

Thorpe on the Hill Parish Council

Minutes of the meeting held 2nd September 2026 at 19:00 at The Oliver Roper Village Hall

26.09.01 Councillor Lyons welcomed everyone to the meeting and opened the floor to the public.

26.09.02 Public Time.

A resident requested for a new speed camera post to be installed on Lincoln Lane so the one on Fosse Lane can be used in this location as they believed this was a more appropriate site for a camera. Councillor Lyons advised that any new installations needed to first receive the approval of the Road Safety Partnership and previous attempts to add additional speed calming measures had met a negative response because the road traffic surveys that have taken place have not given the results to warrant additional measures. However, this does not mean that it isn't worth pursuing and the parish clerk will make enquiries. **Action Parish Clerk.**

A resident asked if there was any news on the Fosse Green solar application. Councillor Lyons advised that the Planning Inspector will submit his formal report to The Secretary of State (SoS) in early October and the SoS will make a decision thereafter.

The Navenby Substation application is now with North Kesteven District Council well over 800 objections received. It is anticipated that the application will not go to the planning committee until the new year.

A representative from the Scouts group asked if they could be treated differently to other hall users and granted access to the code for the intruder alarm for the hall. Councillor Lyons advised that the terms and conditions of hire were to be reviewed and their request would be considered at this point.

26.07.03 District and Lincolnshire County Council Updates

Apologies were received from District Councillors Elliot and Overton.

Apologies were received from County Councillor Woodruff and an update received regarding grant funding opportunities.

26.09.04 Formal session commenced at 19:35

26.09.05 Parish Council. Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Members: Councillors (Cllrs) Jason Bramford, Zoe Ives, Carl Koenen (Vice Chair), Nick Lyons (Chair), Neville Williams.
2. Present: Jason Bramford, Zoe Ives, Brian Kirk, Carl Koenen, Nick Lyons, Neville Williams.
3. Apologies: Apologies were received and accepted from Councillor Sheldon.
4. Declaration of interest: None.
5. Declaration of gifts and hospitality over £25: None

26.09.06

The minutes of the Parish Council meeting held 1st July 2026 were unanimously agreed as a true record by the members and signed by the Chair.

26.09.07 - Financial matters

7.1. The list of payments and income were authorised and noted. Appendix A

7.2. The financial report for the financial year to date was noted. Appendix B

26.09.08. Planning Applications. The following decisions were noted.

i. Application 26/0719/LBC Manor Farm 16 Main Street Thorpe on the Hill Lincoln. Proposal: Internal and external alterations including the provision of a lift and erection of green house. **Decision.** Approved.

ii. Application 26/0644/FUL Section of Car Park within Thorpe on the Hill Service Station Middle Lane Thorpe on the Hill Lincoln. Proposal: Provision of an additional electric vehicle charging bay with associated works and removal of an existing lamp column. **Decision.** Approved.

26.09.09. North Hykeham Armed Forces Covenant. To consider the invitation from North Hykeham Town Council to sign up to their Armed Forces Covenant Pledge. Councillor Koenen agreed to attend the upcoming meeting to see what this involves. **Action Councillor Koenen.**

26.09.10. Village Hall.

10.1a. Village group rate to remain at the existing fee of £8 per hour. Agreed.

10.1.b. Residents rate to increase by £2 to £12 per hour. Agreed.

10.1.c. non-residents and corporate rates to increase by £3 to £18.00 per hour. Agreed.

10.1.d. The one existing long term non-resident group to remain at £15 per hour. Agreed.

10.2. Undertake a review of the booking form, terms and conditions and process involved. It was agreed that Councillor Bramford would look into this and bring a scope for changes to the next meeting. **Action Councillor Bramford.**

10.3. Review the Clerk and Caretaker roles in relation to the administration of the village hall. This will be covered as part of section 10.2.

26.09.11. Discuss and review the Parish Clerk report on ongoing/outstanding actions.

Appendix C

26.09.12 To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

26.09.13 To receive verbal updates from portfolio holders

Councillor Lyons advised that the allotment inspections have been done with all in order.

26.09.14 Future meeting dates

Parish Council Meetings

14 October 2026, 25 November 2026.

6 January 2027, 17 February 2027, 31st March 2027, 19 May 2027, 7 July 2027, 1 September 2027, 13 October 2027, 24 November 2027

Lake Committee Meeting.

21st October 2026

26.09.15 Councillor Lyons thanked everyone for their attendance and contributions and the meeting was closed at 20.15 for a confidential matter to be discussed.

26.09.16 Closed session. Following an issue with a booking in the summer, it was agreed that the matter would be addressed with the review of the conditions of hire. **Action All.**

26.09.17 The meeting concluded at 20.30

Appendix A Items of expenditure authorised and income noted

Date	Payee/payer	Detail	Amount
30.06.2026	Unity Trust Bank	Service charge	-7
08.07.2026	BT Group	Broadband	-53.94
10.07.2026	Lloyds Corporate Credit Card	Supplies for village gates/wheels+ monthly fee	-267.52
13.07.2026	Secure One	Annual maintenance fee	-216.24
13.07.2026	Mr J Blackhouse	PAT testing	-86.5
13.07.2026	LCC Pension Fund	Pension	-70.37
13.07.2026	NKDC	Village hall dustbins 2026-27	-192.4
17.07.2026	EDF Energy	Electricity	-67.5
20.07.2026	Keith Jackson	Salary	-87.31
20.07.2026	LCC Pension Fund	Pension	-292.38
20.07.2026	Henry Window Cleaner	Village Hall windows	-15
20.07.2026	HMRC	Income tax and national insurance	-171.48
20.07.2026	Carl Koenen	Train tickets ref Fosse Green Solar	-120.9
20.07.2026	Ms K Vickers	Salary	-1022.37
21.07.2026	British Gas	Feed in tariff	257.62
31.07.2026	Unity Trust Bank	Service charge	-7
05.08.2026	Mr M Murray	Gardening services	-105
07.08.2026	BT Group	Broadband	-53.94
10.08.2026	Lloyds Corporate Credit Card	Monthly fee	-3
18.08.2026	EDF Energy	Electricity	-60.49
19.08.2026	Henry Window Cleaner	Village Hall windows	-15
20.08.2026	Ms K Vickers	Salary	-933.45
20.08.2026	Keith Jackson	Salary	-87.51
20.08.2026	LCC Pension Fund	Pension	-259.38
20.08.2026	HMRC	Income tax and national insurance	-152.44
20.08.2026	Dave King	Salary	-126.77
		Total expenditure	-4217.27
22.06.2026	Benjamin KW - tennis	Tennis court key access	10
30.06.2026	Lincoln Featherbenders - 1093	Hall hire	30
06.07.2026	Ibanez -	Hall hire	30
06.07.2026	Peace and Purpose - 1089	Hall hire	32
09.07.2026	Scouts - 1090	Hall hire	38
10.07.2026	Cluett - 1095	Hall hire	45
10.07.2026	Mrs A R Peacock - 1092	Hall hire	60
15.07.2026	B. Bond - 1091	Hall hire	32
21.07.2026	British Gas	Feed in tariff	257.62

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21.07.2026	A Different Angle - 1096	Hall hire	120
30.07.2026	Scouts - 1098	Hall hire	26
30.07.2026	B.Bond -1097	Hall hire	16
31.07.2026	Mrs A R Peacock - 1099	Hall hire	60
07.08.2026	HMRC	VAT return	1024.61
17.08.2026	Peace and Purpose - 1097	Hall hire	24
		Total income	1805.23

Appendix B

Income	Budget	Actual
Precept	26,220.00	26,220.00
VAT Refund	1,500.00	0.00
Village hall	5,000.00	2,049.10
Lake	1,150.00	1,000.00
Allotments	200.00	260.00
Other income	1,500.00	1,024.61
Grants received	1,500.00	0.00
Expenditure		
Salaries	20,000.00	(7,002.77)
Insurance	2,100.00	(2,049.95)
Audit	1,000.00	0.00
Expenses, training	150.00	(120.90)
Subscriptions	400.00	(389.24)
Eric East Lake - repairs/maintenance	1,000.00	(274.00)
Repairs & maintenance of other assets	1,000.00	(395.16)
ORPMR recreational site - repairs/maintenance	8,000.00	(5,823.37)
Stationery/office running costs	250.00	(253.96)
Grants	3,670.00	(2,870.76)
Total Expenditure	37,570.00	(19,180.11)
Reserves		
Campaigning/planning issues	4,000.00	
Election	4,000.00	
Purchase of additional/replacement play equipment	30,000.00	
Provision of additional recreational equipment	30,000.00	
General reserves	31,420.00	
Total reserves	99,420.00	
Balance Sheet		
1.Balance Carried Forward		1,029.51
2.Precept		26,220.00
3. Other receipts		4,333.71
4. Staff costs		(7,002.77)
6. Other Payments		(12,177.34)
7. Carry Forward		12,403.11
Unity Bank Current Account		12,403.11

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Unity Trust Instant Access		18194.95
Skipton BS		80284.22
Total		110,882.28

Appendix C Clerks Report

Date raised	Item	Position at last meeting	Person/s responsible
July 2025	Bowls Club water tank	All parts for the installation have now been received by the bowls club who will install the tank. Item to be removed from clerk's report.	Item closed 02.09.2026.
July 2025	Traffic calming	The work on the new relief road commenced in May2026 but the works will not affect Thorpe on the Hill until work commences on Pennels roundabout which is not due to start until early 2027. The parish clerk has signed up for updates on the progress on the project and will circulate any news relevant to Thorpe on the Hill.	All
May 2026	Asset Register	Review. At the Annual Parish Council Meeting it was agreed the asset register should be reviewed.	All
July 2026	Review of caretaker salary	To be deferred to the New Year.	All

All other actions from Parish Council Meetings are either completed or itemised above.

