

Thorpe on the Hill Parish Council

Meeting Agenda

Dear Parish Councillor's,

You are hereby summoned to a meeting of Thorpe on the Hill Parish Council to be held on Wednesday 2nd September 2026 at The Oliver Roper Village Hall at 7pm where the undermentioned business will be transacted.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councillor's. Your presence is required during this time.

Signed: ~~K. Vickers~~, Parish Clerk. 26.08.2026

1. Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. Public time (20 mins) - members of the public may ask questions or make short statements to the Council.
3. To receive updates from District and County Councillors.
4. Formal Session
5. Apologies for absence and declarations of interest in accordance with the requirements of the Localism Act 2011 to include any declaration of gifts and hospitality over £25.
6. To consider if the minutes of the Parish Council meeting held 1st July 2026 are a true reflection of events.
7. Finance
 - i. Discuss and authorise payments & note income received. Appendix A.
 - ii. To consider the financial report for the financial year 2026/27. Appendix B.
8. Planning. To note the following decisions,
 - i. Application 26/0719/LBC Manor Farm 16 Main Street Thorpe on the Hill Lincoln. Proposal: Internal and external alterations including the provision of a lift and erection of green house. **Decision.** Approved.
 - ii. Application 26/0644/FUL Section of Car Park within Thorpe on the Hill Service Station Middle Lane Thorpe on the Hill Lincoln. Proposal: Provision of an additional electric vehicle charging bay with associated works and removal of an existing lamp column. **Decision.** Approved.
9. North Hykeham Armed Forces Covenant. To consider the invitation from North Hykeham Town Council to sign up to their Armed Forces Covenant Pledge.

10. Village Hall

To consider the following proposals.

10.1. Hire rates.

10.1a. Village group rate to remain at the existing fee of £8 per hour.

10.1.b. Residents rate to increase by £2 to £12 per hour.

10.1.c. non-residents and corporate rates to increase by £3 to £18.00 per hour.

10.1.d. The one existing long term non-resident group to remain at £15 per hour.

10.2. Undertake a review of the booking form, terms and conditions and process involved.

10.3. Review the Clerk and Caretaker roles in relation to the administration of the village hall.

11. Discuss, review and received an update on the Parish Clerk report on ongoing/outstanding actions. Appendix D.

12. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

13. To receive verbal updates from portfolio holders.

Portfolio holders

- Allotments – Cllr Lyons
- Finance – Cllr Bramford
- Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE
- Oliver Roper playpark & tennis courts – Cllr Koenen
- Planning – Cllrs Koenen, Lyons and Williams
- Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE
- Whisby Quarry Liaison meeting – Cllrs Lyons
- Whisby Nature Park Steering Board – Cllr Sheldon MBE
- Wildlife – Cllr Lyons
- Village Hall – Cllrs Lyons and Ives

14. Future meeting dates in 2026

Parish Council Meetings

14 October 2026, 25 November 2026

Lake Committee Meeting

21st October 2026

Appendix A

Items of expenditure to authorise and income to note.

Date	Payee/payer	Detail	Amount
30.06.2026	Unity Trust Bank	Service charge	-7
08.07.2026	BT Group	Broadband	-53.94
10.07.2026	Lloyds Corporate Credit Card	Supplies for village gates/wheels+ monthly fee	-267.52
13.07.2026	Secure One	Annual maintenance fee	-216.24
13.07.2026	Mr J Blackhouse	PAT testing	-86.5
13.07.2026	LCC Pension Fund	Pension	-70.37
13.07.2026	NKDC	Village hall dustbins 2026-27	-192.4
17.07.2026	EDF Energy	Electricity	-67.5
20.07.2026	Keith Jackson	Salary	-87.31
20.07.2026	LCC Pension Fund	Pension	-292.38
20.07.2026	Henry Window Cleaner	Village Hall windows	-15
20.07.2026	HMRC	Income tax and national insurance	-171.48
20.07.2026	Carl Koenen	Train tickets ref Fosse Green Solar	-120.9
20.07.2026	Ms K Vickers	Salary	-1022.37
21.07.2026	British Gas	Feed in tariff	257.62
31.07.2026	Unity Trust Bank	Service charge	-7
05.08.2026	Mr M Murray	Gardening services	-105
07.08.2026	BT Group	Broadband	-53.94
10.08.2026	Lloyds Corporate Credit Card	Monthly fee	-3
18.08.2026	EDF Energy	Electricity	-60.49
19.08.2026	Henry Window Cleaner	Village Hall windows	-15
20.08.2026	Ms K Vickers	Salary	-933.45
20.08.2026	Keith Jackson	Salary	-87.51
20.08.2026	LCC Pension Fund	Pension	-259.38
20.08.2026	HMRC	Income tax and national insurance	-152.44
20.08.2026	Dave King	Salary	-126.77
		Total expenditure	-4217.27

22.06.2026	Benjamin KW - tennis	Tennis court key access	10
30.06.2026	Lincoln Featherbenders - 1093	Hall hire	30
06.07.2026	Ibanez -	Hall hire	30
06.07.2026	Peace and Purpose - 1089	Hall hire	32
09.07.2026	Scouts - 1090	Hall hire	38
10.07.2026	Cluett - 1095	Hall hire	45
10.07.2026	Mrs A R Peacock - 1092	Hall hire	60
15.07.2026	B. Bond - 1091	Hall hire	32
21.07.2026	British Gas	Feed in tariff	257.62
21.07.2026	A Different Angle - 1096	Hall hire	120
30.07.2026	Scouts - 1098	Hall hire	26
30.07.2026	B.Bond -1097	Hall hire	16
31.07.2026	Mrs A R Peacock - 1099	Hall hire	60
07.08.2026	HMRC	VAT return	1024.61
17.08.2026	Peace and Purpose - 1097	Hall hire	24
		Total income	1805.23

Appendix B Budget Position

Income	Budget	Actual
Precept	26,220.00	26,220.00
VAT Refund	1,500.00	0.00
Village hall	5,000.00	2,049.10
Lake	1,150.00	1,000.00
Allotments	200.00	260.00
Other income	1,500.00	1,024.61
Grants received	1,500.00	0.00
		4,333.71
Salaries	20,000.00	(7,002.77)
Insurance	2,100.00	(2,049.95)
Audit	1,000.00	0.00
Expenses, training	150.00	(120.90)
Subscriptions	400.00	(389.24)
Eric East Lake - repairs/maintenance	1,000.00	(274.00)
Repairs & maintenance of other assets	1,000.00	(395.16)
ORPMR recreational site - repairs/maintenance	8,000.00	(5,823.37)
Stationery/office running costs	250.00	(253.96)
Grants	3,670.00	(2,870.76)
		0.00
Total Expenditure	37,570.00	(19,180.11)
Campaigning/planning issues	4,000.00	
Election	4,000.00	
Purchase of additional/replacement play equipment	30,000.00	
Provision of additional recreational equipment	30,000.00	
General reserves	31,420.00	
	99,420.00	
Balance Sheet		
1.Balance Carried Forward		1,029.51
2.Precept		26,220.00
3. Other receipts		4,333.71
4. Staff costs		(7,002.77)
6. Other Payments		(12,177.34)
7. Carry Forward		12,403.11
Unity Bank Current Account		12,403.11
Unity Trust Instant Access		18194.95
Skipton BS		80284.22
Total		110,882.28

Appendix C

All other actions from Parish Council Meetings are either completed or itemised above

Date raised	Item	Position at last meeting	Person/s responsible
July 2025	Bowls Club water tank	The concrete base has been done and the tank delivered. A quote to install the tank has been received. As the quote is higher than anticipated, the parish council will need to seek alternative quotes. At the meeting the bowls club asked if the parish council would just pay for the parts needed for the installation and they would fit it themselves. The bowls club were asked to provide the relevant information.	All
July 2025	Traffic calming	The work on the new relief road commenced in May2026 but the works will not affect Thorpe on the Hill until work commences on Pennels roundabout which is not due to start until early 2027. The parish clerk has signed up for updates on the progress on the project and will circulate any news relevant to Thorpe on the Hill.	All
February 2026	Village Hall	Village hall fees and general use to be reviewed. Ongoing.	Councillor's Bramford, Ives and Koenen.
May 2026	Asset Register	Review. At the Annual Parish Council Meeting it was agreed the asset register should be reviewed.	All
July 2026	Review of caretaker salary	Discussion held but no decision made.	All

