

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 10th July 2024 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20 minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: ~~K. Vickers~~, Parish Clerk. 28.06.2024

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. **Public time (20 mins)** - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider and sign the meeting minutes of the Parish Council meeting held 17 April 2024 available to view [here](#) as a true reflection of the meetings.
7. To consider whether the Parish Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage.
8. Discuss and authorise payments & note income received. Appendix A
9. Consider the financial report for this financial year to date. Appendix B
10. To approve the Parish Councils Standing Orders available [here](#). No amendments.
11. To consider the adoption of the LALC (Lincolnshire Association of Local Councils) Financial Standing Orders. Previously circulated
12. Discuss and review the Parish Clerk report on ongoing/outstanding actions.
 - i. Gate in play area to be moved – quotes in progress
 - ii. Projector for hall – order placed.
 - iii. Larger waste bin outside hall – order placed
13. Village Hall Renovation.
 - i. To receive the final finance briefing
 - ii. To discuss the sound reverberations in the hall and consider solutions.
14. To note the following planning applications. None.
15. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

16. To receive verbal updates from portfolio holders.

17. To consider the creation of an annual community award scheme.

Future meeting dates

Parish Council Meetings

4 September 2024, 16 October 2024, 4 December 2024

Lake Committee Meeting

24th July 2024

Portfolio holders

- Lake Management Committee – Cllr's, Bindley, Bramford, Lyons, Sheldon
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons and *vacancy*
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Allotments – Cllr Lyons
- Planning – Cllrs Bindley, Lyons and Williams
- Finance – Cllr Bramford
- Tennis court – Cllr Bramford
- Oliver Roper playpark – Cllr Owen
- Wildlife – Cllr Lyons
- Oliver Roper Parish Meeting Room – Cllrs Bindley, Lyons and Owen

Appendix A

Date of payment	to/from	Details	Amount
20.05.2024	C Rainthorpe	Mower service	-130
20.05.2024	Steve North	Grass cutting/bin emptying	-620
31.05.2024	Anglian Water	Water rates	-98.73
07.06.2024	BT Group	Broadband	-45.49
10.06.2024	EDF Energy	Electricity	-112.11
10.06.2024	Ms K Vickers	Sticker printer	-27.98
10.06.2024	Plan B Catering	Lincat service	-115.8
10.06.2024	NKDC	Refuse collection	-172.12
11.06.2024	Lloyds Bank	PAYE payment, Microsoft, keys, cleaning supplies, monthly fee	-77.67
19.06.2024	Mr J Burden	Salary	-188.24
19.06.2024	LCC Pension Fund	Pension	-264.07
19.06.2024	HMRC	Tax/NI	-57.55
19.06.2024	Ms K Vickers	Salary	-778.89
28.06.2024	TODDS	VH renovations	-9369.77
	Total expenditure		-12058.42

31.05.2024	NKDC	Hall hire	250
06.06.2024	Positive Independence	Hall hire	104
07.06.2024	HMRC	VAT Return	8783.06
07.06.2024	Dawson	Hall hire	39
11.06.2024	B Bond	Hall hire	24
11.06.2024	Mrs AR Peacock	Hall hire	52
13.06.2024	Murray JY	Hall hire	16
17.06.2024	British Gas	Feed in tariff	120.24
20.06.2024	Lincoln Radio Sailing Club	Hall hire	24
21.06.2024	Umbrella's	Hall hire	28
21.06.2024	Umbrella's	Hall hire	28
21.06.2024	Umbrella's	Hall hire	28
25.06.2024	Cox OJ	Allotment rental	20
26.06.2024	Ashaye AO	Hall hire	234
	Total income		9750.3

Appendix B

	Budget 2024/25	Actual
Precept	25,350.00	25,350.00
VAT Refund	1,500.00	8,783.06
Allotments and lake	1,100.00	1,220.00
ORPMR	5,000.00	1,463.64
Other income	130.00	549.83
Transfer		
Interest from Skipton BC		
Total income	33,080.00	37,366.53
Transfer from Skipton Building Society		121,166.11

Salaries	18,000.00	(4,157.84)
Insurance	1,800.00	(1,947.50)
Audit	600.00	0.00
Expences, training	300.00	0.00
Subscriptions	280.00	0.00
Eric East Lake - repairs/maintenance	2,000.00	0.00
Repairs & maintenance of other assets	2,000.00	(750.00)
ORPMR recreational site - repairs/maintenance	2,500.00	(1,580.37)
ORPMR recreactional site - Utilities	2,500.00	0.00
Stationery/office running costs	500.00	(199.68)
Grants and donations (Section 137/S111)	2,600.00	(1,059.98)
Payments from reserves		(125,176.28)
Total Expenditure	33,080.00	(134,871.65)

Campaigning/planning issues	4,000.00	
Election	3,000.00	
Legal fees	5,000.00	
Purchase of additional/replacement play equipment	20,000.00	
Provision of additional recreational equipment	20,000.00	
General reserves	25,000.00	

Balance Sheet

1. Balance Carried Forward	200,248.98
2. Precept	25,350.00
3. Other receipts	12,016.53
4. Staff costs	(4,157.84)
6. Other Payments	(130,713.81)
7. Carry Forward	

Unity Bank Current Account	24570.94
Unity Trust Instant Access	5973.08
Skipton BS	72199.84
Total in bank	102,743.86