/23
Precept	(23,838.00)	(23,838.00)
VAT Refunded	(1,000.00)	(1,269.19)
Allotments and lake	(270.00)	(369.00)
ORPMR	(2,620.00)	(2,442.00)
Interest Received / Bank charges	(50.00)	(869.32)
Grants / donations	(600.00)	(127.47)
Total income	(28,378.00)	(28,914.98)

Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,610.96
Audit	300.00	270.00
Salary, Expences, Training	14,700.00	12,791.79
Subscriptions	330.00	286.52
Miscellaneous	88.00	(66.00)
Repairs & Maintainance of Lake	2,000.00	1,482.73
Repairs & Maintainance of assets	3,000.00	979.07
Various assets	500.00	0.00
Stationary, stamps etc	250.00	305.77
Grants and donations (Section 137)	3,286.93	1,841.36
ORPMR, bowls and tennis courts	400.00	863.10
Christmas (Section 137)	0.00	0.00
VAT paid	500.00	2,075.33
Total Expenditure	27,454.93	22,440.63

Campaigning/planning issues	1,000.00	0.00
Election	2,000.00	0.00
Traffic calming	10,000.00	5,000.00
ORPMR trans from Vhall	4,429.14	3,692.00
OPRMR Covid grant	6,194.40	0.00
Tennis court deposits	390.00	(10.00)
Purchase of additional assets	241,471.92	0.00
Total reserves	265,485.46	8,682.00
Total income, expenditure inc reserves	264,562.39	2,207.65

Balance Sheet

1. Balance Carried Forward	(265,485.46)
2. Precept	(23,838.00)
3. Other receipts	(5,076.98)
4. Staff costs	12,791.79
6. Other Payments(inc reserves)	18,330.84
7. Carry Forward	<u>(263,277.81)</u>
Unity Bank Current Account	7770.00
Skipton BS	<u>255507.81</u>
Total in bank	<u>263,277.81</u>

Expenditure to authorise

Date	to who	details	Inc VAT	VAT Element
24/10/2022	Plusnet	telephone	25.20	4.20
18/11/2022	Salary	salary	4861.68	0.00
10/11/2022	Plan B Catering Equipment	Repair to water boiler	124.20	20.70
09/10/2022	Debit card	Indeed/One Drive/Monthly Fee	47.51	0.00
30/09/2022	Unity Bank	bank charges	18.00	0.00

Income to note

Date	to who	details	Inc VAT	VAT Element
16/11/2022	Hall hire	Hall hire	-328.88	0.00
16/09/2022	Lincolnshire County Council	grass cutting	-505.20	0.00
18/11/2022	British Gas	Feed in Tariff	-524.95	0.00

22.131 Parish Clerk report outstanding/ongoing Parish Council update are noted in italics

Date raised	Issue	Current position	Person/s responsible
2021	Actions pending waiting for outcome of potential extension of ORPMR	Installation of ceiling projector, Electronic notice board, replacement front doors, Replace cracked ceiling tiles, stainless steel freestanding kitchen, repaint walls, blackout blinds on hall windows, sand and varnish wood floor. <i>On hold pending discussions regarding extension.</i>	Pending
Sept 2020	White lines on Middle Lane	Waiting for an update from highways	Parish Clerk, County Cllr Thompson
May 2022	Annual inspection of ORPMR	1.Deep Clean – <i>2 quotes have been received £380 and £150</i>	Parish Clerk
June 2022	Signing of the constitution for Whisby Nature Park and the omission of right to walk dogs off lead around Thorpe Lake and free car parking for parishioners	Currently with NKDC ready to be signed by the Chairman of the Board in December 2022. We will receive a copy of the document shortly afterwards. <i>Noted</i>	Parish Clerk
June 2022	Possible extension to ORPMR	– Plans circulated to Councillors - Production of a finance plan - Consideration of a new name such as Oliver Roper Community Hall <i>Separate meeting to be arranged to discuss at length.</i>	Cllrs Lyons/Bindley
June 2022	Re-stocking defibrillator	The defibrillator was used in June 2022 and needs to be re-stocked. The necessary parts are out of stock with no indication of when they may be available. An alternative defibrillator would be £745 and is in stock with plenty of availability of replacement parts. <i>Agreed to look into a replacement.</i>	Parish Clerk
July 2022	New Notice board to replace the existing one	3 quotes have been circulated to Parish Councillors for new notice board. <i>It was agreed to proceed with the option 2 proposal.</i>	Parish Clerk
July 2022	Refurbishment of circular seat on village green	Mr Martin has been contracted to do the work but on looking at the seat, believes it may need to be replaced as opposed to refurbished. <i>Clerk to contact the resident concerned with update.</i>	Parish Clerk
October 2022	Application to amend speed limit to an advisory 20mph in school zone	The Clerk has contacted the Minor Works and Traffic team and been advised that under their current policy, the suggested 20mph advisory speed limit is not supported but that the current policy was under review which may extend the parameters. <i>Clerk seeking clarification for timescales of review.</i>	Parish Clerk
October 2022	OR Play Area Investigate the age groups of current equipment	No indication of age groups on current paperwork or via Wicksteed. Will ask the inspector in new year.	Parish Clerk
October 2022	OR Play Area New Equipment	The Parish Council received a location drawing of option 2 and a reduced quote taking into account the surface required. The Parish Council <i>agreed to proceed with option 2. The comments from the member of the public were taken into consideration and it was agreed that public consultations have historically resulted in poor response</i>	Parish Clerk

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

		<i>rates and the response from the Playgroup, as users of the play park was deemed sufficient.</i>	
October 2022	Grant Opportunities	Ongoing – possibilities have been identified.	Cllr Bindley/Parish Clerk
October 2022	Public Footpath Whisby Nature Park to Sykes Close	Improvements to the existing footpath are required. <i>Ongoing.</i>	Parish Clerk

22.132 Planning applications

- Application 22/0651/HOUS EI Mas 10 Fosse Lane Thorpe on the Hill. Erection of two storey extension and single storey side extension – *no comments*
- Application 22/1695/TPO 33 Station Road, Thorpe on the Hill T1 Beech - remove lower branches overhanging driveway – *no comments*

22.133 To discuss the need to amend the risk assessments to refer to the age of the volunteer for insurance purposes. Agreed. **Action Clerk**

22.134 To formally acknowledge the adoption of the new NKDC Code of Conduct. Acknowledged

22.135 Correspondence received that has not been circulated to the wider Parish or is not on the agenda. Email from resident regarding speeding issues on Lincoln Land discussed in public time.

22.136 Verbal reports from portfolio holders None

22.137 Appointments Standing item until vacancies filled

- Lake Management Committee Parishioner seat – 1 vacancy
- Staffing committee – 1 vacancy
- Oliver Roper Play park – portfolio holder currently Cllr Bramford who wishes this to be reviewed at the next meeting

Closed session

22.138 The licence renewal for Lincoln Featherbenders and Flyfishers accepted by the Parish Council. To be discussed with Lincolns Featherbenders and Flyfishers at AGM in February 2023. *Noted*

22.139 Grant applications

The following grants were discussed and agreed for the financial year 2023/24 as outlined below

- St Michael and All Angels Church, Thorpe on the Hill - £700 for churchyard maintenance
- St Michaels School, Thorpe on the Hill - £231.98 for two wooden benches for the school garden
- View from the Hill - £888.00 for printing the newsletter
- Thorpe on the Hill playgroup – £484.99 for wooden water channelling chute

The meeting concluded at 20:40

Future meeting dates

Parish Council Meeting dates –

25 Jan 2023, 8 Mar, 3 May, 7 Jun, 19 Jul, 6 Sept, 18 Oct, 6 Dec

Parish Meeting date - 8 March 2023

Annual Meeting of the Parish Council - 3 May 2023

