

Thorpe on the Hill Parish Council

Minutes of the meeting held 25th February 2026 at 19:00 at The Oliver Roper Village Hall

26.02.01 Councillor Lyons welcomed everyone to the meeting.

26.02.02 Public Time

3 members of the public were present.

A member of the public referred back to a previous meeting when County Councillor Woodruff had discussed the difficulties of gaining approval for a one-way traffic system. The member of the public asked the Parish Council when they intended to debate this and stressed that they were not in favour and was advised that there is no plan to debate this and that trial traffic calming measures are being looked at for the period when the A46 relief road will effect traffic through Thorpe on the Hill with an aim to look at more permanent measures should the trials be successful, when at this point a full consultation process with take place.

26.02.03 District/County Council Updates

North Kesteven District Council

District Councillor Peter Overton thanked Councillor Lyons for his continued efforts in the fight against the Fosse Green Energy project and reiterated the details for the next set of public hearings. Week commencing 10th March 2026, there will be 4 days of public hearings. An accompanied site visit is also taking place on 10th March 2026 with prior registration essential. There will also be an Open Floor Hearing (OFH1) at the LNER Stadium, Sincil Bank, Lincoln, LN5 8LD on Wednesday 11th March at 17:00 and members of the public are encouraged to attend.

Councillor Overton asked the Parish Council if they had any concerns about the planning application for the construction of a satellite feedstock storage clamp site facility at Haddington Lane, Haddington. Councillor Lyons responded that the Parish Council has not been consulted on this application as it is outside the Parish boundary, however due to the number of concerns raised, a letter of support should be sent to the planning department in support of our neighbours Aubourn and Haddington Parish Council in their objection to the application. Action Parish Clerk.

The district council are about to set the budget for the next financial year, and expectations are that there will be a rise of just short of 3%.

Apologies were received from District Councillor Mitch Elliot.

Lincolnshire County Council

Apologies were received from County Councillor Alan Woodruff.

26.02.04 Formal session commenced at 19:20.

26.02.05 Parish Council. Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.

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2. Present: Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Bob Sheldon MBE, Neville Williams.
3. Apologies: Apologies were received and accepted from Councillor Owen.
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: None

26.02.06 - The minutes of the Parish Council meeting held 14th January 2026 were unanimously agreed as a true record by the members and signed by the Chair.

26.02.07 - To consider whether the Council will move any items on the agenda to the closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. No items proposed to be heard in closed session. Councillor Lyons proposed moving agenda item 13 Lincoln and Witham Valley Landscape Recovery Project to the next item. This was unanimously agreed.

26.02.08 Lincoln and Witham Valley Landscape Recovery Project

Councillor Lyons introduced Alex Olviant, who is a member of the team working on the application for funding to DEFRA for the Lincoln and Witham Valley Landscape Recovery Project.

Alex gave a presentation and explained that the aim of the project is to join up, enhance and expand the space for nature by creating nature-friendly corridors to create links between green spaces and nature-rich wildlife sites, country parks, woodland and commons and to encourage farming in a more nature-friendly way.

The Eric East lake is included in the project and with the project development stage close to an end, the Parish Council now need to confirm if they wished to continue with the project, which is not a formal commitment at this stage.

Should the application be successful, a formal commitment will be required at the next stage when contracts will be signed and the point where the Parish Council are locked in. This should be in Autumn/Winter.

Councillor Lyons closed the formal meeting at 19:45 and opened the floor to allow members of the public the opportunity to also ask questions.

The formal session recommenced at 20:25.

Councillor Lyons proposed that the Parish Council agreed to continue with the project which was agreed unanimously.

The Parish Council thanked Alex for her presentation.

26.02.09 Financial matters

9.1. The list of payments and income were authorised and noted. Appendix A

9.2. The financial report for the financial year to date was noted. Appendix B

26.02.10. Discuss and review the Parish Clerk report on ongoing/outstanding actions.

Appendix C

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26.02.11 Planning Applications.

- i. Application 26/0101/FUL Mark Phillips Motorcycle Clothing Newark Road Aubourn Lincoln
- ii. Application 26/0102/ADV Mark Phillips Motorcycle Clothing Newark Road Aubourn Lincoln

No comments will be submitted on either application.

26.02.12. Caretaker Job Specification.

The revised job description was agreed unanimously as was delegation to the Parish Clerk to advertise the upcoming vacancy. Action Parish Clerk

26.02.12. To approve the Health and Safety Policy.

Agreed unanimously.

26.02.13. Village Hall.

- i. To discuss the current fee's and decide if any increases should be considered.
- ii. To discuss the general upkeep of the facilities.

It was unanimously agreed to delegate the task of discussing both items to Councillors Bramford, Ives and Koenen.

26.02.14. Speed indicator devices. To discuss requests for the current devices to be relocated.

It was agreed that this will be revisited following the A46 relief road project.

26.02.15. Correspondence received that has not been circulated to the wider Parish or is not on the agenda.

None.

26.02.16 Verbal updates from portfolio holders .

Allotments – Cllr Lyons

Finance – Cllr Bramford

Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE

Oliver Roper playpark & tennis courts– Cllr Koenen

Planning – Cllrs Koenen, Lyons and Williams

Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE

Whisby Quarry Liaison meeting – Cllrs Lyons

Whisby Nature Park Steering Board – Cllr Sheldon MBE

Wildlife – Cllr Lyons

Village Hall – Cllrs Lyons, Ives and Owen

Oliver Roper playpark & tennis courts – Councillor Koenen offered to take over the duty of the weekly playground inspections once the current caretaker has retired if a replacement has not been found at that time. This was agreed and also that Councillor Koenen should take over the portfolio for the playpark and tennis courts. Action Parish Clerk to arrange training.

Whisby Nature Park – Councillor Lyons advised that the park was soon celebrating it's 25th anniversary and himself and Councillor Sheldon have been invited to attend a cream tea afternoon celebration.

26.02.17 Future meeting dates

Parish Council Meetings

8 April 2026, 20 May 2026, 1 July 2026, 2 September 2026, 14 October 2026,
25 November 2026.

Lake Committee Meeting

30 March 2026

26.02.18 The meeting concluded at 21:00.

Appendix A Items of expenditure authorised and income note

Date	Payer/payee	Details	Amount
Expenditure			
12.01.2026	Lloyds Corporate	Lloyds monthly fee +	- 28.00
20.01.2026	EDF	Electricity	- 285.75
20.01.2026	LCC Pension Fund	Pension	- 315.82
20.01.2026	HMRC	Tax/National Insurance	- 137.58
20.01.2026	I Elms	Salary	- 32.72
20.01.2026	J Burden	Salary	- 181.40
20.01.2026	Ms K Vickers	Salary	- 880.58
20.01.2026	Henry Window Clean	VH windows	- 15.00
31.01.2026	Unity Trust	Service charge	- 6.00
09.02.2026	BT Group	Broadband	- 49.14
09.02.2026	Lloyds Corporate Credit Card	Wildlife bulbs; cleaning products; monthly fee	- 80.99
09.02.2026	TOTH Church	Grass cutting grant	- 800.00
09.02.2026	NKDC	Tree survey	- 260.40
17.02.2026	EDF	Electricity	- 492.41
17.02.2026	Henry Window Clean	VH windows	- 15.00
17.02.2026	UK Alternate Heating	Heat pump service	- 210.00
17.02.2026	Thornton Landscaping	Block paving removal and replacement	- 3,270.00
			- 7,060.79
Income			
06.01.2026	Umbrella's - 1040	Hall hire	28.00
06.01.2026	Umbrella's - 1046	Hall hire	28.00
13.01.2026	Scouts - 1038	Hall hire	184.00
13.01.2026	Scouts - 1045	Hall hire	138.00
19.01.2026	Duckering - 1048	Hall hire	35.00
29.01.2026	Maphy Healthcare Ltd - 1055a	Hall hire + deposit	330.00
02.02.2026	B Bond - 1049	Hall hire	40.00
02.02.2026	Lincoln Featherbenders - 1050	Hall hire	30.00
03.02.2026	Magri Anthony - 1057	Hall hire	80.00
03.02.2026	Scouts - 1052	Hall hire	162.00
04.02.2026	Horry - 1055	Hall hire	30.00
04.02.2026	A Different Angle Ltd - 1056	Hall hire	60.00
05.02.2026	Mrs A R Peacock - 1054	Hall hire	60.00
13.02.2026	OFGEM RHI	Feed in tariff	102.99
			1,307.99

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Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	1,713.53
Allotments	200.00	360.00
Lake	1,000.00	1,251.00
Village hall bookings	5,000.00	6,243.46
Grants	1,500.00	1,197.23
Interest from Skipton BC	2,000.00	2,267.40
Interest from Unity Trust	1,000.00	785.58

Salaries	22,000.00	(15,850.10)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(1,098.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(381.07)
Eric East Lake - repairs/maintenance	1,000.00	(839.43)
Repairs & maintenance of other assets	2,000.00	(1,240.40)
ORPMR recreational site - repairs/maintenance	6,000.00	(12,491.67)
Stationery/office running costs	250.00	(117.93)
Grants	2,000.00	(1,850.00)
Total Expenditure	36,550.00	(35,608.85)
Campaigning/planning issues	4,000.00	
Election	4,000.00	
Purchase of additional/replacement play equipment	30,000.00	
Provision of additional recreational equipment	30,000.00	
General reserves	30,000.00	

Balance Sheet

1. Balance Carried Forward	1,868.95
2. Precept	24,350.00
3. Other receipts	10,765.22
Transfer from Unity Trust Instant Access	5,000.00
4. Staff costs	(15,850.10)
6. Other Payments	(19,758.75)
7. Carry Forward	6,375.32

Unity Bank Current Account	6,375.32
Unity Trust Instant Access	18000.27
Skipton BS	80284.22
Total	104,659.81

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Appendix C

Date raised	Item	Position	Person/s responsible
July 2025	Bench on Clay Lane	Councillor Sheldon has identified the landowner and will put a request forward to them when the opportunity arises.	Councillor Sheldon
July 2025	Bowls Club water tank	Councillor Lyons advised that he has received a quote to install a concrete base for the tank. It was agreed to go ahead with the quote once the club has removed the old tank as previously agreed by the club.	Councillor Lyons Parish Clerk
July 2025	Traffic calming	Work on the A46 relief road is due to commence in early May 2026 however work to Pennels roundabout is not due to commence until early 2027. The project managers have agreed to notify the Parish Council when traffic calming proposals updates are available.	All

All other actions from Parish Council Meetings are either completed or itemised above