

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 14th January 2026 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: **K. Vickers**, Parish Clerk. 07.01.2026

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. Public time (20 mins) - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider if the minutes of the Parish Council meeting held 3rd December 2025 available are a true reflection of events.
7. To consider whether the Parish Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage.
8. Finance
 - i. Discuss and authorise payments & note income received. Appendix A.
 - ii. To consider the financial report for this financial year to date. Appendix B.
 - iii. To agree the precept for 2026/27. Draft proposal circulated
9. Discuss, review and received an update on the Parish Clerk report on ongoing/outstanding actions. Appendix C
10. Planning – n/a
11. Grant Funding for Bowls Club Irrigation System. To decide if the Parish Council should seek grant funding for the irrigation system project for the bowls club.
12. Block paving repair. To discuss the quotes received for the repair to the block paving leading up to the bowls pavilion. Quotes previously circulated.
13. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.
14. To receive verbal updates from portfolio holders.

Portfolio holders

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark & tennis courts– Cllr Owen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

15. Future meeting dates**Parish Council Meetings**

25 February 2026, 8 April 2026, 20 May 2026, 1 July 2026, 2 September 2026, 14 October 2026, 25 November 2026

Lake Committee Meeting

1 April 2026

Appendix A

Items of expenditure to authorise and income to note.

Expenditure

Date	Payee	Description	Amount
30.11.2025	Unity Trust	Service charge	-6
01.12.2025	Anglian Water	Water rates	-215.89
01.12.2025	Lindum Fire Ltd	Panel fault	-102
01.12.2025	LCC Pension Fund	Pension	-315.84
01.12.2025	HMRC	Tax/National Insurance	-137.38
01.12.2025	LALC	Interim Audit	-306
01.12.2025	Ms K Vickers	Cleaning supplies/Union flags	-40.34
08.12.2025	BT Group	Broadband	-49.14
10.12.2025	Lloyds Corporate Credit Card	Christmas tree, Microsoft subscription, monthly fee, pictures for hall,	-276.57
10.12.2025	Office Boffins	Table trolley	-361.14
10.12.2025	Oliver North	Grass cutting at Lake	-240
17.12.2025	EDF	Electricity	-251.42
17.12.2025	Chris Murray	Gardening services	-45
18.12.2025	Henry Window Clean	VH Windows	-15
19.12.2025	HMRC	Tax/National Insurance	-137.58
19.12.2025	Ms K Vickers	salary	-880.58
19.12.2025	I Elms	salary	-65.43
19.12.2025	LCC Pension Fund	Pension	-315.84
19.12.2025	J Burden	salary	-181.4
23.12.2025	British Gas	Feed in tariff	209.87
31.12.2025	Unity Trust	Service charge	-6
02.01.2026	BT Group	Broadband	-49.14
		Total expenditure	-3787.82
Date	Payer	Description	Amount
26.11.2025	Roe - 1035	Hall hire	67.5
28.11.2025	Scouts - 1027	Hall hire	160
02.12.2025	B Bond - 1036	Hall hire	48
02.12.2025	Mrs A R Peacock - 1039	Hall hire	60
08.12.2025	Lincoln Featherbenders - 1037	Hall hire	30
19.12.2025	Mrs A R Peacock - 1047	Hall hire	60
22.12.2025	Lincoln Featherbenders - 1043	Hall hire	30
23.12.2025	British Gas	Feed in tariff	209.87
02.01.2026	B Bond - 1042	Hall hire	36
		Total income	701.37

Appendix B

Income	Budget	Actual
Precept	24350	24350
VAT Refund	1500	1713.53
Allotments	200	360
Lake	1000	1251
Village hall bookings	5000	4935.47
Grants	1500	1197.23
Interest from Skipton BC	2000	2267.4
Interest from Unity Trust	1000	785.58

Expenditure

Salaries	22000	-14302
Insurance	2100	-1740.25
Audit	650	-1098
Expenses, training	150	0
Subscriptions	400	-381.07
Eric East Lake - repairs/maintenance	1000	-761.44
Repairs & maintenance of other assets	2000	-980
OR recreational site - repairs/maintenance	6000	-8126.37
Stationery/office running costs	250	-108.93
Grants	2000	-1050

Total Expenditure	36550	-28548.06
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Balance Sheet

1. Balance Carried Forward	1,868.95
2. Precept	24,350.00
3. Other receipts	9,457.23
4. Staff costs	(14,302.00)
6. Other Payments	(14,246.06)
7. Carry Forward	7,128.12

Unity Bank Current Account	7,128.12
Unity Trust Instant Access	23000.27
Skipton BS	80284.22
Total	110,412.61

Appendix C

Date raised	Item	Position	Person/s responsible
July 2025	Bench on Clay Lane	Councillor Sheldon has identified the landowner and will put a request forward to them.	Councillor Sheldon
July 2025	Bowls Club water tank	Quote has been received.	All
July 2025	Traffic calming	2 meetings have taken place. One with the Head of Highways and the other with the contractor employed for the new relief road project with possible traffic calming measures identified. Further updates are expected in the New Year. A meeting has been arranged with a resident over a recent traffic incident	All Councillor Lyons, Parish Clerk

All other actions from Parish Council Meetings are either completed or itemised above