

Thorpe on the Hill Parish Council

Minutes of the meeting held 06 March 2024 at 19:00 at The Oliver Roper Parish Meeting Room

24.020 Councillor Bindley chaired the meeting and welcomed everyone and opened the floor to the public.

24.021 Public time – A resident had a query regarding potholes and County Councillor Briggs agreed to look into the query and get back to the resident.

24.022 District/County Council Updates

County Councillor Allan Briggs had no updates.

District Councillor Peter Overton updated the meeting about NKDC's current position regarding the Fosse Green Energy Solar Farm and advised that the authority has sent a letter to Claire Coutinho, the Secretary of State for Energy Security and Net Zero focusing on planning issues related to the application. Peter is hoping the letter will be available for public viewing shortly.

Formal Session Commenced at 19:15

24.023 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Cllrs Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Bob Sheldon MBE, Neville Williams,

2. Present: 1.Councillors (Cllrs) Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Bob Sheldon MBE, Cllr Overton, Cllr Briggs, Kerrie Vickers (parish clerk), 2 members of the public.

3. Apologies: Cllr Owen

4. Declaration of interest: none

5. Declaration of gifts and hospitality over £25: None

24.024 - The minutes of the Parish Council meeting held 17th January 2024 were unanimously agreed as a true record by the members and signed by the Chair.

24.025 - To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items were proposed, and it was resolved to discuss all items in the open session.

24.026 Financial matters – The payments and income as below were authorised and noted.

Date of payment		Details	£
Expenditure			
19/01/2024	Lincolnshire Pension Fund	Pension	286.11
19/01/2024	HMRC	PAYE	92.48
19/01/2024	Ms K Vickers	salary	854.19
19/01/2024	Mr J Burden	salary	165
19/01/2024	M Scott	salary	100.03
01/02/2024	TOTH Church	Grant payment	700
01/02/2024	Mr J Burden	Cleaning items.	13.52
02/02/2024	TODDS	Village Hall Project - deposit	40324.46
06/02/2024	EDF Energy	Electricity	369.37
07/02/2024	BT	Broadband	39.54
		Microsoft, Upshalls payment for fuel, mobile top up, fee	
09/02/2024	Lloyds Bank		211.89
14/02/2024	Mike Daubney	Structural drawings	1200
14/02/2024	National Grid	Meter	2533.7
19/02/2024	Lincolnshire Pension Fund	Pension	253.16
19/02/2024	HMRC	PAYE	57.15
19/02/2024	Ms K Vickers	salary	773.29
19/02/2024	M Scott	salary	100.03
19/02/2024	Mr J Burden	salary	165.2
19/02/2024	LALC	Annual subscription	242.58
19/02/2024	LALC	Internal Audit	180
21/02/2024	Rafal J Gasienica	Bowls Pavilion	1120
28/02/2024	Steve Gilman Design Ltd	Structural drawings	900
Total expenditure			50681.7
Income			
16/01/2024	Maggie Supernova	Hall Hire	-10
23/01/2024	Umbrella's	Hall Hire	-28
01/02/2024	Upshalls	Payment from Upshalls re donation	-200
01/02/2024	B Bond	Hall hire	-48
02/02/2024	TOTH current account	Transfer from savings account for VH deposit	-40000
02/02/2024	Mrs A R Peacock	Hall hire	-52
04/02/2024	TOTH account	Transfer - remainder of deposit	-324.46
05/02/2024	Lincoln Featherbenders & Flyfishers	Hall Hire	-20
14/02/2024	Murray JY	Hall hire	-16
19/02/2024	Scouts	Hall hire	-160
19/02/2024	Internal transfer	Internal transfer	-3733.7
21/02/2024	Lizzie Ward	hall hire	-91
23/02/2024	Ofgem	Feed in tariff	-202.28
Total income			-44885.4

24.027 - The financial report for this financial year to date as below was noted.

	Budget 2023/24	Actual 2023/24
Precept	24,500.00	(24,500.00)
Transfer		0.00
VAT Refunded	2,500.00	(4,537.62)
Allotments and lake	450.00	(1,380.00)
ORPMR	3,000.00	(5,411.13)
Interest Received	1,000.00	0.00
Grants / donations	130.00	(127.47)
Total income	31,580.00	(35,956.22)
Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,804.50
Audit	300.00	738.00
Salary	15,000.00	15,294.27
Training + expenses	500.00	149.88
Subscriptions	330.00	480.23
Repairs & Maintainance of Lake	2,000.00	1,110.12
Repairs & Maintainance of assets	3,500.00	2,239.70
Various assets	500.00	565.99
Office running costs	250.00	885.37
Election	3,000.00	49.70
Grants and donations (Section 137)	2,500.00	2,304.97
ORPMR, bowls and tennis courts	1,500.00	8,822.03
Miscellaneous	100.00	182.83
Reserves		1,684.44
Total Expenditure	31,580.00	36,312.03
Campaigning/planning issues		1,000.00
Traffic calming		10,000.00
Purchase of additional assets		40,000.00
Election		2,000.00
Village hall extension		125,000.00
		178,000.00

Balance Sheet

1. Balance Carried Forward	241,836.41
2. Precept	(24,500.00)
3. Other receipts	(11,456.22)
4. Staff costs	15,294.27
6. Other Payments	23,017.76

Unity Bank Current Account	3016.99
Unity Bank Instant Access	9675.54
Skipton BS	193365.95
Total in bank	206,058.48

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

24.028 - Parish Clerk report.

Date raised	Issue	Current position	Person/s responsible
June 2022	Extension/renovation to ORPMR	Work commences 7 th March 2024.	Cllrs Lyons, Owen, Ives, parish clerk
Sept 2023	Fencing between 2 Westfield Drive and ORPMR play area.	<p>Current position</p> <p>Quote received to demolish and remove the existing fencing.</p> <p>Action</p> <p>To progress when conditions are favourable for the resident concerned. Quote to be reconfirmed prior to commencement of work.</p>	<p>Parish Clerk</p> <p>Parish Clerk</p>
Sept 2023	Playpark annual inspection	<p>Current position</p> <p>Minor actions to be taken following annual inspection.</p> <p>Action</p> <p>To progress when weather permits.</p>	<p>Cllrs</p> <p>Owen/Lyons/Bindley/</p> <p>Parish Clerk</p>

All other actions from Parish Council meetings are either competed or itemised above.

24.029 – Additional Parish Councillor for Unity Trust Bank list of authorised signatories.

It was unanimously agreed to go ahead with an application. Councillor Ives volunteered which was seconded and agreed by all.

Action Parish Clerk

24.030 – Allotment Risk Assessments.

To be deferred to the next meeting.

Action Parish Clerk

24.031 – Amendments to the allotment terms and conditions.

Cllr Lyons advised that a request for allotment holders to form a working group had received no response and therefore the amendments had been devised by himself and the clerk using Cllr Lyons recent training experience and the Allotment Society guidance. It was unanimously agreed to adopt the amendments which will be circulated to the allotment holders at their renewal in April.

Action Parish Clerk

24.032 – Name of The Oliver Roper Parish Meeting Room.

Following previous discussions regarding the name of the hall and wanting to make it sound more community based as opposed to a Parish Meeting Room, Cllr Bindley asked the Councillors for options to coincide with the renovations. It was agreed to change the name to The Oliver Roper Village Hall.

Action Parish Clerk

24.033 -. The following planning applications were noted;

- LCC Reference: PL/0020/24 Development: To Vary Condition 2 Of Planning Permission 19/0170/CCC - To allow a further period of Five Years to retain the mobile classroom. location: St Michael's Church of England Primary School, School Lane, Thorpe on The Hill
- Application 24/0246/FUL Hazelwood Ski World Moor Lane Thorpe On The Hill Lincoln: Relocation of existing vehicular access to Moor lane, Thorpe on the Hill

24.034 – To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

A resident has emailed the Parish Council with the proposal of starting a library in the hall. It was agreed to look at this once the extension/renovation is completed.

Action Parish Clerk

24.017 - Verbal updates from portfolio holders – none

24.018 – Future meeting dates

Parish Council Meetings

17 April 2024, 29 May 2024, 10 July 2024, 4 September 2024, 16 October 2024, 4 December 2024

Lake Committee Meeting

20 March 2024

24.019 – Meeting concluded at 19:38.