

Thorpe on the Hill Parish Council

Minutes of the meeting 06 December 2023 at 19:00 at The Oliver Roper Meeting Room

23.123 Councillor Bindley chaired the meeting and welcomed everyone and opened the floor to the public.

23.124 Public time –The following points were raised.

A member of the public thanked the Parish Council for supporting the View from the Hill magazine for the past year and expressed hopes that the residents would make more of a contribution to the magazine moving forward.

A member of the Parish Council spoke as a member of the public, and praised the vast improvements in the production and thanked the View from the Hill team for all their hard work.

23.125 District/County Council Updates

County Councillor Allan Briggs has been in contact with the Parish Clerk regarding a resident's road safety issues and advised he is following this closely with the Highways department and would advise the clerk of any updates.

District Councillor Mitch Elliott advised that the District Council were recommending all Parish Councils to adopt an emergency plan and an environmental plan. There were questions posed to Cllr Elliot regarding the emergency plan, which he agreed to take back to the District Council and advise accordingly.

District Councillor Peter Overton advised the meeting that the District Council were asking residents to recycle electrical goods and batteries appropriately as opposed to via the domestic waste service.

Formal Session Commenced at 19:25

23.126 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Cllrs Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Charlotte Owen, Bob Sheldon MBE, Neville Williams,

2. Present: 1.Cllrs Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Charlotte Owen, Bob Sheldon MBE, Neville Williams,, Cllr Allan Briggs (LCC), Cllr Mitch Elliott (NKDC), Cllr Peter Overton (NKDC), 2 members of the public.

3. Apologies: None

4. Declaration of interest: Cllr Sheldon declared a non-pecuniary interest in the grant application for the Church. Cllr Lyons declared a non-pecuniary interest in the grant application for View from the Hill.

5. Declaration of gifts and hospitality over £25: None

23.127- The minutes of the Parish Council meeting held 18 October 2023 and the Extraordinary meeting held 15 November 2023 were agreed as a true record by the members and signed by the Chair.

23.128 - To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items were proposed and it was resolved to discuss all items in the open session.

23.129 Financial matters – The payments and income as below were authorised and noted.

Payments

Date of Payment	Payee/Payer	Description	Amount
16/10/2023	Lincoln Radio Sailing Club	Refund for overpayment	10.50
16/10/2023	AGJ Home & Garden	Secure bench @ lake	280
16/10/2023	Steve North	Grass/hedges	755
20/10/2023	Lincolnshire Pension Fund	salary	262.10
20/10/2023	Mr J Burden	salary	165.20
20/10/2023	Ms K Vickers	salary	806.13
20/10/2023	M Scott	salary	202.01
27/10/2023	Ms K Vickers	Landscaping supplies	289.06
07/11/2023	BT	Broadband	40.26
07/11/2023	EDF Energy	Electricity	115.54
07/11/2023	Mr J Burden	Bench materials	189.69
07/11/2023	Chris Murray	Gardening services	100
		Archive boxes, flag, microsoft,	
09/11/2023	Lloyds Bank	stamps,	172.63
17/11/2023	M Scott	salary	100.03
17/11/2023	Ms K Vickers	salary	1269.06
17/11/2023	Mr J Burden	salary	165
20/11/2023	LCC Pension	salary	306.81
24/11/2023	ICO	Annual renewal	35
		Total expenditure	5264.02

Income

19/10/2023	Chapple OGM & HM	Tennis key	10
	Lincoln Featherbenders &		
31/10/2023	Flyfishers	Hall hire	20
01/11/2023	NKDC	Litter picking contribution	127.47
01/11/2023	Roe CEL	Hall hire	52
03/11/2023	Mrs Peacock	Hall hire	52
03/11/2023	Mrs Peacock	Hall hire	52
03/11/2023	Lincon Featherbenders	Hall hire	20
06/11/2023	B Bond	Hall hire	40
17/11/2023	Murray JY	Hall Hire	16
23/11/2023	Scouts	Hall Hire	134
		Total income	523.47

23.130 Financial matters – The financial report to date as below was noted.

	Budget 2023/24	Actual 2023/24
Precept	24,500.00	(24,500.00)
VAT Refunded	2,500.00	(4,537.62)
Allotments and lake	450.00	(1,380.00)
ORPMR	3,000.00	(3,820.97)
Interest Received	1,000.00	0.00
Grants / donations	130.00	(127.47)
Total income	31,580.00	(34,366.06)

			variance
Love Your Parish week (section 137)	300.00	0.00	300.00
Insurance	1,800.00	1,804.50	4.50
Audit	300.00	558.00	258.00
Salary	15,000.00	10,828.08	4,171.92
Training + expenses	500.00	149.88	350.12
Subscriptions	330.00	237.65	92.35
Repairs & Maintenance of Lake	2,000.00	767.13	1,232.87
Repairs & Maintenance of assets	3,500.00	3,450.88	49.12
Various assets	500.00	565.99	65.99
Stationary, stamps, office running costs	250.00	686.57	436.57
Election	3,000.00	49.70	2,950.30
Grants and donations (Section 137)	2,500.00	1,604.97	895.03
ORPMR, bowls and tennis courts	1,500.00	1,506.97	6.97
Christmas (Section 137)	0.00	0.00	0.00
Miscellaneous	100.00	133.80	33.80
Reserves - items not budgeted for		1,512.80	
Total Expenditure	31,580.00	23,856.92	

Campaigning/planning issues		1,000.00
Traffic calming		10,000.00
Tennis court deposits		400.00
Purchase of additional assets		0.00
Election		2,000.00
		13,400.00

Balance Sheet

1. Balance Carried Forward	241,836.41
2. Precept	(24,500.00)
3. Other receipts	(9,866.06)
4. Staff costs	10,828.08
6. Other Payments	15,028.84
7. Carry Forward	

Unity Bank Current Account	14897.47
Skipton BS	237507.81
Total in bank	252,405.28

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

23.131- Parish Clerk report.

Date raised	Issue	Current position	Person/s responsible
June 2022	Possible extension to ORPMR	Tenders received. Action Working party to assess tenders and prepare a recommendation for the next meeting.	CLRs Lyons, Owen, Ives, parish clerk
April 2023	Fosse Green Energy	Current position Response to non-statutory consultation submitted. Action It was resolved to arrange a public meeting on January 10 2024 for TOTH residents and to produce an information leaflet/invitation. It was resolved to amend the seated capacity of the hall to 100 for this meeting.	CLr Bindley CLr Bindley/Lyons
Sept 2023	Fencing between 2 Westfield Drive and ORPMR play area.	Current position Quote received to demolish and remove the existing fencing. Action To progress in Spring 2024.	Parish Clerk Parish Clerk
Sept 2023	Playpark annual inspection	Current position Minor actions to be taken following annual inspection. Action To progress when weather permits.	CLRs Owen/Lyons/Bindley/ Parish Clerk

23.132 – It was resolved to increase the payment allowance of the Unity Trust (Lloyds) corporate bank card to £1500 in line with the recent amendment of Financial Standing Order 4.1. **Action Parish Clerk**

23.133 – It was resolved to open an additional savings account to comply with the Financial Services Compensation Scheme. **Action Parish Clerk**

23.134 – It was resolved to adopt the Bowling Club Pavilion Risk Assessment

Action Parish Clerk

23.135 – It was resolved to adopt the Bowls Club Risk Assessment

Action Parish Clerk

23.136- It was resolved the agree the licence for The Bowls Club. Licence to be signed at the earliest opportunity.

Action CLr Bindley

23.137 – It was resolved to adopt the Parish Council Risk Register.

Action Parish Clerk

23.138 - It was resolved not to increase the hire charges for 2024/25 for The Oliver Roper Parish Meeting Room.

23.139 It was resolved to grant the following grant applications,
Thorpe on the Hill Playgroup – grant request £563.96
St Michael and All Angels Church – grant request £800
View from the Hill – grant request £820
St Michael’s Church of England School – grant request £239.98

23.140 Planning Application. Application 23/1211/FUL Railway Inn Station Road Thorpe on The Hill Lincoln. No comments were submitted by the Parish Council.

23.141 Email correspondence .

Correspondence has been received regarding the recent Archer Road Traffic Study. The resident concerned had commented that the study should separate the data to reflect the school drop off and pick up times. The Parish Clerk advised that she had asked and received the new data which showed that although the speed of the traffic did increase marginally outside of these times, the criteria for a fixed or mobile camera had not been met.

A thank you card has been received for restoring the memorial bench on the green and special thanks given to John Burden for making such a tremendous transformation.

Observations have been sent from Lincolnshire County Council Planning Department in relation to Planning Reference: PI/0087/23.

Development: For Construction of The North Hykeham Relief Road (NHRR) Between The A46 Hykeham Roundabout and the A15 Sleaford Road Roundabout at the end of the Lincoln Eastern Bypass.

It was resolved that Councillor Bindley as a member of the planning working group would respond to the request for observations as per the Scheme of Delegation Policy basing the response on the summary of residents’ concerns prepared for the meeting on 18th May 2023.

23.142 - Verbal updates from portfolio holders

None

23.143 – Future meeting dates

Parish Council Meetings

17 January 2024, 6 March 2024, 17 April 2024, 29 May 2024,
10 July 2024, 4 September 2024, 16 October 2024, 4 December 2024

Lake Committee Meeting

20 March 2024

23.144 – Meeting concluded at 20:00