

Thorpe on the Hill Parish Council

Wednesday 5 July 2023 at 7pm at the
Oliver Roper Parish Meeting Room

Dear Cllrs

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council details above. If you require a paper copy of this agenda or supporting documents please let me know at least 2 days before the start of the meeting.

Signed: **K. Vickers**, Parish Clerk.

Parish Council Meeting Agenda

1. Chair's welcoming remarks and note to public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. **Public time (20 mins)** - members of the public may ask questions or make short statements to the Council.
3. **Apologies for absence and declarations of interest** in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25 and note training courses;
Councillor Bindley is to attend a LALC training session entitled Chair's Workshop on 13th July 2023.
4. Consider updates from District and County Councillors
5. Consider and sign meeting minutes of Parish Council meeting on 19 May 2023 available on the Parish Council website Click [here](#) to view.
6. Discuss and authorise payments & note income received. **Appendix A**
7. Consider the financial report for this financial year to date **Appendix B**
8. Discuss and review Parish Clerk report. **Appendix C**
9. Discussion of parishioner use of Mr Chapple's paddock for parishioner recreation. **Appendix D**
Decision on whether to proceed, and nomination of two councillors to work with Mr Chapple.
10. Report back on consultation on the ORPMR extension and a MUGA, and recommended decisions.
 - i. Discussion on the consultation results. **Appendix E**
 - ii. Decision on whether to adopt the working groups recommendation that the Parish Council engage with an architect to seek planning permission (if needed) for a simplified project and to create working drawing on which hard quotes can be provided.
 - iii. Decision on whether to accept the recommendation that the MUGA project be put on hold until such time as the situation in respect of the potential resources for sports provision in TOTH becomes clearer.

11. Fosse Energy Scoping Consultation

Initial reactions of Parish Councillors to the Scoping Document. Discussion of how the Parish Council should respond to the consultation, which has a cut-off date of 18th July. Attendance at the meeting being held in Witham St Hugh's on 11th July, which is open to all Parish Councillors and residents in the affected area.

12. Note the following planning applications : N/A

Planning Cllrs are Bindley, Lyons and Williams

13. Receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

14. Receive verbal updates from portfolio holders

15. To consider appointments to the following

Lake Management Committee Parishioner seat – 1 vacancy

Councillor Bramford has agreed to fill the vacant Parish Councillor seat on the Lake Committee. To be confirmed at the meeting

16. Closed session

Future meeting dates

Parish Council Meetings

2023 – 6 September, 18 October, 6 December.

Lake Committee Meeting

2023 – 19 July

Portfolio holders

- Staffing Committee – Cllr's Ives, Sheldon MBE and Lyons
- Whisby Quarry Liaison meeting – Cllrs Lyons and *vacancy*
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Allotments – Cllr Lyons
- Planning – Cllrs Lyons, Bindley and Williams
- Finance – Cllr Bramford
- Tennis court – Cllr Bramford
- Oliver Roper playpark – Cllr Owen
- Wildlife – Cllr Lyons
- Oliver Roper Parish Meeting Room – Cllrs Lyons, Bindley and Owen

Appendix A - Finance Report

Expenditure to authorise/income to note

Expenditure			
Date	Payable	Details	Amount
15/05/2023	EDF Energy	Electricity	380.67
19/05/2023	J Burden	Salary	165.2
19/05/2023	J Burden	hall expenses	91.01
19/05/2023	Lincolnshire Pension Fund	Salary	233.16
19/05/2023	K Vickers	Salary	717.15
19/05/2023	HMRC	Salary	42.44
19/05/2023	Zurich	Insurance	1804.5
19/05/2023	M Scott	Salary	83.5
01/06/2023	Anglian Water	Water rates	96.99
02/06/2023	TOTH Playgroup	Grant	484.99
02/06/2023	M Bindley	Lock	10
05/06/2023	S North - grass cutting	Grass cutting	653
05/06/2023	J Burden	Keys	10
08/06/2023	BT	Broadband	39.54
09/06/2023	Lloyds Bank	Microsoft	4.99
12/06/2023	EDF Energy	Electricity	96.9
13/06/2023	LALC	Internal Audit	180
13/06/2023	St Michael's School	Grant	231.98
19/06/2023	Hudsons Window Cleaner	Windows	10
19/06/2023	Lincolnshire Pension Fund	Salary	233.16
19/06/2023	HMRC	Salary	42.44
19/06/2023	K Vickers	Salary	717.15
19/06/2023	M Scott	Salary	83.5
19/06/2023	J Burden	Salary	165
19/06/2023	J Blackhouse	PAT Testing	63.8
		Total expenditure	6641.07

Income			
Date	Payable	Details	Amount
17/05/2023	NKDC	Hall Hire	175
19/05/2023	Scouts	Hall Hire	318
26/05/2023	Ofgem	Feed in tariff	150.17
26/05/2023	Hopma	Allotment rental	20
31/05/2023	Scout Groups	Hall Hire	246
01/06/2023	B Bond 808	Hall Hire	32
02/06/2023	Riches - Davidson	Allotment + hall hire	80
02/06/2023	British Gas	Feed in tariff	263.28
05/06/2023	Spindley	Hall Hire	65
05/06/2023	Mrs Peacock	Hall Hire	52
16/06/2023	Carmargue Group	Hall Hire	78
19/06/2023	J Murray	Hall Hire	16
		Total income	1495.45

Appendix B	Budget 2023/24	Actual 2023/24
Precept	24,500.00	(24,500.00)
VAT Refunded	2,500.00	0.00
Allotments and lake	450.00	(1,300.00)
ORPMR	3,000.00	(2,275.64)
Interest Received / Bank charges	1,000.00	0.00
Grants / donations	130.00	0.00
Total income	31,580.00	(28,085.64)
Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,804.50
Audit	300.00	180.00
Salary	15,000.00	3,827.37
Training + expenses	500.00	119.88
Subscriptions	330.00	237.65
Miscellaneous	100.00	55.80
Repairs & maintenance of Lake	2,000.00	110.00
Repairs & maintenance of assets	3,500.00	454.00
Various assets	500.00	553.00
Stationary, stamps etc	250.00	167.69
Election (Reserves)	3,000.00	0.00
Grants and donations (Section 137)	2,500.00	716.97
ORPMR, bowls and tennis courts	1,500.00	956.50
Christmas (Section 137)	0.00	0.00
VAT paid	0.00	0.00
Total Expenditure	31,580.00	9,183.36
Campaigning/planning issues		1,000.00
Traffic calming		10,000.00
Tennis court deposits		400.00
Purchase of additional assets		0.00
Election		2,000.00
		13,400.00

Balance Sheet

1. Balance Carried Forward	241,836.41
2. Precept	(24,500.00)
3. Other receipts	(3,575.64)
4. Staff costs	3,827.37
6. Other Payments(inc reserves)	7,355.99
7. Carry Forward	260,713.04
Unity Bank Current Account	23205.23
Skipton BS	237507.81
Total in bank	260,713.04

Appendix C

Parish Clerk report outstanding/ongoing Parish Council decisions

Date raised	Issue	Current position	Person/s responsible
June 2022	Possible extension to ORPMR	See agenda item 9.	Cllrs Lyons/Bindley/Owen
July 2022	Refurbishment of circular seat on village green	Bench being removed to be repaired imminently.	Parish Clerk
May 2023	Allotments - Hedge cutting on Moor Lane.	It was agreed to cut the allotment hedges on Moor Lane following the nesting season. Clerk to arrange.	Parish Clerk

All other actions from Parish Council Meetings are either completed or itemised above

Appendix D

Situation regarding parishioner use of Mr Chapple's paddock for recreation.

Mr Chapple is considering allowing parishioner access to his lower field, initially for general recreation and game playing. To facilitate this, some investment will be needed.

Initial discussions have taken place and Mr Chapple has agreed that development will need to be progressive.

A minimum initial investment made, to provide a basic sports field, and then an assessment made of the frequency of use of the facility, before planning any further development.

Mr Chapple is currently seeking expert advice on the current condition of the paddock and the need, or otherwise, for further improvement to create a playing surface suitable for at least a simple 'kick-about'.

There will also be costs associated with new access gates, fencing, marking out, goal posts and ongoing maintenance.

Before committing to investment, the Parish Council will need to be assured of a suitable guaranteed period of use. Equally, Mr Chapple will need to be assured that his legacy is a facility for parishioners, and not a valuable asset that a future Parish Council can dispose of.

At this stage Mr Chapple is requesting that two councillors are nominated to work with him to further develop the project to the point where financial and legal decisions can be made.

APPENDIX E

Summary of Consultation results and recommendations

59 residents responded.

14 residents supported the MUGA as their priority.

43 residents supported the ORPMR extension as their priority.

21 residents supported the MUGA as their second priority.

4 residents supported the ORPMR extension as their second priority.

24 residents did not support the MUGA.

12 residents did not support the ORPMR extension.

These were also six written responses which can only be interpreted as being opposed to both projects.

So, we must add 6 more residents who do not support either project, giving 30 residents who do not support the MUGA project and 18 who do not support the ORPMR consultation.

ORPMR EXTENSION

47 residents supported the ORPMR extension as either their first or second priority. 18 residents did not support the project. Of those residents who did not support the project, many raised concerns about the safety of the new entrance from Lincoln Lane. Some residents who supported the extension also raised concerns about this part of the project.

There is a clear majority of respondents in favour of the project, which would justify a recommendation to press ahead with the full extension plans. The Parish Council does however need to consider very carefully the concerns raised over the Lincoln Lane entrance.

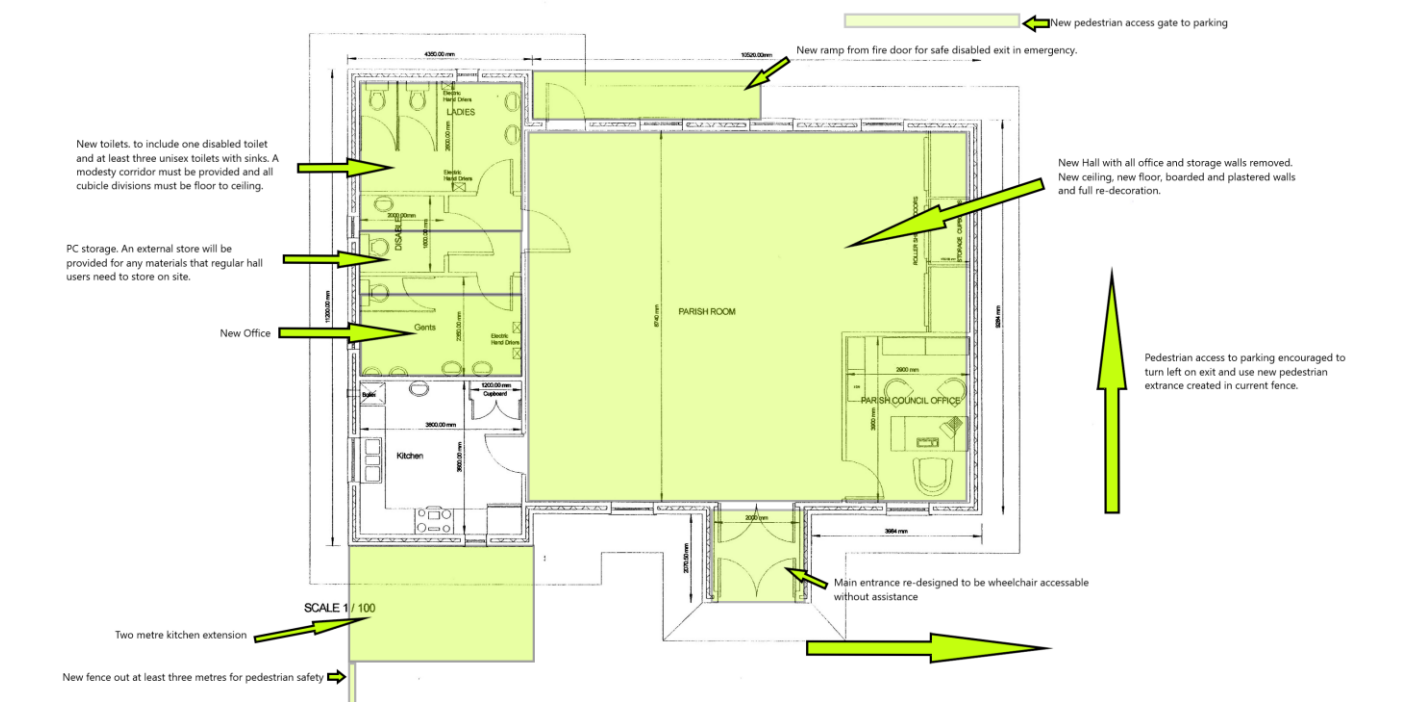
After considerable discussion, the ORPRM extension working group is recommending the Parish Council adopts a simpler plan as shown below, which avoid the need to create the Lincoln Lane entrance, while still achieving many of the objectives of the project. A further consultation is therefore, not considered necessary.

The entrance will remain from Westfield Lane, but we are recommending that, for safety reasons, the gate to the play area is relocated, to allow enter and exit directly from Westfield Lane.

The smaller extension to provide an improved kitchen will still allow access to the car park but we are recommending a low steel fence be brought out to prevent pedestrians walking round the blind corner into the path of a vehicle leaving the car park. Pedestrian access to the car park will be encouraged to go via the other side of the hall through a new pedestrian entrance to the car park.

The refurbished hall will be approximately 20% larger.

Proposal



MUGA

35 residents supported the MUGA as either their first or second priority. 24 residents did not support the project.

While there is a majority in favour of the MUGA, only 14 residents made it their priority. Two issues have also been raised in relation to this project. Firstly, the need to clarify the situation relating to the Bowls Club. The Parish Council is currently seeking to do that.

Secondly, the prospect has arisen of the Parish Council leasing some land in the parish for use as a sports field or general play area. This is another option the Parish Council is actively exploring.

The recommendation is therefore that the MUGA project be put on hold until such time as the situation is respect of the potential resources for sports provision in TOTH becomes clearer.