

# Thorpe on the Hill Parish Council

## Minutes of the meeting held 17 January 2024 at 19:00 at The Oliver Roper Parish Meeting Room

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**24.001** Councillor Bindley chaired the meeting and welcomed everyone and opened the floor to the public.

**24.002 Public time** – 2 members of the public who had been unable to attend the recent Fosse Green Energy public meeting held by the Parish Council asked for an update.

Cllr Bindley advised that the next stage of the process was for Fosse Green Energy to begin the official public consultation stage. Following the consultation stage, the application will be submitted to the Planning Inspectorate, and anyone opposed to the project will at this stage be able to register as an interested party within 28 days of the acceptance of the application.

The setting up an action group to run independently of the Parish Council was discussed and any interested parties should email the Parish Clerk at [tothparish@gmail.com](mailto:tothparish@gmail.com).

**24.003 District/County Council Updates** - no District or County Councillors were in attendance.

**Formal Session Commenced at 19:15**

**24.004 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.**

1. Membership: Cllrs Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Charlotte Owen, Bob Sheldon MBE, Neville Williams,

2. Present: 1.Cllrs Mark Bindley (Chair), Jason Bramford (Vice-Chair), Zoe Ives, Nick Lyons, Charlotte Owen, Bob Sheldon MBE, 2 members of the public.

3. Apologies: Cllr Williams

4. Declaration of interest: none

5. Declaration of gifts and hospitality over £25: None

**24.005** - The minutes of the Parish Council meeting held 06 December 2023 were agreed as a true record by the members and signed by the Chair.

**24.006** - To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items were proposed, and it was resolved to discuss all items in the open session.

**24.007 Financial matters** – The payments and income as below were authorised and noted.

<b>Expenditure</b>			
01/12/2023	Anglian Water	Water rates	69.04
05/12/2023	Rafal J Gasienica	Pavilion	1431
06/12/2023	EDF Energy	Electricity	199.12
11/12/2023	BT	Broadband	39.54
11/12/2023	Lloyds Bank	Picture frame, mobile top up, Microsoft, aggregate	216.48
11/12/2023	Steve North	Grass cutting	200
11/12/2023	Chris Murray	Gardening services	90
12/12/2023	HMRC	salary	265.86
19/12/2023	HMRC	salary	78
19/12/2023	M Scott	salary	100.03
19/12/2023	LCC Pension	salary	272.45
19/12/2023	Ms K Vickers	salary	738.01
19/12/2023	M Bindley	reimbursement -leaflets	55.53
19/12/2023	Mr J Burden	salary	165.2
27/12/2023	Rafal J Gasienica	Bowls Pavilion	2219
31/12/2023	Unity Trust	Service Charge	18
04/01/2023	BT	Broadband	39.54
10/01/2023	Lloyds Bank	Shredder, tape, Microsoft, bulbs, fee	349.93
10/01/2023	Mrs C E L Roe	Hall hire refund	20
10/01/2023	Chris Murray	Gardening services	90
10/01/2023	EDF Energy	Electricity	350.37
		<b>Total expenditure</b>	<b>7007.1</b>
<b>Income</b>			
01/12/2023	Ofgem	Feed in tariff	-46.62
05/12/2023	Murray JY	Hall hire	-16
05/12/2023	Mrs Peacock	Hall hire	-52
06/12/2023	B Bond	Hall hire	-32
07/12/2023	Scouts	Hall hire	-184
14/12/2023	Umbrella's	Hall Hire	-28
14/12/2023	Umbrella's	Hall hire	-28
19/12/2023	TOTH Playgroup	Hall Hire	-48
20/12/2023	Lincoln Featherbenders & Flyfishers	Hall Hire	-20
20/12/2023	Mrs Peacock	Hall Hire	-52
20/12/2023	Ofgem	Feed in tariff	-
28/12/2023	B Bond	Hall Hire	280.26
28/12/2023	Murray JY	Hall Hire	-8
28/12/2023	Murray JY	Hall Hire	-16
03/01/2023	Scouts	Hall Hire	-62
08/01/2023	Duckering	Hall Hire	-50
		<b>Total income</b>	<b>922.88</b>

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**24.008** - The financial report for this financial year to date as below was noted.

<b>Income</b>	<b>Budget 2023/24</b>	<b>Actual 2023/24</b>
Precept	24,500.00	(24,500.00)
VAT Refunded	2,500.00	(4,537.62)
Allotments and lake	450.00	(1,380.00)
ORPMR	3,000.00	(4,783.85)
Interest Received	1,000.00	0.00
Grants / donations	130.00	(127.47)
<b>Total income</b>	<b>31,580.00</b>	<b>(35,328.94)</b>

<b>Expenditure</b>		
Love Your Parish week (section 137)	300.00	0.00
Insurance	1,800.00	1,804.50
Audit	300.00	558.00
Salary	15,000.00	12,447.63
Training + expenses	500.00	149.88
Subscriptions	330.00	237.65
Repairs & maintenance of Lake	2,000.00	1,110.12
Repairs & maintenance of assets	3,500.00	2,239.70
Various assets	500.00	565.99
Office running costs	250.00	833.94
Election	3,000.00	49.70
Grants and donations (Section 137)	2,500.00	1,604.97
ORPMR, bowls and tennis courts	1,500.00	7,319.14
Miscellaneous	100.00	182.83
Reserves		1,684.44
<b>Total Expenditure</b>	<b>31,580.00</b>	<b>30,788.49</b>

1. Balance Carried Forward	241,836.41
2. Precept	(24,500.00)
3. Other receipts	(10,828.94)
4. Staff costs	12,447.63
6. Other Payments	20,340.86
7. Carry Forward	

Unity Bank Current Account	8813.25
Skipton BS	237507.81
<b>Total in bank</b>	<b>246,321.06</b>

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**24.009 - Parish Clerk report.**

<b>Date raised</b>	<b>Issue</b>	<b>Current position</b>	<b>Person/s responsible</b>
June 2022	Possible extension to ORPMR	Agenda item 24.013	Cllrs Lyons, Owen, Ives, parish clerk
April 2023	Fosse Green Energy	<p><b>Current position</b> Cllr Bindley discussed this in the public forum and gave an update from the recent public meeting.</p> <p><b>Action</b> Meeting to be arranged to determine if an action group is viable.</p>	Cllr Bindley/Lyons
Sept 2023	Fencing between 2 Westfield Drive and ORPMR play area.	<p><b>Current position</b> Quote received to demolish and remove the existing fencing.</p> <p><b>Action</b> To progress when conditions are favourable for the resident concerned. Quote to be reconfirmed prior to commencement of work.</p>	<p>Parish Clerk</p> <p>Parish Clerk</p>
Sept 2023	Bowls Pavilion Repairs	<p><b>Current position</b> Stage 1 is complete. Stage 2 (windows) to be completed when conditions are favourable.</p>	Parish Clerk
Sept 2023	Playpark annual inspection	<p><b>Current position</b> Minor actions to be taken following annual inspection.</p> <p><b>Action</b> To progress when weather permits.</p>	Cllrs Owen/Lyons/Bindley/ Parish Clerk

All other actions from Parish Council meetings are either completed or itemised above.

**24.010** -It was resolved to agree the budget for the financial year 2024/25 as follows;  
The reallocation of the reserves was noted.

	<b>Budget 2024/25</b>	
Precept		<b>25,350.00</b>
VAT Refund Estimate	1,500.00	
Allotments and lake	1,100.00	
ORPMR	5,000.00	
Grants / donations	130.00	
<b>Total income</b>	<b>7,730.00</b>	
Salaries	18,000.00	
Insurance	1,800.00	
Audit	600.00	
Expenses, training	300.00	
Subscriptions	280.00	
Eric East Lake - repairs/maintenance	2,000.00	
Repairs & maintenance of other assets	2,000.00	
ORPMR recreational site - repairs/maintenance	2,500.00	
ORPMR recreational site - Utilities	2,500.00	
Stationery/office running costs	500.00	
Grants and donations (Section 137/S111)	2,600.00	
<b>Total Expenditure</b>	<b>33,080.00</b>	
Reserves		
Campaigning/planning issues	4,000.00	
Election	3,000.00	
Legal fees	5,000.00	
Purchase of additional/replacement play equipment	15,000.00	
Provision of additional recreational equipment	25,000.00	
Village Hall Extension	160,000.00	
General reserves	25,000.00	
	<b>237,000.00</b>	

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**24.011** – It was resolved to set the Precept for the financial year 2024/25 at £25350.00 which is an increase of 1.33% for a Band D property which equates to £1.24. **Action Parish Clerk**

**24.012** – It was resolved to transfer £50,000.00 (fifty thousand pounds) to the new savings account with Unity Trust Bank to comply with the Financial Services Compensation Scheme. **Action Parish Clerk**

**24.013** – Oliver Roper Parish Meeting Room extension.

Cllr Bindley advised that the working group had met several times to discuss the tenders received including a meeting with the contractors and had recommended that should the project go ahead, the contractor being recommended was contractor A.

Cllr Bindley called for a vote by a show of hands.

(a) All those in agreement that the project should go ahead. – Result of vote – agreed unanimously

(b) All those in agreement that the contract should be awarded to contractor A. Result of vote – agreed unanimously.

The contract has been awarded, pending the receipt of references, to The Todds Group which is a local company.

**Action Parish Clerk**

**24.014** – It was resolved to adopt the Publication Scheme as circulated to all Parish Councillors.

**Action Parish Clerk**

**24.015** -. The following planning application was noted. 23/0946/HOUS Laurel Holme Little Thorpe Lane Thorpe on The Hill Lincoln. No comments submitted.

**24.016** – To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda. No correspondence received.

#### **24.017 - Verbal updates from portfolio holders**

Cllr Bramford advised that he had completed quarter 3 of the internal audit check and all was in order.

Cllr Sheldon thanked Cllr's Bindley and Lyons from his perspective as a Parish Councillor and a resident, for the excellent presentation they delivered on the solar farm proposal at the public meeting and all the time and incredible effort they had put into this project so far.

#### **24.018 – Future meeting dates**

##### **Parish Council Meetings**

6 March 2024, 17 April 2024, 29 May 2024,

10 July 2024, 4 September 2024, 16 October 2024, 4 December 2024

##### **Lake Committee Meeting**

20 March 2024

**24.019** – Meeting concluded at 19:35.