

Thorpe on the Hill Parish Council

Minutes of the meeting held 09 July 2025 at 19:00 at The Oliver Roper Village Hall

25.07.01 Councillor (Cllr) Lyons welcomed everyone to the meeting.

25.07.02 Public Time - 4 members of the public in attendance.

A resident asked if the Parish Council could contact Highways regarding repainting the white line in the middle of the road on Middle Lane going out of the village. **Action Parish Clerk**

A resident asked if the Parish Council has ever considered employing a lengths man. Cllr Lyons advised that this could be debated at a future meeting.

A request was received for the Parish Council to consider installing a bench at the end of Clay Lane. It was agreed to put this on the next agenda and in the meantime, to attempt to establish the landowner whose permission would be required. **Action Parish Clerk**

A resident asked if their points on traffic calming could be taken into consideration when discussing agenda item 12 and asked if the Parish Council would consider similar traffic calming measures implemented in Wyegate Avenue Spalding. Cllr Lyons asked the resident what their primary concerns were and agreed to take the comments into consideration.

25.07.03 District/County Council Updates

Apologies were received from County Councillor Alan Woodruff and an update on previous actions provided.

- The bus stop in the village known as Post Office, is still showing as this and I can appreciate the confusion and issues this has and will cause. I had raised this with the transport dept at Lincolnshire County Council in June and chased with them last week. I have had assurances they will look to change the name to something more suitable and ensure the signage is clean, clear and prominent to avoid further issue.
- Regarding Brindley Close having no line markings. This road is still privately owned and is under no control of Lincolnshire County Council. Whether the owner has had any markings added, is planning to, or will apply to have the road adopted into the public highway is entirely at their discretion.

Apologies were received from District Councillor Peter Overton.

District Council Mitch Elliott gave an update on the Fosse Green Energy project and advised that the application would be submitted to the Planning Inspectorate on 18th July 2025. If the application is accepted, the documents will be published, and the consultation period will begin. To comment on the application, you will need to be registered. Details on the application and how to register can be found on the Planning Inspectorate website.

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010154>

25.07.04 Formal Session Commenced at 19:25

25.07.05 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.

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2. Present: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Bob Sheldon MBE.

3. Apologies: Charlotte Owen,

4. Declaration of interest: None

5. Declaration of gifts and hospitality over £25: None

25.07.06 - The minutes of the Parish Council meeting held 16th April 2025 were unanimously agreed as a true record by the members by a show of hands and signed by the Chair.

25.07.07- To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items proposed.

25.07.08 Financial matters

i. The list of payments and income were authorised and noted. **Appendix A**

ii. The financial report for the financial year to date was noted with no queries. **Appendix B**

iii. To consider adding an additional authoriser for Unity Trust Banking. It was unanimously agreed to add Cllr Koenen to the list of authorisers for the Unity Trust Bank.

25.07.09. Discuss and review the Parish Clerk report on ongoing/outstanding actions. **Appendix C**

25.07.10 Planning Applications

CATEGORY A - SCOPING OPINION CONSULTATION - EIA/02/25 - WHISBY QUARRY

No comments or concerns.

25.07.11. Bowls Club Water Tank

Cllr Lyons advised that the water tank the bowls club use to water the green is leaking and the club has asked if the Parish Council would consider applying for a grant to replace it. It is thought that replacement costs could be in the order of £5K - £6K. The club have been asked to supply quotes.

As this is a considerable amount of money which could possibly take away the prospect of future grant opportunities, it was agreed to ask the club about their long-term plans in relation to ensuring the viability of the club. Once quotes have been received and an answer to the Parish Councils query, the item will be discussed again.

Action Parish Clerk

25.07.12. Traffic Calming

Following the announcement that the funding has been secured for the North Hykeham Relief Road project, the Parish Council agreed that the issues in the village could be magnified, especially during the construction period and decided to contact Highways again about traffic calming measures. It was agreed that the Parish Clerk would ask County Councillor Woodruff to support the initiative and arrange a meeting.

Action Parish Clerk

25.07.13 To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

None

25.03.14 Verbal updates from portfolio holders .

Allotments. Cllr Lyons advised that the allotment inspections have been completed with no major concerns to report.

Staffing. Cllr Lyons also advised that the litter picker position has been filled, and the new member of staff commenced the role in May 2025.

25.03.15 Future meeting dates

Parish Council Meetings

3 September 2025, 15 October 2025, 3 December 2025.

Lake Committee Meeting

29 October 2025

25.01.22 Cllr Lyons thanked everyone for their contributions and the meeting closed at 20:00.

Appendix A

| Date | Payment to | Description | Amount |
|------------|------------------------------|--|-----------------|
| 20.05.2025 | David Stocker | Deposit for chair hire | -100 |
| 20.05.2025 | South Scarle Décor | Painting in VH | -1190 |
| 20.05.2025 | Henry Window Clean | VH windows | -15 |
| 20.05.2025 | LCC Pension Fund | Pension | -293.25 |
| 20.05.2025 | HMRC | PAYE | -129.81 |
| 20.05.2025 | J Burden | Salary | -190.2 |
| 20.05.2025 | K Vickers | Salary | -858.75 |
| 21.05.2025 | EDF | Electricity | -81.4 |
| 28.05.2025 | View from the Hill Magazine | Grant payment for printing cost | -1050 |
| 28.05.2025 | NKDC | 2025/26 refuse collection | -180.44 |
| 31.05.2025 | Unity Trust | Service charge | -6 |
| 02.06.2025 | Anglian Water | Water rates | -102.28 |
| 09.06.2025 | BT Group | Broadband | -49.14 |
| 10.06.2025 | Lloyds Corporate Credit Card | Safety signs, Microsoft fee, monthly fee | -154.44 |
| 17.06.2025 | EDF | Electricity | -57.31 |
| 18.06.2025 | Mr J Blackhouse | PAT testing | -78.6 |
| 18.06.2025 | Lindum Fire Ltd | Annual service | -117.41 |
| 18.06.2025 | Ollie Cox | Refund for allotment payment | -40 |
| 18.06.2025 | LALC | Annual subscription | -249.08 |
| 18.06.2025 | LALC | Audit fee | -288 |
| 18.06.2025 | Henry Window Clean | VH windows | -15 |
| 20.06.2025 | Mr J Burden | Salary | -181.4 |
| 20.06.2025 | LCC Pension Fund | Pension | -293.25 |
| 20.06.2025 | Mr I Elms | Salary | -65.43 |
| 20.06.2025 | HMRC | PAYE | -127.81 |
| 20.06.2025 | Ms K Vickers | Salary | -858.75 |
| 30.06.2025 | Unity Trust | Service charge | -6 |
| | | Total payments | -6778.75 |
| | | | |
| Date | Payment from | Description | Amount |
| 13.05.2025 | Scouts 969 972, 981 | Hall hire | 332 |
| 19.05.2025 | Barber CB | Allotment rent | 20 |
| 19.05.2025 | Cox OJ | Allotment rent | 40 |
| 19.05.2025 | Feather M | Tennis court key | 10 |
| 20.05.2025 | Riches L | Allotment rent | 40 |
| 21.05.2025 | Udrive GB | Hall hire | 45 |
| 28.05.2025 | Brown | Allotment rent | 20 |
| 11.06.2025 | K Golding 989 | Hall hire | 30 |
| 11.06.2025 | B Bond 985 988 | Hall hire | 68 |
| 12.06.2025 | Mrs A R Peacock 990 | Hall hire | 60 |
| 13.06.2025 | Ashaye AO 992 | Hall hire | 90 |
| 16.06.2025 | Murray JY 991 | Hall hire | 16 |
| 18.06.2025 | S John | Tennis court key | 10.87 |
| 30.06.2025 | Cheal Clair | Tennis court key | 10 |
| 02.07.2025 | B Bond 994 | Hall hire | 60 |
| | | Total income | 851.87 |

Appendix B

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

| Income | Budget | Actual |
|---|------------------|--------------------|
| Precept | 24,350.00 | 24,350.00 |
| VAT Refund | 1,500.00 | |
| Allotments and lake | 1,200.00 | 1,511.00 |
| Village Hall Site | 5,000.00 | 1,335.76 |
| Total income current account | 32,050.00 | 27,196.76 |
| Grants | 1,500.00 | 250.00 |
| Interest from Skipton BC | 2,000.00 | |
| Interest from Unity Trust | 1,000.00 | 280.53 |
| Total income saving account | | 530.53 |
| Transfer from Skipton Building Society | | 0.00 |
| | | |
| Salaries | 22,000.00 | (4,613.80) |
| Insurance | 2,100.00 | (1,740.25) |
| Audit | 650.00 | (288.00) |
| Expenses, training | 150.00 | 0.00 |
| Subscriptions | 400.00 | (334.07) |
| Eric East Lake - repairs/maintenance | 1,000.00 | (149.45) |
| Repairs & maintenance of other assets | 2,000.00 | (40.00) |
| ORPMR recreational site - repairs/maintenance | 6,000.00 | (3,267.31) |
| Stationery/office running costs | 250.00 | (126.26) |
| Grants and donations (Section 137/S111) | 2,000.00 | (1,050.00) |
| Transfer to Instant Access Account | | 0.00 |
| Payments from reserves | | 0.00 |
| | | |
| Total Expenditure | 36,550.00 | (11,609.14) |
| Total expenditure minus VH project | | |
| | | |
| Campaigning/planning issues | 4,000.00 | |
| Election | 3,000.00 | |
| Legal fees | 5,000.00 | |
| Purchase of additional/replacement play equipment | 20,000.00 | |
| Provision of additional recreational equipment | 20,000.00 | |
| | | |
| General reserves | 25,000.00 | |
| | 77,000.00 | |
| Balance Sheet | | |
| 1. Balance Carried Forward | | 1,868.95 |
| 2. Precept | | 24,350.00 |
| 3. Other receipts | | 2,846.76 |
| 4. Staff costs | | (4,613.80) |
| 6. Other Payments | | (6,995.34) |
| 7. Carry Forward | | 17,456.57 |
| | | |
| Unity Bank Current Account | | 17,456.57 |
| Unity Trust Instant Access | | 22,745.22 |
| Skipton BS | | 7,8016.82 |
| Total in bank | | 118,218.61 |

Appendix C

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| Date raised | Item | Current position | Person/s responsible |
|-------------|-----------------------------------|---|--------------------------|
| June 2022 | VH renovation | <p>Cllr Lyons advised that a meeting has taken place with the company director and project manager from Todds who have agreed the following.</p> <p>A. To extend the warranty on the village hall flooring by 3 years from 01.06.2024 covering any major defects outside of misuse, as per the manufacturer guidelines.</p> <p>B. The following defects have been rectified.</p> <ol style="list-style-type: none"> 1. Incorrectly wired solar PV generation meter. 2. Incorrectly wired immersion - CT cable was in the bus connections not the CT connections. 3. Loft isolator for immersion heater connected. <p>C. The loft insulation will put back at a mutually agreed time.</p> <p>Cllr Lyons recommended accepting this as an end to the longstanding issues and to close this agenda item which was agreed by all.</p> | Cllr Lyons, Parish Clerk |
| April 2025 | Whisby Nature Park Steering Group | <p>Cllr's Lyons and Sheldon have met with the Leisure and Culture Services Manager (CSM) from NKDC to discuss the concerns the Parish Council has regarding dissolving the Steering Group and the following assurances given.</p> <ul style="list-style-type: none"> • protections remain in place to ensure the benefits that the village enjoys cannot be revoked. These include: • Free parking passes • Free parking for parents of children who wish to park and walk their children to and from the school during drop-off and pick-up times • The ability to walk dogs off leads around Thorpe Lake is a right available to all users. <p>The CSM advised that the manager of the Natural World centre and the chief ranger have both agreed to attend a Parish Council meeting if requested to give an update on the centre and agreed to maintain good communication channels.</p> | Cllr's Lyons & Sheldon |

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|------------|---------------|---|----------------------|
| | | <p>The CSM advised she would be happy to attend Parish Council meetings on an annual basis to update the Parish Council on any news or future plans.</p> <p>Cllr Lyons proposed that the Parish Council agree to the dissolution of the Steering Group and would invite the CSM on an annual basis. This was agreed by all.</p> <p>Cllr Sheldon asked the Parish Clerk to ensure that all the relevant agreements were made accessible.</p> | Parish Clerk |
| April 2025 | Communication | It was agreed that Cllr Koenen and Cllr Lyons would work out a suitable date in either late September or early October - outside off school holidays - for an evening "surgery". | Cllrs Koenen + Lyons |

All ongoing actions from Parish Council Meetings are either completed or itemised above