

Thorpe on the Hill Parish Council

Minutes of the meeting 18 October 2023 at 19:00 at The Oliver Roper Meeting Room

23.105 Councillor Bindley chaired the meeting and welcomed everyone and opened the floor to the public.

23.106 Public time –The following points were raised;

A member of the public thanked the Parish Council on behalf of the residents and Councillor Bindley in particular, for the amount of work and time which has been dedicated to the Fosse Green Energy consultation.

A member of the public asked about opposition plans to the solar farm moving forward.

Councillor Bindley advised that no fixed action group had been developed as yet but a group is starting to form. It was hoped that a public meeting will be held early in the New Year with the aim to develop a group independent of the Parish Council, with the hope to pull on local expertise.

23.107 District/County Council Updates

County Councillor Allan Briggs advised the meeting that he has attended several of the consultations regarding the Fosse Green Energy proposal and had noted that the feeling to the proposal is very much opposed.

District Councillor Peter Overton also commented on the solar farm project and advised the Parish Council to be more specific with the consultation responses and to focus on direct issues relating to Thorpe on the Hill instead of the broader picture and that local knowledge is key.

He also advised the meeting that the policies and plans set out by North Kesteven District Council in active response to climate change have been re-affirmed.

Formal Session

23.108 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Cllrs R Sheldon MBE, N Williams, N Lyons, M Bindley (Chair), J Bramford (Vice-Chair), Z Ives, C Owen

2. Present: Cllrs R Sheldon MBE, M Bindley, Z Ives, N Williams, J Bramford, K Vickers (Parish Clerk), 9 members of the public, County Councillor Alan Briggs, District Councillors Mitch Elliott and Peter Overton.

3. Apologies: Councillor's Lyons & Owen

4. Declaration of interest: None

5. Declaration of gifts and hospitality over £25: None

6. The following training courses were agreed: Parish Clerk Procurement.

23.109- Minutes of Parish Council meeting held 06 September 2023 –agreed as a true record by the members and signed by the Chair.

23.110 - To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items were proposed.

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23.111 Financial matters – Expenditure and income as below was authorised and noted.

Expenditure			
07/09/2023	BT	Broadband	39.54
11/09/2023	EDF Energy	Electricity	24.1
12/09/2023	Lloyds Bank	Microsoft + monthly fee	4.99
12/09/2023	PKF Littlejohn	Audit	378
12/09/2023	NKDC	Election fee's	49.7
12/09/2023	Arbuthnot Latham	Playground inspections	134.64
18/09/2023	Emma Hughes	Trinity Scroll	78
18/09/2023	Lincolnshire Pension Fund	salary	233.16
18/09/2023	HMRC	salary	41.2
18/09/2023	Ms K Vickers	salary	717.15
18/09/2023	M Scott	salary	83.5
18/09/2023	Mr J Burden	salary	165.2
30/09/2023	Unity Trust	Service Charge	18
03/10/2023	Mike Daubney	Architect Fee's	1200
03/10/2023	RC Wetherill	Hedge Cutting	45
09/10/2023	BT	Broadband	39.54
09/10/2023	EDF Energy	Electricity	35.15
			3286.87
Income			
12/09/2023	Mrs Peacock	Hall Hire	52
14/09/2023	Brown Bob North	hall hire	52
15/09/2023	Ofgem	Feed in tariff	2.23
18/09/2023	TOTH Playgroup	Hall hire	24
19/09/2023	Lincoln Radio Sailing Club	Hall hire	45.5
25/09/2023	Murray JY	Hall Hire	16
27/09/2023	27th Lincoln Scout Group	Lake Licence	100
27/09/2023	Metcalf J	Tennis key	10
			301.73

23.112 Financial matters – The financial report to date as below was noted.

	Budget 2023/24	Actual 2023/24
Precept	24,500.00	(24,500.00)
VAT Refunded	2,500.00	(4,537.62)
Allotments and lake	450.00	(1,380.00)
ORPMR	3,000.00	(3,331.47)
Interest Received / Bank charges	1,000.00	0.00
Grants / donations	130.00	0.00
Total income	31,580.00	(33,749.09)

Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,804.50
Audit	300.00	558.00
Salary	15,000.00	7,550.48
Training + expenses	500.00	149.88
Subscriptions	330.00	237.65
Repairs & Maintenance of Lake	2,000.00	362.13
Repairs & Maintenance of assets	3,500.00	2,242.13
Various assets	500.00	565.99
Stationary, stamps, office running costs	250.00	400.07
Election	3,000.00	49.70
Grants and donations (Section 137)	2,500.00	1,604.97
ORPMR, bowls and tennis courts	1,500.00	1,391.43
Christmas (Section 137)	0.00	0.00
Miscellaneous	100.00	133.80
Reserves - items not budgeted for		1,331.80
Total Expenditure	31,580.00	18,382.53

Campaigning/planning issues		1,000.00
Traffic calming		10,000.00
Tennis court deposits		400.00
Purchase of additional assets		0.00
Election		2,000.00
		13,400.00

Balance Sheet

1. Balance Carried Forward	241,836.41
2. Precept	(24,500.00)
3. Other receipts	(9,249.09)
4. Staff costs	7,550.48
6. Other Payments	12,832.05

Unity Bank Current Account	19744.89
Skipton BS	237507.81
Total in bank	257,252.70

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23.113- Parish Clerk report.

Date raised	Issue	Current position	Person/s responsible
June 2022	Possible extension to ORPMR	<p>Application for planning permission submitted with a determination date of 21 November 2023.</p> <p>Actions It was agreed that a group of councillors would interview a short list of builders with the parish clerk. The councillors involved in the process will be Lyons, Owen and Ives.</p>	Cllrs Lyons, Owen, Ives, parish clerk
July 2022	Refurbishment of circular seat on village green	<p>Current position Update – bench has been restored.</p> <p>Actions Clerk to place order for materials</p>	Parish Clerk/Caretaker
Sept 2023	Fencing between 2 Westfield Drive and ORPMR play area.	<p>Current position Following lengthy meetings and discussions, the ownership of the fence has not been definitively agreed. An application has been submitted to Land Registry for additional documents which may assist in this matter, but it is unlikely a mutual agreement will be established.</p> <p>Actions It was agreed that the PC would take responsibility to demolish and remove the existing fence. This will be done in agreement with the resident at a mutually agreed time.</p>	Parish Clerk Parish Clerk
Sept 2023	Bowls Club	<p>Current position Good progress has been made and most of the points agreed. Some issues remain regarding the details of insurance cover. It is hoped that the license agreement will be brought to the December PC meeting for review and approval.</p> <p>Actions Cllrs Lyons to clarify remaining details.</p>	Cllrs Lyons
Sept 2023	Bowls Pavilion Repairs	<p>3 quotes have been received. Quotes circulated to PC members Quote 1 - £3236.00 Quote 2 - £1760.00 Quote 3 - £3170.00</p> <p>It was established just prior to the meeting that the quotes were not on a like for like basis. Clerk to ask for amendments.</p> <p>It was agreed to delegate the task of agreeing a quote to Councillor Lyons and the Parish Clerk.</p>	Cllrs Lyons/ Parish Clerk
Sept 2023	Little Miss Muffet play equipment	<p>Current position A minor design fault has been identified.</p> <p>Actions Clerk in contact with supplier.</p>	Parish Clerk
Sept 2023	Playpark annual inspection	<p>Current position Minor actions to be taken following annual inspection regarding generally cleaning will be actioned in the Spring. Swing has been adjusted. Rocking horse surface has been jet washed.</p>	Cllrs Owen/Lyons/Bindley/ Parish Clerk

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23.114 – Wildlife Friendly Community Status. It was agreed that a member of the wildlife group could contact Eagle and Swinethorpe and Donnington and Whisby Parish Councils on behalf of the Parish Council and explain our Wildlife Friendly Community status and invite them to become similarly involved.

23.115 – Fosse Green Energy. It was agreed to submit the response to the non-statutory consultation prepared by Councillor Bindley.

Action Parish Clerk

23.116 – Allotment Working Group. It was agreed to form an allotment working group to include an allotment tenant from each of the 2 sites. Clerk to contact tenants.

Action Parish Clerk

23.117-.Scout Groups Hall Access. It was agreed that one nominated person from the Scout groups will be given the codes for the key safe and alarm system and notified when the codes are amended to allow freer access to the hall for scout session leaders, for a trial period of 6 months. **Action Parish Clerk**

23.118 – Staffing Matters.

It was agreed that, if necessary, the parish clerk may work up to a maximum of 15 hours overtime per calendar month following approval of a request submitted to the chair in advance, with the contract of employment amended accordingly.

Action Parish Clerk

It was agreed that following the annual appraisal, the parish clerk would advance 1 salary point as per her contract of employment.

It was agreed that following the annual appraisal, the litter picker's salary would increase in line with the National Living Wage and backdated to April 2023.

Action Parish Clerk

23.119 – Planning Applications. N/A

23.120 Email correspondence .

Correspondence has been received from a resident regarding traffic issues. It was agreed to write to County Council Highways regarding this matter.

Action Parish Clerk

23.121 - Verbal updates from portfolio holders

Finance. Councillor Bramford confirmed that the quarter 2 internal finance check had been completed with no issues.

23.122 – Meeting concluded at 20:02