

Thorpe on the Hill Parish Council

Minutes of the meeting held 03rd September 2025 at 19:00 at The Oliver Roper Village Hall

25.09.01 Councillor (Cllr) Bramford welcomed everyone to the meeting and opened up the floor to the public.

25.09.02 Public Time

2 members of the public in attendance.

A query regarding the criteria for grant funding following a recent request was raised. This item will be on the next Parish Council agenda.

25.09.03 District/County Council Updates

County Councillor Woodruff advised about the change to the signage at the bus stop and added that he has requested a bus stop flag. PC Coaches have been asked to change their marketing materials.

The Relief Road project is pressing on and expected to break ground in February 2026. He added that many Councillors, himself included had raised questions and concerns over additional costs, specifically the installation of a bat tunnel/bridge at a cost on £4.5m and Anglian Water doubling their requirements from £3.5-6.5m.

It will all be dual carriageway and will complete an entire ring road around the city. Department For Transport and National Highways will not entertain or consider any amendments to the original western bypass at this stage.

The project is a very positive step for Lincoln and the County; its economic benefit is extremely high at 4:1 and is expected to bring in £800m for the local economy.

Councillor Woodruff advised that residents are able to submit queries and concerns online and 2 public consultation days were being planned.

Ahead of the upcoming traffic calming meeting, Cllr Woodruff requested new surveys to be undertaken, and the compliance found to be very good.

The results will be sent on ahead of the meeting.

The annual volunteer scheme running in conjunction with LCC major operators, Balfor, WSP and Colas is a scheme where each councillor can nominate 1 project within the division to provide volunteers and free labour on projects such as gardens, cleaning and painting play equipment etc.

The Parish Council suggested that the Parish Council submit a request for the village gates to be cleaned and painted.

District Councillor Peter Overton advised that the District Council were busy working on the Devolution and Local Government Reorganisation project.

25.09.04 Formal Session Commenced at 19:55

25.09.05 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.

2. Present: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Bob Sheldon MBE.

3. Apologies: Apologies were received from Cllr Lyons and Cllr Owen. The apologies were accepted by the Parish Council.

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4. Declaration of interest: None

5. Declaration of gifts and hospitality over £25: None

25.09.06 - The minutes of the Parish Council meeting held 9th July 2025 were unanimously agreed as a true record by the members by a show of hands and signed by the Chair.

25.09.07- To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.
No items proposed.

25.09.08 Financial matters

i. The list of payments and income were authorised and noted.

Appendix A

ii. The financial report for the financial year to date was noted with no queries.

Appendix B

iii. The increase in the clerk's salary was noted

iv. The increase in the employer pension contributions was noted.

v. The internal audit report for quarter 1 was noted.

25.09.09. Discuss and review the Parish Clerk report on ongoing/outstanding actions.

Appendix C

25.09.10 Planning Applications – n/a

25.09.11 Village Hall

It was unanimously agreed to delegate the task for the printing and framing of village images to be displayed in the village hall to the Chair and Clerk and a budget set of £500.

Action Cllr Lyons/Parish Clerk

25.09.12 To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

None

25.09.13 Verbal updates from portfolio holders .

- Allotments – Cllr Lyons
- Finance – Cllr Bramford -
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE – The fishing club have withdrawn their request for disabled access.
- Oliver Roper playpark & tennis courts– Cllr Owen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

25.09.14 Future meeting dates

Parish Council Meetings

22 October 2025, 3 December 2025.

Lake Committee Meeting

29 October 2025

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Appendix A

03.07.2025	Mr & Mrs Lyons	TOTH scaled map	-48.54
06.07.2025	Mr & Mrs Lyons	Printing costs	-25.28
08.07.2025	BT Group	Broadband	-49.14
10.07.2025	Lloyds Corporate Credit Card	Frames, mobile top up, Microsoft, key safe, monthly fee	-957.13
17.07.2025	EDF	Electricity	-9.48
17.07.2025	Steve North	Grass cutting/bins emptied/	-715
18.07.2025	LCC Pension Fund	Pension	-293.25
18.07.2025	Mr I Elms	Salary	-65.43
18.07.2025	HMRC	Tax/National Insurance	-127.81
18.07.2025	Ms K Vickers	Salary	-858.75
18.07.2025	Mr J Burden	Salary	-181.4
31.07.2025	Unity Trust	Service charge	-6
07.08.2025	BT Group	Broadband	-49.14
11.08.2025	Lloyds Corporate Credit Card	Microsoft monthly fee+Lloyds monthly fee	-4.99
19.08.2025	EDF	Electricity	-46.48
19.08.2025	Mr M Murray	Gardening services	-105
19.08.2025	Henry Window Clean	VH windows x 2 months	-30
20.08.2025	Mr J Burden	Salary	-181.4
20.08.2025	HMRC	Tax/National Insurance	-178.66
20.08.2025	Mr I Elms	Salary	-65.43
20.08.2025	Ms K Vickers	Salary	-965.88
20.08.2025	LCC Pension Fund	Pension	-406.19
			-
			5370.38

Income to note

04.07.2025	Offgem RHI	Feed in tariff	38.8
04.07.2025	A Different Angle Ltd 999	Hall hire	120
04.07.2025	Mrs A R Peacock	Hall hire	60
08.07.2025	K Golding	Hall hire	30
09.07.2025	Umbrella's 983	Hall hire	28
09.07.2025	Umbrella's 996	Hall hire	28
14.07.2025	HMRC VTR	VAT reclaim	1713.53
14.07.2025	Umbrella's 996/2	Hall hire	28
18.07.2025	Hayley Lewis	Hall hire	45
22.07.2025	James Storry	Hall hire	105
28.07.2025	27th Lincoln Scouts - 995	Hall hire	30
28.07.2025	27th Lincoln Scouts - 1000	Lake licence	100
29.07.2025	Wood S	Hall hire	10
31.07.2025	Unity Trust	Service charge	-6
06.08.2025	B Bond - 1004	Hall hire	24
08.08.2025	Mrs A R Peacock - 1007	Hall hire	60
11.08.2025	Ashaye AO - 1006	Hall hire	165
14.08.2025	Martin A	Tennis court key	10
15.08.2025	Murray JY -	Hall hire	16
15.08.2025	K Golding - 1003	Hall hire	30
			2635.33

Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	1,713.53
Allotments and lake	1,200.00	1,611.00
Village Hall Site	5,000.00	2,163.56
Total income current account	32,050.00	29,838.09
Grants	1,500.00	250.00
Interest from Skipton BC	2,000.00	
Interest from Unity Trust	1,000.00	280.53
Total income saving account		530.53
Transfer from Skipton Building Society		0.00
Salaries	22,000.00	(7,938.00)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(288.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(334.07)
Eric East Lake - repairs/maintenance	1,000.00	(149.45)
Repairs & maintenance of other assets	2,000.00	(480.00)
ORPMR recreational site - repairs/maintenance	6,000.00	(4,788.37)
Stationery/office running costs	250.00	(211.38)
Grants and donations (Section 137/S111)	2,000.00	(1,050.00)
Transfer to Instant Access Account		0.00
Payments from reserves		0.00
Total Expenditure	36,550.00	(16,979.52)
Total expenditure minus VH project		
Campaigning/planning issues	4,000.00	
Election	3,000.00	
Legal fees	5,000.00	
Purchase of additional/replacement play equipment	20,000.00	
Provision of additional recreational equipment	20,000.00	
General reserves	25,000.00	
	77,000.00	
Balance Sheet		
1. Balance Carried Forward		1,868.95
2. Precept		24,350.00
3. Other receipts		5,488.09
4. Staff costs		(7,938.00)
6. Other Payments		(9,041.52)
7. Carry Forward		14,727.52
Unity Bank Current Account		14,727.52
Unity Trust Instant Access		22,745.22
Skipton BS		7,8016.82
Total in bank		115,489.56

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Appendix C

Date raised	Item	Current status following meeting.	Responsibility of
April 2025	Communication	Informal evening surgeries to be arranged for a trial period. TBC	Cllr's Koenen & Lyons
July 2025	Bench on Clay Lane	Cllr Sheldon has identified the landowner and will put a proposal to them.	Cllr Sheldon
July 2025	Bowls Club Grant Funding	Quotes for an irrigation system have been received. Item to be discussed at October meeting.	All
July 2025	Traffic Calming	The Parish Clerk advised that she has requested a meeting with the leader of County Council which has been arranged.	All
July 2025	White lines in Middle Lane	<p>The Parish Clerk advised that County Council has responded as follows;</p> <p>There are no centre line markings on this stretch of road heading out of the village between Brindley Close and the speed limit, due to the restrictive width, where the use of such lines is prohibited and considered inappropriate to the request by advising that the road is too narrow.</p>	

All ongoing actions from Parish Council Meetings are either completed or itemised above

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