

Thorpe on the Hill Parish Council

Minutes of the meeting held 8th April 2026 at 19:00 at The Oliver Roper Village Hall

26.04.01 Councillor Lyons welcomed everyone to the meeting. Councillor Lyons thanked Councillor Ives and the Parish Clerk for their recent work regarding the recruitment for the caretaker role. Councillor Lyons went on to say that on behalf of the Parish Council, he would like to express his sincere thanks to John Burdon for his work as caretaker in recent years. John's helpful, flexible, reliable, and diligent approach was greatly appreciated by all the users of the hall.

26.04.02 Public Time. 3 Members of the public in attendance.

A question was raised about the status of the request for a seat to be put at the end of Clay Lane. Councillor Sheldon advised that he has not managed to contact the landowner and would do at his earliest convenience.

Councillor Lyons was asked if an update on the status of the Fosse Green Energy project could be added to each issue of the View from the Hill. Councillor Lyons confirmed that when there was news, it was added to the magazine which would continue.

26.04.03 District/County Council Update

North Kesteven District Council. No councillors in attendance.

Lincolnshire County Council

Apologies were received from County Councillor Alan Woodruff and an update on the status of highways related issues in the village. Construction has now begun on the North Hykeham Relief Road. The contractor Balfour has a compound which is located locally so any issues can be swiftly investigated.

26.04.04 Formal session commenced at 19:15

26.04.05 Parish Council. Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Membership: Councillors (Cllrs) Jason Bramford (Vice Chair), Zoe Ives, Carl Koenen, Nick Lyons (Chair), Charlotte Owen, Bob Sheldon MBE, Neville Williams.
2. Present: Zoe Ives, Carl Koenen, Nick Lyons (Chair), Bob Sheldon MBE, Neville Williams.
3. Apologies: Apologies were received and accepted from Councillor Bramford and Councillor Owen.
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: None

26.04.06 - The minutes of the Parish Council meeting held 25th February 2026 were unanimously agreed as a true record by the members and signed by the Chair.

26.04.07 - Financial matters

7.1. The list of payments and income were authorised and noted. Appendix A

7.2. The financial report for the financial year to date was noted. Appendix B

26.04.08. Discuss and review the Parish Clerk report on ongoing/outstanding actions.

Appendix C

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26.04.09 Planning Applications. None.

26.04.10. It was unanimously agreed to adopt the following policies. **Action Clerk.**

10.1. Equality and Diversity Policy

10.2. Grievance Policy

26.04.11. Grants Policy. The following items were discussed, and it was agreed that the Parish Council should look into making amendments to the current policy and Councillors Lyons and Sheldon were tasked with looking into this in more detail along with the Parish Clerk to be debated at another meeting in the near future. **Action Councillors Lyons, Sheldon and Clerk.**

11.1. Should the View from the Hill magazine be funded by the Parish Council and not subject to a grant application.

11.2. Should there be a cap to the amount of funding available.

11.3. Should any other criteria be added or amended.

26.04.12. Emergency Centre.

The Parish Council has received a request from the Lincolnshire Emergency Planning and Business Continuity Service to enquire if the Oliver Roper Village Hall could be made available for use as a rest centre in the event of an emergency. This was unanimously agreed. **Action Clerk to confirm.**

26.04.13. Correspondence received that has not been circulated to the wider Parish or is not on the agenda.

26.04.14 Verbal updates from portfolio holders .

Allotments – Cllr Lyons

Finance – Cllr Bramford

Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE. Meeting of committee held 30th March 2026. No issues to report.

Oliver Roper playpark & tennis courts– Cllr Koenen confirmed he has taken over the weekly inspections.

Planning – Cllrs Koenen, Lyons and Williams.

Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE.

Whisby Quarry Liaison meeting – Cllrs Lyons.

Whisby Nature Park Steering Board – Cllr Sheldon MBE. Councillor Lyons and Sheldon advised that they attended the 25th Anniversary event at the nature reserve and added that there is an series of boards in the Cygnet Room for visitors to view showing how the site has evolved.

Wildlife – Cllr Lyons.

Village Hall – Cllrs Lyons, Ives and Owen.

26.04.15 Future meeting dates

The next meeting with be the Annual Parish Meeting followed by the Annual Parish Council Meeting. It was agreed to bring the Annual Parish Meeting time forward to 18:30.

Parish Council Meetings

14 May 2026, 1 July 2026, 2 September 2026, 14 October 2026,
25 November 2026.

Lake Committee Meeting.

21st October 2026

26.04.16 Councillor Lyons thanked everyone for their attendance and input and the meeting concluded at 21:00.

Appendix A Items of expenditure authorised and income note

18.02.2026	Heward HV - 1058	Hall hire		30.00
20.02.2026	LCC Pension Fund	Pension	-	315.84
20.02.2026	Mr J Burden	salary	-	181.40
20.02.2026	Ms K Vickers	salary	-	880.58
20.02.2026	HMRC	Tax/National Insurance	-	137.58
20.02.2026	Unity Trust	Service charge	-	6.00
02.03.2026	Umbrella's - 1063	Hall hire		28.00
03.03.2026	Mrs A Peacock - 1064	Hall hire		60.00
03.03.2026	Peace and Purpose - 1061	Hall hire		15.00
05.03.2026	Umbrella's - 1053	Hall hire		28.00
09.03.2026	BT Group	Broadband	-	49.14
09.03.2026	B Bond - 1059	Hall hire		24.00
10.03.2026	Magri Anthony - 1057	Hall hire		30.00
12.03.2026	Lloyds Corporate Credit Card	Wall clock, safety gloves, bin liners, monthly fee	-	66.67
12.03.2026	Henry Window Clean	Village hall gutters	-	160.00
12.03.2026	Ashaye - 1065	Hall hire		180.00
12.03.2026	Scouts - 1062	Hall hire		162.00
16.03.2026	British Gas	Feed in tariff		73.89
16.03.2026	A Different Angle Ltd - 1066	Hall hire		15.00
17.03.2026	EDF	Electricity	-	368.17
20.03.2026	HMRC	Tax/National Insurance	-	158.78
20.03.2026	K Jackson	Salary	-	84.82
20.03.2026	LCC Pension Fund	Pension	-	315.84
20.03.2026	J Burden	Salary	-	181.40
20.03.2026	Ms K Vickers	Salary	-	880.38
31.03.2026	Henry Window Clean	VH windows	-	15.00
31.03.2026	Online Playgrounds	Playground repairs	-	2,078.10
31.03.2026	Mr M Murray	Weed control	-	105.00
31.03.2026	Unity Trust	Service charge	-	7.00

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Appendix B

Income	Budget	Actual
Precept	24,350.00	24,350.00
VAT Refund	1,500.00	1,713.53
Allotments	200.00	360.00
Lake	1,000.00	1,251.00
Village hall bookings	5,000.00	6,889.35
Grants	1,500.00	1,197.23
Interest from Skipton BC	2,000.00	2,267.40
Interest from Unity Trust	1,000.00	892.23
Salaries	22,000.00	(18,986.72)
Insurance	2,100.00	(1,740.25)
Audit	650.00	(1,098.00)
Expenses, training	150.00	0.00
Subscriptions	400.00	(381.07)
Eric East Lake - repairs/maintenance	1,000.00	(839.43)
Repairs & maintenance of other assets	2,000.00	(1,240.40)
ORPMR recreational site - repairs/maintenance	6,000.00	(15,281.61)
Stationery/office running costs	250.00	(183.07)
Grants	2,000.00	(1,850.00)
		0.00
Total Expenditure	36,550.00	(41,600.55)

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Appendix C

Date raised	Item	Position	Person/s responsible
July 2025	Bench on Clay Lane	Councillor Sheldon has identified the landowner and will put a request forward to them when the opportunity arises.	Councillor Sheldon
July 2025	Bowls Club water tank	The old tank has been removed and the contractor booked to install a concrete base. Once this is complete, the tank will be ordered.	All
July 2025	Traffic calming	Work on the A46 relief road is due to commence in early May 2026 however work to Pennels roundabout is not due to commence until early 2027. The project managers have agreed to notify the Parish Council when traffic calming proposals updates are available.	All
February 2026	Village Hall	Village hall fees and general use to be reviewed. Councillor Koenen has been looking into this with more work needed.	Councillor's Bramford, Ives and Koenen.

All other actions from Parish Council Meetings are either completed or itemised above