

Thorpe on the Hill Parish Council

Minutes of the meeting held 3rd December 2025 at 19:00 at The Oliver Roper Village Hall

25.12.01 Councillor (Cllr) Lyons welcomed everyone to the meeting and thanked County Councillor Woodruff for attending the recent open evening.

25.12.02 Public Time

6 members of the public in attendance.

Thanks were extended to the Parish Council for holding the recent open evening and suggestions for traffic calming measures passed onto Cllr Woodruff.

25.12.03 District/County Council Updates

Lincolnshire County Council

Cllr Woodruff and Councillor Koenen gave an update on the topics discussed in the open evening which included street lighting; school drop off issues; extension of double yellow lines on Little Thorpe Lane; school traffic patrol; speed limits; weight restrictions and pavements. Cllr Woodruff is looking into the issues and will provide feedback.

Traffic calming measures during the construction of the new bypass are under discussion with the project team with an update due in the New Year when there will be a public consultation. Should the temporary measure prove successful, a permanent solution will be considered.

North Kesteven District Council

District Councillor Elliott advised that there has been an increase in the number of thefts from vans and warned residents to be vigilant.

The district council has now submitted its proposal for the regeneration project.

District Councillor Overton advised that the district council had failed to meet the Regulator of Social Housing consumer standards and were working hard to put this right.

25.12.04 Formal Session Commenced at 19:35

25.12.05 Parish Council – Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.
2. Present: (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.
3. Apologies: Apologies were received and accepted from Cllr's Owen, Sheldon and Williams.
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: None

25.12.06 - The minutes of the Parish Council meeting held 22nd October 2025 were unanimously agreed as a true record by the members by a show of hands and signed by the Chair.

25.12.07- To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h.

No items proposed.

25.12.08 Financial matters

i. The list of payments and income were authorised and noted.

Appendix A

ii. The financial report for the financial year to date was noted with no queries.

Appendix B

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25.10.10 Planning Applications - n/a

25.10.11. Grants. Cllr Lyons reminded the Parish Council that as per the councils Grant Policy, a grant application should show a proven need and not merely a request for funds and the Parish Council had to be fair and reasonable with the residents' funds.

a. Grant applications

i. View from the Hill. For the production costs of the View from the Hill magazine. Amount of grant awarded £860. Power to Spend - Local Government Act 1972 Section 142.

ii. St Michael's and All Angels Church application 1 for Church yard maintenance. Amount of grant awarded £800. Power to Spend - Local Government Act 1972 Section 214

iii. St Michael's and All Angels Church application 2 for a contribution towards the restoration of the Church clock. As the application is for a donation towards work that has already been completed, the application does not meet the grant policy criteria, and the application was refused.

iv. Thorpe on the Hill Playgroup for the renovation of an outdoor play area. Amount of grant awarded for the replacement of a damaged sandpit and play sand £710.76. Power to Spend – Miscellaneous Provisions Act 1976 Section 19. The request for the raised flower bed was refused.

v. St Michael's Church of England Primary School for development of a new garden area. Amount of grant awarded £500 for interpretation boards. Power to Spend - Miscellaneous Provisions Act 1976 Section 19. The request for the one-day willow workshop was refused.

vi. 27th Lincoln Scout Group for the removal of two containers from Eric East Memorial Lake. Amount of grant awarded, up to £800. Power to Spend - Miscellaneous Provisions Act 1976 Section 19.

b. The request from the bowls club to submit a late grant application to be discussed in the January 2026 meeting was refused, however, it was agreed that an alternative source of grant funding for the irrigation project would be discussed at the January 2026 meeting.

25.10.12. Table trolley for hall. It was agreed to purchase a single trolley. **Action Parish Clerk**

25.10.13 Employer Pension Contribution. The reduction in the employer contribution for the financial years 2026, 2027 and 2028 was noted. Reduced from 20.6% to 19.2%

25.10.14 Playground repairs. It was unanimously agreed that the recommended repairs to the playground should be done. **Action Parish Clerk.**

25.10.15 Correspondence received that has not been circulated to the wider Parish or is not on the agenda.

25.10.16 Verbal updates from portfolio holders .

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark & tennis courts– Cllr Owen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE

- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

Whisby Quarry. Cllr Lyons advised that he had recently been on a tour of the extended site and there were no traffic implications for Thorpe.

Village Hall. The Parish Clerk advised that there was an increased occurrence of issues with a user group and the décor in the hall was deteriorating at an alarming rate. It was agreed that this would be discussed.

25.10.17 Future meeting dates

Parish Council Meetings

14 January 2026, 25 February 2026, 8 April 2026, 20 May 2026, 1 July 2026, 2 September 2026, 14 October 2026, 25 November 2026.

Lake Committee Meeting

1 April 2026

25.10.18 The meeting concluded at **9pm**.

Appendix A

Expenditure

20.10.2025	HMRC	Tax/National Insurance	-137.58
20.10.2025	LCC Pension Fund	Pension	-315.84
20.10.2025	Ms K Vickers	salary	-880.58
20.10.2025	Mr I Elms	salary	-65.43
20.10.2025	Mr J Burden	salary	-180.8
31.10.2025	Unity Trust	Service charge	-6
05.11.2025	Lincolnshire County Council	Grass cutting contribution	1197.23
07.11.2025	BT Group	Broadband	-49.14
07.11.2025	Online Playgrounds	Playground inspection	-210
10.11.2025	Lloyds Corporate Credit Card	Hall hire	-109.99
18.11.2025	EDF	Electricity	-125.73
19.11.2025	Steve North	Gardening services	-740
20.11.2025	Ms K Vickers	salary	-880.58
20.11.2025	Mr J Burden	salary	-181.6
20.11.2025	Mr I Elms	salary	-65.43
24.11.2025	Henry Window Clean	VH windows	-15
25.11.2025	Information Commissioners Office	Data control subscription	-47
			-
			2807.25

Income

15.10.2025	B Bond - 1018	Hall hire	64
20.10.2025	Chapman - 1023	Hall hire	45
20.10.2025	Lauren Thomas - 1024	Hall hire	45
23.10.2025	K Golding - 1019	Hall hire	40
03.11.2025	Rodgers J - 1025	Hall hire	40
04.11.2025	J Smith - 1026	Hall hire	80
05.11.2025	Lincolnshire County Council	Grass cutting contribution	1197.23
11.11.2025	Lincoln Featherbenders	Hall hire	30
11.11.2025	J Murray - 1032	Hall hire	16
11.11.2025	Ashaye - 1032	Hall hire	90
12.11.2025	Mrs Peacock - 1033	Hall hire	60
13.11.2024	B Bond - 1029	Hall hire	36
19.11.2025	Umbrella's - 1028	Hall hire	28
24.11.2025	K Golding - 1031	Hall hire	30
			1801.23

Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	1,713.53
Allotments	200.00	360.00
Lake	1,000.00	1,251.00
Village hall bookings	5,000.00	4,234.10
Grants	1,500.00	1,197.23
Interest from Skipton BC	2,000.00	2,267.40
Interest from Unity Trust	1,000.00	659.52
Salaries	22,000.00	(12,267.95)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(792.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(381.07)
Eric East Lake - repairs/maintenance	1,000.00	(521.44)
Repairs & maintenance of other assets	2,000.00	(980.00)
ORPMR recreational site - repairs/maintenance	6,000.00	(6,578.30)
Stationery/office running costs	250.00	(239.36)
Grants	2,000.00	(1,050.00)
		0.00
Total Expenditure	36,550.00	(24,550.37)
Total expenditure minus VH project		
Campaigning/planning issues	4,000.00	
Election	3,000.00	
Legal fees	5,000.00	
Purchase of additional/replacement play equipment	20,000.00	
Provision of additional recreational equipment	20,000.00	
General reserves	25,000.00	
	77,000.00	
Balance Sheet		
1. Balance Carried Forward		1,868.95
2. Precept		24,350.00
3. Other receipts		8,755.86
4. Staff costs		(12,267.95)
6. Other Payments		(12,282.42)
7. Carry Forward		10,424.44
Unity Bank Current Account		10,424.44
Unity Trust Instant Access		22874.21
Skipton BS		80284.22
Total in bank		113,582.87

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Appendix C

Date raised	Item	Current status following meeting.	Responsibility of
July 2025	Bench on Clay Lane	Cllr Sheldon has identified the landowner and will put a proposal to them.	Cllr Sheldon
July 2025	Bowls Club water tank	Cllr Lyons advised that the club had experienced some delays in obtaining a quote prior to the meeting due to additional factors being identified which would be reflected in the cost. In addition, the pump is over 30 years old and may also need to be replaced at a cost in the region of £1500. A quote for the replacement of the tank was handed to Cllr Lyons during the meeting.	All
July 2025	Traffic calming	Already discussed during the public session. Updates due in the New Year.	All

All ongoing actions from Parish Council Meetings are either completed or itemised above