

Thorpe on the Hill Parish Council

Wednesday 19 April 2023 at 7pm at the Oliver Roper Parish Meeting Room

Dear Cllrs

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council details above. If you require a paper copy of this agenda or supporting documents please let me know at least 2 days before the start of the meeting. Signed: *Kerrie Vickers*, Parish Clerk.

Parish Council Meeting Agenda

1. Chair's welcoming remarks and note to public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. **Public time (20 mins)** - members of the public may ask questions or make short statements to the Council.
3. **Apologies for absence and declarations of interest** in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25 and note training courses
4. Consider updates from District and County Councillors
5. Consider and sign meeting minutes of Parish Council meeting on 08 March 2023 available on the Parish Council website [Click here to view](#)
6. Discuss and authorise payments & note income received. **Appendix A**
7. Discuss and review Parish Clerk report. **Appendix B**
8. Note the following planning applications : N/A

Planning Cllrs are Bindley, Lyons and Williams
9. Receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.
10. Receive verbal updates from portfolio holders
11. To consider appointments to the following
 - Lake Management Committee Parishioner seat – 1 vacancy
12. Closed session

Future meeting dates

Parish Council Meetings

2023 – 17 May, 5 July, 6 September, 18 October, 6 December.

Annual Meeting of the Parish Council – 17 May 2023

Portfolio holders

- Staffing Committee – Cllr Mrs Ives, Cllr Sheldon MBE and Cllr Bindley
- Whisby Quarry Liaison meeting – Cllrs Lyons and *vacancy*
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Allotments – Cllr Lyons
- Planning – Cllrs Lyons, Bindley and Williams
- Finance – Cllr Bramford
- Tennis court – Cllr Bramford
- Oliver Roper playpark – Cllr Mrs Owen
- Wildlife – Cllr Lyons
- Oliver Roper Parish Meeting Room – Cllrs Lyons, Bindley and Mrs Owen

Appendix A

	Budget 2022/23	Actual 2022/23
Precept	(23,838.00)	(23,838.00)
VAT Refunded	(1,000.00)	(1,269.19)
Allotments and lake	(270.00)	(414.00)
ORPMR	(2,620.00)	(4,957.79)
Interest Received / Bank charges	(50.00)	(850.74)
Grants / donations	(600.00)	(152.97)
Total income	(28,378.00)	(31,482.69)

Love Your Parish week (section 137)	300.00	35.00
Insurance	1,800.00	1,610.96
Audit	300.00	270.00
Salary, Expences, Training	14,700.00	20,048.32
Subscriptions	330.00	286.52
Miscellaneous	88.00	12.00
Repairs & Maintainance of Lake	2,000.00	1,742.53
Repairs & Maintainance of assets	3,000.00	1,601.47
Various assets	500.00	0.00
Stationary, stamps etc	250.00	503.74
Grants and donations (Section 137)	3,286.93	3,649.00
ORPMR, bowls and tennis courts	400.00	2,393.01
Christmas (Section 137)	0.00	0.00
VAT paid	500.00	4,537.62
Total Expenditure	27,454.93	36,690.17
Campaigning/planning issues	1,000.00	0.00
Election	2,000.00	0.00
Traffic calming	10,000.00	5,000.00
ORPMR trans from Vhall	4,429.14	3,692.00
OPRMR Covid grant	6,194.40	0.00
Tennis court deposits	390.00	(10.00)
Purchase of additional assets	241,471.92	9,759.84
Total reserves	265,485.46	18,441.84
Total income, expenditure inc reserves	264,562.39	23,649.32

Balance Sheet

1. Balance Carried Forward	(265,485.46)
2. Precept	(23,838.00)
3. Other receipts	(7,644.69)
4. Staff costs	20,048.32
6. Other Payments(inc reserves)	35,083.69
7. Carry Forward	(241,836.14)
Unity Bank Current Account	4328.33
Skipton BS	237507.81
Total in bank	241,836.14

Date	Payable	Details	
Expenditure			
09/03/2023	EDF Energy	Electricity OMPR	96.26
13/03/2023	Lloyds Credit Card	One Drive Subscription	4.99
16/03/2023	View from the Hill	Grant	513.62
17/03/2023	NKDC	tree inspections	257.40
17/03/2023	HMRC	salary	42.44
17/03/2022	LCC Pensions	salary	222.42
17/03/2023	UK Alternative Energy	service	150.00
17/03/2023	P Harding	salary	206.40
17/03/2023	M Scott	salary	83.50
17/03/2023	J Burden	salary	165.20
17/03/2023	K Vickers	key safe	68.99
20/03/2023	K Vickers	salary	717.15
02/03/2023	Wave (Anglian Water)	water rates	75.85
24/03/2023	Emma Hughes	Freedom Scroll	78.00
30/03/2023	LALC	Allotment Training	82.80
30/03/2023	Pete Harding	expenses	129.04
30/03/2023	School Badge Ltd	Coronation Pin	462.00
31/03/2023	Unity Bank	service charge	18.00
			3374.06

Income

02/03/2023	Paypal 791	Hall hire	-15.72
06/03/2023	B Roper	Hall hire	-52.00
13/03/2023	Kostrazewa	Hall hire Refundable Deposit	-150.00
15/03/2023	British Gas	Feed in Tarrif	-68.39
24/03/2023	NSDC grant	Litter Picking Grant	-152.97
28/03/2023	Kostrazewa	Hall hire	-637.00
30/03/2023	Paypal	Hall hire	-15.72
31/03/2023	Lincoln Featherbenders	Hall hire	-166.00
			-
			1257.80

Appendix B Parish Clerk report outstanding/ongoing Parish Council decisions

Date raised	Issue	Current position	Person/s responsible
June 2022	Possible extension to ORPMR	The working party have met with several contractors to discuss the project and seek quotes.	Cllrs Lyons/Bindley/Owen
July 2022	Refurbishment of circular seat on village green	Seeking quotes to repair bench	Parish Clerk

All other actions from Parish Council Meetings are either completed or itemised above