

Thorpe on the Hill Parish Council

Minutes of the meeting 08 March 2023 following the Annual Parish Meeting at The Oliver Roper Meeting Room

Meeting commenced at 19:50

Cllr Lyons chaired the meeting and welcomed everyone.

23.018 Public time –The following points were raised;

A member of the public asked if historic Parish Council minutes were held on record and was advised of the process.

23.019 Parish Council

1. Membership: Cllrs R Sheldon MBE, N Williams, N Lyons (Chair), M Bindley (Vice-Chair), J Bramford, Z Ives, C Owen

2. Present: Cllrs R Sheldon MBE, N Williams, N Lyons (Chair), M Bindley (Vice-Chair), J Bramford, Mrs Z Ives, Mrs C Owen, District Cllr P. Overton, K Vickers (Parish Clerk), 2 members of the public

3. Apologies: Councillor Thompson (LCC)

4. Declaration of interest: None

5. Declaration of gifts and hospitality over £25: none

6. The following training courses were agreed: none

23.020 Updates from District and County Councillor.

Lincolnshire County Councillor Mike Thompson had previously sent his apologies and his report which advised:- Council agreed a tax rise of 4.99% in total (this includes a 2% rise for adult care). Lincolnshire will still have one of the lowest council tax rates in the country. Despite the rise in council tax, and additional government funding, the council will still need to use a further £7.5m from its reserves to balance the books, based on current projections. The final budget included the addition of £8.7m to the development fund. The money for this will be drawn from the council's reserves, and it will be used for projects that benefit local communities. There was also an additional £7m for road maintenance, meaning the highways budget for 2023/24 has now risen to around £93m.

The budget also includes: £275m for adult care and community wellbeing, £84m for children's social care, £22m for Lincolnshire Fire & Rescue

District Councillor Peter Overton

Councillor Overton was unable to stay for the meeting. The Parish Council appreciated Councillor Overton's contribution during the Annual Parish Meeting.

23.021 - Minutes Parish Council meeting - 25 January 2023 – **Agreed and signed as a true record.**

23.022 – Review the booking form and conditions of hire of The Oliver Roper Parish Meeting Room. *Unanimously agreed*
Action Parish Clerk

23.023 - Consider the adoption of a Freeman/Freewoman of the Parish policy **Unanimously agreed**
Action Parish Clerk

23.024 - Review the Memorialisation Policy - Councillor Bindley advised that the current policy needed to be amended to build in a maintenance element. This was agreed.

Action Cllr Bindley/Parish Clerk

| | Budget 2022/23 | Actual 2022/23 |
|----------------------------------|---------------------------|-----------------------|
| Precept | (23,838.00) | (23,838.00) |
| VAT Refunded | (1,000.00) | (1,269.19) |
| Allotments and lake | (270.00) | (369.00) |
| ORPMR | (2,620.00) | (3,852.96) |
| Interest Received / Bank charges | (50.00) | (850.74) |
| Grants / donations | (600.00) | 0.00 |
| Total income | (28,378.00) | (30,179.89) |

| | | |
|-------------------------------------|------------------|------------------|
| Love Your Parish week (section 137) | 300.00 | 35.00 |
| Insurance | 1,800.00 | 1,610.96 |
| Audit | 300.00 | 270.00 |
| Salary, Expences, Training | 14,700.00 | 18,542.21 |
| Subscriptions | 330.00 | 286.52 |
| Miscellaneous | 88.00 | (66.00) |
| Repairs & Maintainance of Lake | 2,000.00 | 1,697.53 |
| Repairs & Maintainance of assets | 3,000.00 | 1,344.07 |
| Various assets | 500.00 | 0.00 |
| Stationary, stamps etc | 250.00 | 480.75 |
| Grants and donations (Section 137) | 3,286.93 | 2,799.59 |
| ORPMR, bowls and tennis courts | 400.00 | 1,884.82 |
| Christmas (Section 137) | 0.00 | 0.00 |
| VAT paid | 500.00 | 2,433.69 |
| Total Expenditure | 27,454.93 | 31,319.14 |

| | | |
|---|-------------------|------------------|
| Campaigning/planning issues | 1,000.00 | 0.00 |
| Election | 2,000.00 | 0.00 |
| Traffic calming | 10,000.00 | 5,000.00 |
| ORPMR trans from Vhall | 4,429.14 | 3,692.00 |
| OPRMR Covid grant | 6,194.40 | 0.00 |
| Tennis court deposits | 390.00 | (10.00) |
| Purchase of additional assets | 241,471.92 | 11,711.81 |
| Total reserves | 265,485.46 | 20,393.81 |
| Total income, expenditure inc reserves | 264,562.39 | 21,533.06 |

Balance Sheet

| | |
|----------------------------------|--------------------------|
| 1. Balance Carried Forward | (265,485.46) |
| 2. Precept | (23,838.00) |
| 3. Other receipts | (6,341.89) |
| 4. Staff costs | 18,542.21 |
| 6. Other Payments(inc reserves) | 33,170.74 |
| 7. Carry Forward | <u>(243,952.40)</u> |
| Unity Bank Current Account | 6444.59 |
| Skipton BS | 237507.81 |
| Total in bank | <u>243,952.40</u> |

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

23.025 – The following expenditure was approved

| | | | | |
|----------|------------|------------------------------|--|----------|
| | | | | |
| contract | 23/01/2023 | Plusnet | telephone | 25.20 |
| | 02/02/2023 | Noticeboard Company | Noticeboard | 1446.64 |
| | 02/02/2023 | Safelincs Lincoln | Defibrillator | 1187.99 |
| | 02/02/2023 | Seated Furniture Ltd | Play equipment | 295.23 |
| | 02/02/2023 | Arbuthnot Latham (Wicksteed) | Play equipment | 9077.18 |
| expenses | 02/02/2023 | Ms K Vickers | Paper/ink/first aid kit/cleaning items | 73.75 |
| expenses | 02/02/2022 | M Bindley | Wooden post | 9.80 |
| contract | 09/02/2023 | Lloyds bank credit card | one drive | 4.99 |
| contract | 09/02/2022 | EDF Energy | OMPR | 303.73 |
| salary | 17/02/2023 | LCC Pensions | salary | 222.42 |
| salary | 17/02/2023 | HMRC | salary | 33.09 |
| salary | 17/02/2023 | Ms K Vickers | salary | 717.15 |
| salary | 17/02/2023 | Matthew Scott | salary | 83.50 |
| salary | 17/02/2023 | Peter Harding | salary | 206.40 |
| contract | 17/02/2023 | Taylor Tree Services | Tree work | 900.00 |
| contract | 23/02/2023 | Plusnet | broadband | 59.76 |
| | | | | |
| | | | | 14646.83 |

Income to note

| | | | | |
|-----------|------------|-----------|--|-----------|
| hall hire | 24/01/2023 | Scouts | Hall hire | -412.00 |
| transfer | 31/01/2023 | TOTH PC | Transfer from Skipton Building Society | -18000.00 |
| hall hire | 02/02/2023 | Paypal | Hall hire | -15.72 |
| hall hire | 03/02/2023 | K Summers | Hall hire | -78.00 |
| hall hire | 06/03/2023 | A Peacock | Hall hire | -52.00 |
| hall hire | 08/02/2023 | Scouts | Hall hire | -10.50 |
| hall hire | 13/02/2023 | Hall hire | Hall hire | -32.00 |
| hall hire | 13/02/2023 | Hall hire | Hall hire | -52.00 |
| hall hire | 13/02/2023 | B Bond | Hall hire | -65.00 |
| hall hire | 13/02/2023 | B Bond | Hall hire | -52.00 |
| hall hire | 13/02/2023 | A Peacock | Hall hire | -52.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -32.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -28.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -28.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -58.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -28.00 |
| hall hire | 20/02/2023 | Umbrellas | Hall hire | -38.32 |
| | | | | -19033.54 |

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23.026 Parish Clerk report outstanding/ongoing Parish Council decisions

| Date raised | Issue | Current position | Person/s responsible |
|-------------|---|--|--------------------------|
| June 2022 | Possible extension to ORPMR | The working group are looking at possibilities and have contacted 2 builders to discuss. | Cllrs Lyons/Bindley/Owen |
| July 2022 | Refurbishment of circular seat on village green | Seeking quotes to repair bench - ongoing | Parish Clerk |
| July 2022 | New village notice board | Ordered | Parish Clerk |

All other actions from Parish Council Meetings are either completed or itemised above

23.027 Noted the following planning applications; **n/a**

23.028 Correspondence: received that has not been circulated to the wider Parish or is not on the agenda –

The Parish Council have received an offer to lease a piece of land in the village for the purposes of using it as a playing field. Councillor's Lyons and Bindley are meeting with the person concerned the following week to discuss the proposal.

23.029 Verbal updates from portfolio holders - none

23.030 Appointments

- Lake Management Committee Parishioner seat – 1 vacancy

23.031 Closed session

1. Consider nominated candidate for Freeman/Freewoman of the Parish award.

It was proposed and agreed unanimously to award the Freeman/Freewoman of the Parish to the nominee.

Action Parish Clerk

23.032 Future Meeting Dates

Parish Council Meeting – 19 April, 24 May, 5 July, 6 September, 18 October, 29 November 2023

Annual Parish Council Meeting – 24 May

Meeting concluded at 20:20.