

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 15th January 2025 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: **K. Vickers**, Parish Clerk.

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. Public time (20 mins) - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider if the minutes of the Parish Council meeting held 4th December 2024 available to view [here](#) are a true reflection of events.
7. To consider whether the Parish Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage.
8. To consider the Parish Councillor co-option application.
9. Finance Report.
 - i. Discuss and authorise payments & note income received. Appendix A
 - ii. To consider the financial report for this financial year to date. Appendix B
10. To agree the precept for the financial year 2025/26 Appendix C
11. Discuss and review the Parish Clerk report on ongoing/outstanding actions. Appendix D
12. To consider the recommendation from the staffing committee regarding the Parish Clerks salary.
13. To note the following planning application decisions. N/a.
14. Fosse Green Energy Update.
15. Whisby Quarry floating solar farm project.

17. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

18. To receive verbal updates from portfolio holders.

Future meeting dates

Parish Council Meetings

5 March 2025, 16 April 2025, 28 May 2025, 9 July 2025, 3 September 2025, 15 October 2025, 3 December 2025.

Lake Committee Meeting

02 April 2025

Portfolio holders

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark – Cllr Owen
- Planning – Cllrs Lyons, Williams and Owen
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Tennis court – Cllr Bramford
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

Appendix A

Expenditure			
30/11/2024	Unity Trust	Service charge	-6
02/12/2024	Anglian Water	Water rates	-75.12
09/12/2024	BT Group	Broadband	-43.33
09/12/2024	Lloyds Bank	Microsoft, keys	-15.95
10/12/2024	EDF Energy	Electricity	-121.36
19/12/2024	F Taylor	Salary	-131.94
19/12/2024	J Burden	Salary	-172.8
19/12/2024	Lincs Lining Ltd	Car park hatching	-474
19/12/2024	LCC Pension Fund	Pension	-274.46
19/12/2024	TOTH Church	Churchyard grant	-800
19/12/2024	K Vickers	Salary	-803.32
31/12/2024	Unity Trust	Service charge	-6
06/01/2025	BT Group	Broadband	-43.33
Income			
04/12/2024	B Bond	Hall hire	52
04/12/2024	Murray JY	Hall hire	16
05/12/2024	Umbrella's	Hall hire	28
06/12/2024	Mrs AR Peacock	Hall hire	60
06/12/2024	K Golding	Hall hire	60
09/12/2024	Lincoln Featherbenders	Hall hire	67.5
20/12/2024	OFGEM	Feed in tariff	28.38
31/12/2024	McGann	Hall hire	30
31/12/2024	Mrs AR Peacock	Hall hire	60
31/12/2024	Lincoln Featherbenders	Hall hire	40
31/12/2024	Murray JY	Hall hire	16
31/12/2024	Unity Trust	Service charge	-6
02/01/2025	B Bond	Hall hire	24
03/01/2025	Owen	Hall hire	65

Appendix B

Income	Budget	Actual
Precept	25,350.00	25,350.00
VAT Refund General	1,500.00	2,062.32
VAT Refund Hall Renovations	20,000.00	27,741.13
Allotments and lake	1,100.00	1,859.00
Village Hall	5,000.00	4,280.04
Other income	130.00	1,854.06
Internal Transfer		21,020.39
Interest from Skipton BC		5,816.98
Interest from Unity Trust		221.22
Total income	53,080.00	90,205.14
Transfer from Skipton Building Society		121,166.11
Salaries	18,000.00	(17,498.63)
Insurance	1,800.00	(1,947.50)
Audit	600.00	(378.00)
Expenses, training	300.00	0.00
Subscriptions	280.00	(35.00)
Eric East Lake - repairs/maintenance	2,000.00	(792.99)
Repairs & maintenance of other assets	2,000.00	(2,012.86)
ORPMR recreational site - repairs/maintenance	5,000.00	(8,154.57)
Stationery/office running costs	500.00	(612.54)
Grants and donations (Section 137/S111)	2,600.00	(2,315.95)
Transfer to Instant Access Account		(21,020.39)
Payments from reserves		(125,259.85)
Total Expenditure	153,080.00	(180,028.28)

Balance Sheet

1. Balance Carried Forward	200,248.98
2. Precept	25,350.00
3. Other receipts	64,855.14
4. Staff costs	(17,498.63)
6. Other Payments	(162,529.65)
7. Carry Forward	
Unity Bank Current Account	5194.33
Unity Trust Instant Access	27214.69
Skipton BS	78016.82
Total funds	110,425.84

Appendix C

Precept 2025/26

Income	Budget 2025/26
VAT Refund Estimate	1,500.00
Allotments and lake	1,200.00
ORPMR	5,000.00
Grants / donations	1,500.00
Bank interest	3,000.00
Other income total	12,200.00
Expenditure	
Salaries	22,000.00
Insurance	2,100.00
Audit	650.00
Expenses, training	150.00
Fees/Subscriptions	400.00
Eric East Lake - repairs/maintenance	1,000.00
Repairs & maintenance of other assets	2,000.00
ORPMR recreational site - repairs/maintenance/utilities	6,000.00
Stationery/office running costs	250.00
Grants and donations (Section 137/S111)	2,000.00
Total Expenditure	36,550.00
Reserves	
Campaigning/planning issues	4000
Election	3,000.00
Legal fees	5,000.00
Purchase of additional/replacement play equipment	20,000.00
Provision of additional recreational equipment	20,000.00
General reserves	25,000.00
Total	77,000.00
Precept 2025/26 no increase this year	24,350.00

Appendix D

Date raised	Issue	Status
September 2024 New staple item	Issues arising from hall users. The walls are already very dirty.	Possible solutions sought, ie buffer at chair height, painting the bottom half grey etc.

All other actions from Parish Council Meetings are either completed or itemised above