

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 09th July 2025 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: **K. Vickers**, Parish Clerk.

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. Public time (20 mins) - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider if the minutes of the Parish Council meeting held 16th April 2025 available to view [here](#) are a true reflection of events.
7. To consider whether the Parish Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage.
8. Finance
 - i. Discuss and authorise payments & note income received. Appendix A
 - ii. To consider the financial report for this financial year to date. Appendix B
 - iii. To consider adding an additional authoriser for Unity Trust Banking
9. Discuss and review the Parish Clerk report on ongoing/outstanding actions. Appendix C
10. Planning

CATEGORY A - SCOPING OPINION CONSULTATION - EIA/02/25 - WHISBY QUARRY
11. Bowls Club Water Tank.
12. Traffic Calming
13. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.
14. To receive verbal updates from portfolio holders.

Portfolio holders

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr’s Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark & tennis courts– Cllr Owen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr’s Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

15. Future meeting dates**Parish Council Meetings**

3 September 2025, 15 October 2025, 3 December 2025.

Lake Committee Meeting

29 October 2025

Appendix A

Expenditure to authorise and income to note

Date	Payment to	Description	Amount
20.05.2025	David Stocker	Deposit for chair hire	-100
20.05.2025	South Scarle Décor	Painting in VH	-1190
20.05.2025	Henry Window Clean	VH windows	-15
20.05.2025	LCC Pension Fund	Pension	-293.25
20.05.2025	HMRC	PAYE	-129.81
20.05.2025	J Burden	Salary	-190.2
20.05.2025	K Vickers	Salary	-858.75
21.05.2025	EDF	Electricity	-81.4
28.05.2025	View from the Hill Magazine	Grant payment for printing cost	-1050
28.05.2025	NKDC	2025/26 refuse collection	-180.44
31.05.2025	Unity Trust	Service charge	-6
02.06.2025	Anglian Water	Water rates	-102.28
09.06.2025	BT Group	Broadband	-49.14
10.06.2025	Lloyds Corporate Credit Card	Safety signs, Microsoft fee, monthly fee	-154.44
17.06.2025	EDF	Electricity	-57.31
18.06.2025	Mr J Blackhouse	PAT testing	-78.6
18.06.2025	Lindum Fire Ltd	Annual service	-117.41
18.06.2025	Ollie Cox	Refund for allotment payment	-40
18.06.2025	LALC	Annual subscription	-249.08
18.06.2025	LALC	Audit fee	-288
18.06.2025	Henry Window Clean	VH windows	-15
20.06.2025	Mr J Burden	Salary	-181.4
20.06.2025	LCC Pension Fund	Pension	-293.25
20.06.2025	Mr I Elms	Salary	-65.43
20.06.2025	HMRC	PAYE	-127.81
20.06.2025	Ms K Vickers	Salary	-858.75
30.06.2025	Unity Trust	Service charge	-6
		Total payments	-6778.75
Date	Payment from	Description	Amount
13.05.2025	Scouts 969 972, 981	Hall hire	332
19.05.2025	Barber CB	Allotment rent	20
19.05.2025	Cox OJ	Allotment rent	40
19.05.2025	Feather M	Tennis court key	10
20.05.2025	Riches L	Allotment rent	40
21.05.2025	Udrive GB	Hall hire	45
28.05.2025	Brown	Allotment rent	20
11.06.2025	K Golding 989	Hall hire	30
11.06.2025	B Bond 985 988	Hall hire	68
12.06.2025	Mrs A R Peacock 990	Hall hire	60
13.06.2025	Ashaye AO 992	Hall hire	90
16.06.2025	Murray JY 991	Hall hire	16
18.06.2025	S John	Tennis court key	10.87
30.06.2025	Cheal Clair	Tennis court key	10
02.07.2025	B Bond 994	Hall hire	60
		Total income	851.87

Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	
Allotments and lake	1,200.00	1,511.00
Village Hall Site	5,000.00	1,335.76
Total income current account	32,050.00	27,196.76
Grants	1,500.00	250.00
Interest from Skipton BC	2,000.00	
Interest from Unity Trust	1,000.00	280.53
Total income saving account		530.53
Transfer from Skipton Building Society		0.00
Salaries	22,000.00	(4,613.80)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(288.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(334.07)
Eric East Lake - repairs/maintenance	1,000.00	(149.45)
Repairs & maintenance of other assets	2,000.00	(40.00)
ORPMR recreational site - repairs/maintenance	6,000.00	(3,267.31)
Stationery/office running costs	250.00	(126.26)
Grants and donations (Section 137/S111)	2,000.00	(1,050.00)
Transfer to Instant Access Account		0.00
Payments from reserves		0.00
Total Expenditure	36,550.00	(11,609.14)
Total expenditure minus VH project		
Campaigning/planning issues	4,000.00	
Election	3,000.00	
Legal fees	5,000.00	
Purchase of additional/replacement play equipment	20,000.00	
Provision of additional recreational equipment	20,000.00	
General reserves	25,000.00	
	77,000.00	
Balance Sheet		
1. Balance Carried Forward		1,868.95
2. Precept		24,350.00
3. Other receipts		2,846.76
4. Staff costs		(4,613.80)
6. Other Payments		(6,995.34)
7. Carry Forward		17,456.57
Unity Bank Current Account		17,456.57
Unity Trust Instant Access		22,745.22
Skipton BS		7,8016.82
Total in bank		118,218.61

Appendix C

Date raised	Item	Current position	Person/s responsible
June 2022	VH renovation	A meeting with the director was requested on 11 March 2025 but a date has still not been offered despite several follow up emails.	All
April 2025	Whisby Quarry Steering Group	NKDC are seeking to dissolve the Steering Group. Further information being sought.	Cllr's Sheldon, Lyons and Parish Clerk
April 2025	Communication	Informal evening surgeries to be arranged for a trial period. TBC	All
April 2025	Signage/bus shelter Lincoln Lane/Middle Lane	Councillor Woodruff has agreed to look into this.	Parish Clerk

All other actions from Parish Council Meetings are either completed or itemised above