

Thorpe on the Hill Parish Council Annual Parish Council Meeting Thursday May 14th, 2026, at 7:00pm at The Oliver Roper Village Hall

Dear Councillors

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council details above.

Following the election of the Chairman & Vice Chairman there will be a public forum for 20 minutes where members of the public may ask questions or make short statements to the Council. There can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow Councillor to do so, or, direct that a written response be given.

A further period of time will be set aside to receive reports from the County & District Councillors.

Signed: Kerrie Vickers, Parish Clerk. 28/04/2026

Agenda

Welcome

1. To elect a Chairman and receive the Declaration of Acceptance of Office
2. To elect a Vice-Chairman.
3. **Public Forum** – members of the public may ask questions or make short statements to the Council.
4. Consider updates from District and County Councillor
5. **Formal Session**
6. Receive Apologies for Absence
7. Receive any Declarations of Interest from Members
8. To agree and sign the minutes of the Annual Parish Council Meeting held on 28 May 2025.

9. Policies

9.1 To review the following policies

- 9.1.1 Parish Council Asset Register
- 9.1.2 Standing Orders
- 9.1.3 Financial Regulations
- 9.1.4 Membership of the Lake Management Committee
- 9.1.5 Risk Register
- 9.1.6 Complaints Policy

9.2 To consider the adoption of the following policy

- 9.2.1 Equality and Diversity Policy

10. Review of arrangements

10.1 To consider and approve the schedule of regular payments due in relation to a continuing contract or obligation.

- 10.2. To review the bank mandate.

11. Finance

11.1. To receive and note the Annual Internal Audit Report 2025/26

11.2. To consider, approve and sign the Annual Governance Statement 2025/26 (Section 1).

11.3. To certify the accounts before presenting, considering, approving, and signing the Accounting Statement for 2025/26 (Section 2).

11.4. To consider the financial report for this financial year to date

Appendix A

11.5. To authorise payments & note income received.

Appendix B

11.6. To note the annual insurance premium

12. To discuss the Clerks report.

Appendix C

13. Planning. To note the following decisions.

12.1. Application 26/0332/HOUS Rose Cottage 4A Main Street Thorpe on the Hill Lincoln – **Approved.**

14. Receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

15. Portfolio holders

14.1 To review the portfolio holders

14.2 To receive any updates

- Lake Management Committee – Cllr’s, Bramford, Lyons, Sheldon
- Staffing Committee – Cllr’s Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Allotments – Cllr Lyons
- Planning – Cllrs Koenen, Lyons and Williams
- Finance – Cllr Bramford
- Oliver Roper play area / tennis courts – Cllr Koenen
- Wildlife – Cllr Lyons
- Oliver Roper Village Hall – Cllrs Ives, Lyons and Owen

16. Future meeting dates

Parish Council Meetings

1 July 2026, 2 September 2026, 14 October 2026, 25 November 2026.

Appendix A Financial Report Year to Date

Income	Budget	Actual
Precept	26,220.00	26,220.00
VAT Refund	1,500.00	0.00
Village hall	5,000.00	419.50
Lake	1,150.00	0.00
Allotments	200.00	120.00
Interest from Skipton BC	1,500.00	0.00
Interest from Unity Trust	500.00	0.00
Grants	1,500.00	0.00
		539.50

Salaries	20,000.00	(1,846.96)
Insurance	2,100.00	0.00
Audit	1,000.00	0.00
Expenses, training	150.00	0.00
Subscriptions	400.00	(259.26)
Eric East Lake - repairs/maintenance	1,000.00	(100.00)
Repairs & maintenance of other assets	1,000.00	(130.64)
ORPMR recreational site - repairs/maintenance	8,000.00	(1,180.31)
Stationery/office running costs	250.00	(52.14)
Grants	3,670.00	(1,510.76)
		0.00
Total Expenditure	37,570.00	(5,080.07)
Campaigning/planning issues	4,000.00	
Election	4,000.00	
Purchase of additional/replacement play equipment	30,000.00	
Provision of additional recreational equipment	30,000.00	
General reserves	31,420.00	
	99,420.00	

Balance Sheet

1. Balance Carried Forward	1,029.51
2. Precept	26,220.00
3. Other receipts	539.50
4. Staff costs	(1,846.96)
6. Other Payments	(3,233.11)
7. Carry Forward	22,708.94
Unity Bank Current Account	22,708.94
Unity Trust Instant Access	18106.92
Skipton BS	80284.22
Total	121,100.08

Appendix B

Expenditure to authorise

Date paid	Payable	Details of exp	Total inc VAT
07.04.2026	BT Group	Broadband	-49.14
09.04.2026	Lloyds Corporate Credit Card	Monthly fee, safety signs	-33.64
15.04.2026	Mrs M N Owen	Tennis key refund	-10
15.04.2026	27th Lincoln Scout Group	Grant payment	-800
17.04.2026	EDF Energy	Electricity	-281.31
20.04.2026	Ms K Vickers	Salary	-1010.08
20.04.2026	Lindum Fire	Fire equipment checks	-66
20.04.2026	Tracy Jacklin	Salary	-139.81
20.04.2026	Taylor Tree Services	Tree works	-900
20.04.2026	LCC Pension Fund	Pension	-287.67
20.04.2026	Lindum Fire	Fire alarm service	-108
20.04.2026	Henry Window Cleaner	Village Hall windows	-15
20.04.2026	LALC	Annual subscription	-259.26
20.04.2026	Mr J Burden	Salary	-126.63
20.04.2026	HMRC	Tax/National Insurance	-195.26
20.04.2026	Keith Jackson	Salary	-87.51
20.04.2026	Thorpe on the Hill Playgroup	Grant payment	-710.76
			-5080.07

Items of income to note

Date received	Payable	Details of income	Total
01.04.2026	North Kesteven District Council	Precept	26220
01.04.2026	Brown MJ	Allotment rent	20
07.04.2026	Lyons N & S	Allotment rent	40
07.04.2026	Lincoln Featherbenders	Hall hire	87.5
07.04.2026	Lincoln Featherbenders	Hall hire	50
07.04.2026	Umbrella's - inv 1072	Hall hire	28
08.04.2026	Mrs A R Peacock - inv 1079	Hall hire	60
08.04.2026	Peter Lansdowne - Gray	Allotment rent	20
08.04.2026	B Bond - inv 1068	Hall hire	54
09.04.2026	Peace and Purpose	Hall hire	40
09.04.2026	Hughes H A	Allotment rent	20
13.04.2026	UDrive GB - inv 1068	Hall hire	45
15.04.2026	Benjamin Skipper	Hall hire	40
20.04.2026	Barber CB	Allotment rent	20
23.04.2026	Horry T A - 1055	Hall hire	15
			26759.5

Appendix C

Date raised	Item	Position	Person/s responsible
July 2025	Bench on Clay Lane	Councillor Sheldon has identified the landowner and will put a request forward to them when the opportunity arises.	Councillor Sheldon
July 2025	Bowls Club water tank	The old tank has been removed and the contractor booked to install a concrete base. Once this is complete, the tank will be ordered.	All
July 2025	Traffic calming	Work on the A46 relief road is due to commence in early May 2026 however work to Pennels roundabout is not due to commence until early 2027. The project managers have agreed to notify the Parish Council when traffic calming proposals updates are available.	All
February 2026	Village Hall	Village hall fees and general use to be reviewed. Ongoing.	Councillor's Bramford, Ives and Koenen.
April 2026	Grants Policy	Review.	Councillor's Lyons, Sheldon and Parish Clerk.

