Thorpe on the Hill Parish Council

Minutes of the meeting held on 14th October 2026 at 19:00 at The Oliver Roper Village Hall

26.10.01 Councillor Lyons welcomed everyone to the meeting and opened the floor to the public.

26.10.02 Public Time.

A member of the public asked if there was going to be a remembrance service at the war memorial this year and was advised that yes there was.

26.10.03 District and Lincolnshire County Council Updates

District Councillors Overton and Elliot advised that following the suspension of the Local Government Reorganisation for Greater Lincolnshire, the district council would be debating the financial implications at the upcoming full council meeting and in particular, asking what the 5 million pound that had been set aside for the project would be used for. Councillor Overton asked if Thorp on the Hill has any specific needs and was advised that traffic related issues are always at the forefront of issue in the parish and any funds allocated to alleviating these issues would be gratefully received.

26.10.04 Formal session commenced at 19:15

26.10.05 Parish Council. Members, present, apologies for absence, declarations of interest, declarations of gifts/hospitality, training.

1. Members: Councillors (Cllrs) Jason Bramford, Zoe Ives, Brian Kirk, Carl Koenen (Vice Chair), Nick Lyons (Chair), Neville Williams.
2. Present: Jason Bramford, Zoe Ives, Brian Kirk, Carl Koenen, Nick Lyons, Neville Williams.
3. Apologies: Apologies were received and accepted from Councillor Sheldon.
4. Declaration of interest: None.
5. Declaration of gifts and hospitality over £25: None

26.10.06

The minutes of the Parish Council meeting held on 2nd September 2026 were unanimously agreed as a true record by the members and signed by the Chair.

26.09.07 - Financial matters

7.1. The list of payments and income were authorised and noted. Appendix A

7.2. The financial report for the financial year to date was noted. Appendix B

7.3. The increase in the hourly rate of the parish clerk's salary as set by the terms of the contact of employment which has been backdated to April 2026 was noted.

26.10.08. Planning Applications. The following decision was noted.

Application 26/0943/VARCON Garage at Brindley Close Thorpe on the Hill Lincoln Lincolnshire. Change of use from garage to dwelling (including retrospective change to original design). (to include a carport). **Decision: Approved.**

26.010.09. Village Hall. Scope for amendments to village hall conditions of hire and procedures.

It was unanimously agreed to accept the scope provided by Cllr Bramford and noted that there is a degree of urgency to the project, and the aim is to bring the proposals to the next meeting if possible. **Action Cllr's Bramford, Koenen and Parish Clerk.**

26.010.10. Play Area

Cllr Lyons advised that the Parish Clerk had suggested upgrading some elements of the children's play area and to seek grant funding. This was unanimously agreed. **Action Parish Clerk.**

26.10.11. View from the Hill. The following options were considered;

i. Cease production of the magazine, ideally temporarily, until a replacement can be found.

ii. Reduce the magazine to a simpler and much shorter "news-sheet" format, probably with minimum adverts.

iii. The Parish Council produce the magazine, ideally on a temporary basis.

The Parish Council felt that is would be a big loss to the community if the magazine did not continue and temporarily suspending it or reducing it could jeopardise its future and could lead to the permanent loss of the income stream from the business' that advertise in it. Cllr Bramford advised that he believed he had the skills to take on the role on a temporary basis. The Parish Council thanked Cllr Bramford for stepping in and Cllr Lyons advised that he also would work alongside Cllr Bramford with the production. **Action Cllrs Bramford and Lyons.**

26.10.12. Armed Forces Covenant

Cllr Koenen advised that he had attended the briefing session for the Armed Forces Covenant and explained if the Parish Council agree to sign up to this, we will identify as Armed Forces friendly and this could encourage existing or former serving members of the armed forces seeking assistance and guidance through us but not provided by us. 2 representatives are required and Cllr Koenen is happy to be one of the representatives and agreed to seek a second volunteer from the community, preferably with an armed forces background. Once the second volunteer has been identified, the covenant will be signed . **Action Cllr Koenen.**

26.10.13. Discuss and review the Parish Clerk report on ongoing/outstanding actions. Appendix C

26.10.14. To receive and consider correspondence received that has not been circulated to the wider Parish or is not on the agenda.

The Parish Clerk advised that she had received an email from the community liaison officer for Balfour Beatty advising that they had produced some postcards for residents to pass on contact details should they have any issues or concerns during the construction of the relief road. These will be delivered with the next View from the Hill magazine.

26.10.15 To receive verbal updates from portfolio holders

Allotments – Cllr Lyons

Finance – Cllr Bramford

Lake Management Committee – Cllr's Bramford, Lyons, Sheldon MBE

Oliver Roper playpark & tennis courts– Cllr Koenen

Planning – Cllrs Koenen, Lyons and Williams

Staffing Committee – Cllr's Ives, Lyons and Sheldon MBE

Whisby Quarry Liaison meeting – Cllrs Lyons

Whisby Nature Park Steering Board – Cllr Sheldon MBE

Wildlife – Cllr Lyons

Village Hall – Cllrs Lyons and Ives

Cllr Lyons advised that the bowls club water tank has now been installed and is now fully operational. The cost of the full project is £2474.52 + VAT. The Parish Clerk was asked to contact the club and ask where the water meter is located. **Action Parish Clerk.**

26.10.16 <u>Future meeting dates</u>

Parish Council Meetings

25 November 2026.

6 January 2027, 17 February 2027, 31st March 2027, 19 May 2027, 7 July 2027,1 September 2027, 13 October 2027, 24 November 2027

Lake Committee Meeting.

21st October 2026

26.10.17 The meeting concluded at 20:15. Cllr Lyons thanked everyone for their attendance and contributions.

Appendix A

Expenditure

26.08.2026	Arbuthnot Latham	Swing seat replacement	-90.95
26.08.2026	Steve North	Grass cutting/bowls club bins	-685
31.08.2026	Unity Trust Bank	Service charge	-7
01.09.2026	Anglian Water	Water rates	-176.35
04.09.2026	Harvest Electrical	Solar meters	-232.31
07.09.2026	BT Group	Broadband	-53.94
09.09.2026	Lloyds Corporate Credit Card	cleaning items	-37.28
09.09.2026	Lloyds Corporate Credit Card	Screws and pruning shears	-18.86
09.09.2026	Lloyds Corporate Credit Card	Hedge cutters	-15.91
09.09.2026	Lloyds Corporate Credit Card	Bowls club water tank fittings	-30.79
09.09.2026	Lloyds Corporate Credit Card	Bowls club water tank fittings	-249.11
09.09.2026	Lloyds Corporate Credit Card	Caretaker mobile top up	-20
09.09.2026	Lloyds Corporate Credit Card	Monthly fee	-3
15.09.2026	PKF Littlejohn LLP	External audit	-252
15.09.2026	Henry Window Cleaner	Village Hall windows	-15
15.09.2026	Wicksteed Leisure	Annual playground inspection	-209.1
17.09.2026	EDF Energy	Electricity	-54.04
18.09.2026	Dave King	Salary	-260.38
18.09.2026	HMRC	Income tax and national insurance	-142.65
18.09.2026	Ms K Vickers	Salary	-1026.81
18.09.2026	Keith Jackson	Salary	-87.51
18.09.2026	LCC Pension Fund	Pension	-294.14
28.09.2026	Cloud Next Ltd	Web hosting	-59.98
28.09.2026	RC Wetherill	Hedge cutting	-50
30.09.2026	Unity Trust Bank	Service charge	-7
	Total expenditure		-**4079.11**

Income

25.08.2026	Kirsty Summers	Tennis court key access	10
01.09.2026	B. Bond - 1101	Hall hire	32
04.09.2026	Mrs A R Peacock - 1102	Hall hire	60
09.09.2026	TOTH Bowls Club	Annual licence fee	5
18.09.2026	Greensit	Hall hire	60
21.09.2026	British Gas	Feed in tariff	446.6
30.09.2026	Unity Trust Bank	Service charge	-7
06.10.2026	UdriveGB - 1106	Hall hire	54
06.10.2026	B Bond - 1107	Hall hire	16
06.10.2026	Mrs A R Peacock - 1110	Hall hire	60
06.10.2026	Peace and Purpose - 1109	Hall hire	24
	Total income		**760.60**

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting

Appendix B

Income	Budget	Actual
Precept	26,220.00	26,220.00
VAT Refund	1,500.00	0.00
Village hall	5,000.00	2,816.70
Lake	1,150.00	1,000.00
Allotments	200.00	260.00
Other income	1,500.00	1,024.61
Grants	1,500.00	0.00
		5,101.31

Salaries	20,000.00	(8,814.26)
Insurance	2,100.00	(2,049.95)
Audit	1,000.00	(252.00)
Expenses, training	150.00	(120.90)
Subscriptions	400.00	(389.24)
Eric East Lake - repairs/maintenance	1,000.00	(274.00)
Repairs & maintenance of other assets	1,000.00	(445.16)
ORPMR recreational site - repairs/maintenance	8,000.00	(7,712.01)
Stationery/office running costs	250.00	(330.94)
Grants	3,670.00	(2,870.76)
		0.00
Total Expenditure	**37,570.00**	**(23,259.22)**
Campaigning/planning issues	4,000.00	
Election	4,000.00	
Purchase of additional/replacement play equipment	30,000.00	
Provision of additional recreational equipment	30,000.00	
General reserves	31,420.00	
	99,420.00	

Balance Sheet

1.Balance Carried Forward	1,029.51
2.Precept	26,220.00
3. Other receipts	5,101.31
4. Staff costs	(8,814.26)
6. Other Payments	(14,444.96)
7. Carry Forward	9,091.60

Unity Bank Current Account	9,091.60
Unity Trust Instant Access	18284.38
Skipton BS	82008.58
Total	109,384.56

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Appendix C Clerks Report

Date raised	Item	Position at last meeting	Person/s responsible
July 2025	Traffic calming	The work on the new relief road commenced in May2026 but the works will not affect Thorpe on the Hill until work commences on Pennels roundabout which is not due to start until early 2027. The parish clerk has signed up for updates on the progress on the project and will circulate any news relevant to Thorpe on the Hill.	All
May 2026	Asset Register	Review. At the Annual Parish Council Meeting it was agreed the asset register should be reviewed.	All
July 2026	Review of caretaker salary	To be deferred to the New Year.	All
July 2026	Speed indicator post	Following a request to have a new post installed on Lincoln Lane, Cllr's Kirk and Lyons met with an officer from the Road Safety Partnership. The officer will submit his recommendations report shortly. Nothing has been agreed by the Parish Council at this stage.	All

All other actions from Parish Council Meetings are either completed or itemised above