

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 8th April 2026 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: **K. Vickers**, Parish Clerk.

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. Public time (20 mins) - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider if the minutes of the Parish Council meeting held 25th February 2026 are a true reflection of events.
7. Finance
 - i. Discuss and authorise payments & note income received. Appendix A.
 - ii. To consider the financial report for the financial year 2025/26. Appendix B.
8. Discuss, review and received an update on the Parish Clerk report on ongoing/outstanding actions. Appendix C
9. Planning. N/A.
10. To consider the adoption of the following policies
 - i. Equality and Diversity Policy
 - ii. Grievance Policy
11. Grants Policy. To discuss making amendments to the current Grant Policy.
 - i. Should the View from the Hill magazine be funded by the Parish Council and not subject to a grant application.
 - ii. Should there be a cap to the amount of funding available.
 - iii. Should any other criteria be added or amended.
12. To consider the request from Lincolnshire County Council's Emergency Planning Team to use the village hall as a rest centre in the event of an emergency.

13. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

14. To receive verbal updates from portfolio holders.

Portfolio holders

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark & tennis courts– Cllr Koenen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons, Ives and Owen

16. Future meeting dates

Parish Council Meetings

13 May 2026, 1 July 2026, 2 September 2026, 14 October 2026, 25 November 2026

Lake Committee Meeting

21st October 2026

Appendix A

Items of expenditure to authorise and income to note.

18.02.2026	Heward HV - 1058	Hall hire	30.00
20.02.2026	LCC Pension Fund	Pension	315.84
20.02.2026	Mr J Burden	salary	181.40
20.02.2026	Ms K Vickers	salary	880.58
20.02.2026	HMRC	Tax/National Insurance	137.58
20.02.2026	Unity Trust	Service charge	6.00
02.03.2026	Umbrella's - 1063	Hall hire	28.00
03.03.2026	Mrs A Peacock - 1064	Hall hire	60.00
03.03.2026	Peace and Purpose - 1061	Hall hire	15.00
05.03.2026	Umbrella's - 1053	Hall hire	28.00
09.03.2026	BT Group	Broadband	49.14
09.03.2026	B Bond - 1059	Hall hire	24.00
10.03.2026	Magri Anthony - 1057	Hall hire	30.00
12.03.2026	Lloyds Corporate Credit Card	Wall clock, safety gloves, bin liners, monthly fee	66.67
12.03.2026	Henry Window Clean	Village hall gutters	160.00
12.03.2026	Ashaye - 1065	Hall hire	180.00
12.03.2026	Scouts - 1062	Hall hire	162.00
16.03.2026	British Gas	Feed in tariff	73.89
16.03.2026	A Different Angle Ltd - 1066	Hall hire	15.00
17.03.2026	EDF	Electricity	368.17
20.03.2026	HMRC	Tax/National Insurance	158.78
20.03.2026	K Jackson	Salary	84.82
20.03.2026	LCC Pension Fund	Pension	315.84
20.03.2026	J Burden	Salary	181.40
20.03.2026	Ms K Vickers	Salary	880.38
31.03.2026	Henry Window Clean	VH windows	15.00
31.03.2026	Online Playgrounds	Playground repairs	2,078.10
31.03.2026	Mr M Murray	Weed control	105.00
31.03.2026	Unity Trust	Service charge	7.00

Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	1,713.53
Allotments	200.00	360.00
Lake	1,000.00	1,251.00
Village hall bookings	5,000.00	6,889.35
Grants	1,500.00	1,197.23
Interest from Skipton BC	2,000.00	2,267.40
Interest from Unity Trust	1,000.00	892.23
Salaries	22,000.00	(18,986.72)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(1,098.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(381.07)
Eric East Lake - repairs/maintenance	1,000.00	(839.43)
Repairs & maintenance of other assets	2,000.00	(1,240.40)
ORPMR recreational site - repairs/maintenance	6,000.00	(15,281.61)
Stationery/office running costs	250.00	(183.07)
Grants	2,000.00	(1,850.00)
		0.00
Total Expenditure	36,550.00	(41,600.55)

Appendix C

Date raised	Item	Position at last meeting	Person/s responsible
July 2025	Bench on Clay Lane	Councillor Sheldon has identified the landowner and will put a request forward to them.	Councillor Sheldon
July 2025	Bowls Club water tank	A quote has been received to put in a concrete base for the tank. This has been agreed.	All
July 2025	Traffic calming	Further updates on temporary measures during the construction period of the new relief road to be received when available.	All
February 2026	Village hall	Village hall fees and general use to be reviewed.	Councillor's Bramford, Ives and Koenen

All other actions from Parish Council Meetings are either completed or itemised above