

# Thorpe on the Hill Parish Council

## Minutes of the meeting 8 September 2021

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Cllr Lyons chaired meeting and welcomed those present.

### 21.84 Public time –

**Mr T Magri** gave a slide show presentation to the meeting. In summary there is a request for the Parish Council to:

1. consider dividing the cost of the daffodils for the lake between the lake grant and the LYP grant
2. to include **the problems of heavy vehicles passing through the village** as an agenda item for a future PC meeting
3. to include **Thorpe on the Hill becoming a Wildlife Friendly Community** as an agenda item for a future Parish Council meeting which would need to include the possible adoption of the WFC policy. 10 copies of policy were left with the Chair

**Cllr Lyons** mentioned a meeting with Highways which will take place next month and will be an item on the Oct agenda **Action Parish Clerk**

**Mr G Kobish** raised the following

1. has photos of large vehicles from last year and likes the idea of using speed watch and traffic management schemes. Money is available and wants to use the hall build money for this.
2. Love your Parish money would like to use it to revamp the war memorial and area replacing the borders with cobbles to replace the plants.
3. Not happy with the response from Ian Fitych via the MP regarding the planning permission for the lagoon on Clay Lane. Would like this as an agenda item for the next meeting

**2 other members** of the public commented that they live on Fosse Lane and referred to Cllr Bindley's letter regarding a speed camera. They don't think the sign will be of any use. There were also concerns about parking outside Feathers Garage and the difficulty for disabled people to use the path. Cllr Sheldon advised that this should be reported to the police.

### 21.85 Parish Council

1. Membership: Cllrs C Martin, R Sheldon MBE, N Williams, N Lyons (Chair), C Scott, R Abrahams (Vice-Chair), M Bindley
2. Present: Cllrs C Martin, R Sheldon MBE, N Williams, N Lyons (Chair), C Scott, R Abrahams (Vice-Chair), M Bindley, District Cllr Overton, County Cllr Mike Thompson and 4 members of the public
3. Apologies: Janet Musson Parish Clerk
4. Declaration of interest: None
5. Declaration of gifts and hospitality over £25: none
6. The following training courses were agreed : none

### 21.86 Updates from District and County Councillors

**District Cllr P Overton** gave a report which included

The Independent party view of the Draft Local Plan and it was agreed to forward it to the Parish Council to consider. **Action Parish Clerk**

Traffic issues – letters to companies to consider behaviour

Recycling centres are now open

Purple bins now in place in homes

**County Cllr Thompson** gave a report

The County Council was in recess during August with no Council or Committee meetings taking place. County Views - A residents' panel was set up last year to help shape council services across Greater Lincolnshire with panel members receiving three short surveys during the year.

The latest survey on Climate Change has now closed, but people can apply to join the panel helping to shape council policies and priorities at [www.lincolnshire.gov.uk/countyviews](http://www.lincolnshire.gov.uk/countyviews).

Highways England A46 works in October - Sections of the carriageway will be closed on the A46 starting on Friday 15th October and due to be completed by Thursday 18th November between the Winthorpe interchange and Hykeham roundabout to maintain a safe environment for workforce and customers. This will include roundabouts and any adjoining exit and entry slip roads. Some of the carriageway and slip roads will be resurfaced with road markings refreshed and road studs renewed. Once completed all road users will benefit from improved road safety and a smoother carriageway. The plan is to deliver the scheme in phases to minimise disruption, working overnight while the road is less busy, Monday to Friday between 8pm and 6am. This will also ensure that the road network is as free-flowing as possible during the day with carriageways remaining open outside of our working hours.

Lincolnshire Climate Summit - On October 13 2021, Lincolnshire County Council will hold the first ever Lincolnshire Climate Summit at the County Showground Epic Centre, during the run up to the 2021 United Nations Climate Change Conference (COP26) in Glasgow. The summit will have a line up of speakers and exhibition stands to shine a light on some of the solutions that will help us reach net zero and accelerate action towards a greener future.

The Epic Centre, Lincolnshire Showground

Time Session 9am - 10am Exhibitions 10am - 12pm

The Green Masterplan Launch and National and Local Response to Climate Change Policy any Strategy.

With keynote speakers

Lord Deben, Chair of the Climate Change Committee

Sarah Mukherjee, CEO of IEMA

12pm - 1.30pm Exhibitions

1.30pm - 4pm The Lincolnshire Climate Partnership Launch and Net Zero Solutions

Hear from panels of local businesses and organisations that are leading the way with their decarbonisation solutions. We will bring together people across the county, including the public sector, businesses, communities and individuals, to provide the opportunity to focus on what can be achieved when we all work together to tackle climate change, and showcase some of the amazing things already being implemented across the county to reduce our emissions. The event will be free to attend and fully catered. Registration details on LCC Website.

As a warm up to the summit, from the 20 to 23 September we will also be hosting a series of virtual events covering a range of climate centric topics.

Cllr Lyons thanked Cllr Thompson for organising a meeting with highways and reminded him about School Lane and school parking being an issue as well as traffic problems through the village.

Cllr Sheldon raised concerns about traffic through the village when the work on the A46 started. 5/10/2021 – 18/11/21 work at Hykeham and Winthorpe roundabouts 8pm – 6am with no mention of diversions. Cllr Bindley said map shows diversion which seem unreasonable but they are not through the village.

**21.87 Minutes Parish Council meeting** of 21 July 2021 were signed as a true record.

## **21.88 Financial matters**

The following financial report was accepted

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

	<b>Budget 2021/22</b>	<b>Actual 2021/22</b>
Precept	(22,812.00)	(22,812.00)
VAT Refunded	(2,200.00)	(2,984.13)
Allotments and lake	(260.00)	(371.00)
ORPMR	(280.00)	(444.75)
Interest Received / Bank charges	(1,000.00)	18.00
Grants / donations	0.00	(491.71)
<b>Total income</b>	<b>(26,552.00)</b>	<b>(27,085.59)</b>
Love Your Parish week (section 137)	400.00	0.00
Insurance	1,200.00	1,697.27
Audit	300.00	70.00
Salary, Expenses, Training	14,700.00	5,968.97
Subscriptions	260.00	268.98
Miscellaneous	100.00	0.00
View from the Hill magazine	1,950.00	710.00
Repairs & Maintenance of Lake	2,000.00	1,038.99
Repairs & Maintenance of assets	2,000.00	3,504.22
Various assets	500.00	129.00
Stationary, stamps etc.	200.00	121.12
Grants and donations (Section 137)	1,147.04	459.38
ORPMR, bowls and tennis courts	1,000.00	201.00
Christmas (Section 137)	200.00	0.00
VAT paid	1,000.00	525.30
<b>Total budget</b>	<b>26,957.04</b>	<b>14,694.23</b>
Campaigning/planning issues	1,000.00	0.00
Election	2,000.00	0.00
Traffic calming	1,000.00	0.00
ORPMR trans from Vhall	4,429.14	0.00
OPRMR Covid grant	6,881.10	686.70
Tennis court deposits	300.00	(50.00)
Purchase of additional assets	250,261.22	0.00
<b>Total reserves</b>	<b>265,871.46</b>	<b>636.70</b>
<b>Total Budget + reserves</b>	<b>292,828.50</b>	<b>15,330.93</b>
<b>Total balance (inc reserves)</b>	<b>266,276.50</b>	<b>(11,754.66)</b>

1. Balance Carried Forward	(265,871.46)
2. Precept	(22,812.00)
3. Other receipts	(4,273.59)
4. Staff costs	5,968.97
6. Other Payments( inc reserves)	9,361.96
7. Carry Forward	<u>(277,626.12)</u>

Unity Bank Current Account	23176.30
Skipton BS	254449.82
<b>Total in bank</b>	<u><u>277,626.12</u></u>

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**21.89 Income and expenditure** the following expenditure was authorised and income noted

## Expenditure

16/07/2021	AD Pridmore	ORPMR	<b>10.00</b>	0.00
30/06/2021	Service charge		<b>18.00</b>	
23/07/2021	Plusnet	ORPMR	<b>25.20</b>	4.20
23/08/2021	Plusnet	ORPMR	<b>25.20</b>	4.20
16/07/2021	British Gas	ORPMR	<b>50.84</b>	0.00
13/08/2021	British Gas	ORPMR	<b>56.44</b>	2.68
20/08/2021	Wave	ORPMR	<b>63.28</b>	0.00
20/08/2021	Secure One	alarm for ORPMR	<b>387.20</b>	77.44
19/08/2021		salaries	<b>1193.67</b>	0.00
30/07/2021	Printtalk	View from the Hill	<b>335.00</b>	0.00

## Income

28/05/2021		VAT Reclaim 20/21	VAT	<b>2984.13</b>
hall hire	20/08/2021	various	hall hire	<b>-77.00</b>
contract	16/07/2021	BT	final bill refund	<b>-43.82</b>
hall hire	26/07/2021		hall hire	<b>-26.00</b>
Tennis	26/07/2021		Tennis Court Key	<b>-10.00</b>
Tennis	02/07/2021		Tennis Court Key	<b>-10.00</b>
Tennis	09/08/2021		Tennis Court Key	<b>-10.00</b>

**21.99 Purchase of an IZettle debit/credit card reader for use by Caretaker when taking payments for hall hire was agreed**  
**Action Parish Clerk**

**21.100 Parish Clerks report on outstanding/ongoing Parish Council decisions** – it was agreed to discuss the report in detail at the next meeting as the Parish Clerk was not present at this meeting. There will be an agenda item to reassess all the items on this list in full to decide if to carry on with them or not.

**Action Parish Clerk**

Volunteer policy is to be a separate agenda item for the next meeting

**Action Parish Clerk**

Date raised	Issue	Current position	Person/s responsible
2018	Quotes for electronic notice board to replace current notice board	Suppliers details have been received	Parish Clerk
2019	Registration of village green	Not started	Parish Clerk
2019	TOTH Community Emergency Plan	New emergency plan and community Emergency box has been received. Transfer of information has been started	Parish Clerk
2020	Tree identity tags to be put on parish trees	Waiting to be put on	Parish Clerk
2020	OR Play area Installation of self-closing gate	Gate has been received and order placed to have it installed	Parish Clerk / Cllr Abrahams
2020	Implementation of Standing Orders	Ongoing until July 2021 – date to be arranged	Parish Council

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	with review in July 2021		
Sept 2020	Removal of hedging on Middle Lane site of new builds	Parish Clerk to send Cllr Overton a reminder of last discussion. -outstanding	Parish Clerk, Cllr Sheldon, District Cllr Overton
Sept 2020	White lines on Middle Lane	Waiting for an update from highways	Parish Clerk, County Cllr Thompson
Nov 2020	Quotes projector for ORPMR	More detailed assessment req'd	Cllr Martin
Nov 2020	Grant from LCC for hedge planting	Full specification with quotes required to apply for the grant	Cllr Lyons
Dec 2020	Parish Council Volunteer Policy	See Appendix E	Parish Clerk / Cllr Abrahams
Mar 2021	Access to shared playing field	Agreed to contact the school in September 21	Parish Clerk
April 2021	Replacement front door at ORPMR	Quotes are being obtained	Parish Clerk
July 2021	Consultation of Local Plan	Comments from the Parish Council to be prepared and submitted	Cllrs Bindley, Lyons, Williams
July 2021	Litter Picking trolley disposal	Price of trolley to be research and advertised for sale	Parish Clerk
July 2021	Clay Lane lagoon	Contact applicant regarding a meeting with PC	Parish Clerk
July 2021	Parking on Sky Lane	Contact allotment holders regarding parking responsibly	Parish Clerk
July 2021	Speed camera recording	At what point is the speed triggered and recorded on Parish speed cameras?	Cllr Lyons
July 2021	Community Speed Watch	Speak to the Community Speed Watch Co-ordinator and suggest an article in a forthcoming VFTH to update residents of the status of this activity.	Cllr Lyons
July 2021	Possible extension of ORPMR	Feasibility study has been created and sent to interested parties for quotes which are to be returned by end Sept 2021	Cllrs Williams, Abrahams, Bindley and Lyons
July 2021	Covid safe ORPMR agreed actions	The following actions are either outstanding or in the process of being dealt with  1. research a fabric spray to be used to combat Covid on chairs  2. Replace cracked ceiling tiles  3. Obtain quotes for stainless steel freestanding kitchen, repaint walls, blackout blinds on hall windows, sand and varnish wood floor	Parish Clerk / Caretaker
July 2021	Disabled access policy to be reviewed	Put on next Lake Management Committee on agenda. Recommendations to be brought back to Parish Council for consideration	Parish Clerk / LMC

All actions from last parish meeting are either completed or itemised above

### **21.101 Planning applications**

- 21/0939/HOUS Proposal: Erection of a single storey sun room extension 20 Brindley Close Thorpe on the Hill Lincoln Lincolnshire LN6 9GU. Note amended plans have been submitted on 31 August 2021 – no objections or comments
- Planning Appeal by Mr Brian Logan at Lincoln Golf Centre Moor Lane Thorpe On The Hill Lincoln Planning Reference 20/1511/VARCON Appeal Reference APP/R2520/W/21/3278803 to vary conditions 2, 8, and 12 (to allow revised access from Moor Lane) attached to application 17/0620/FUL - Proposed change of use of unutilised D2 land to form Holiday Golf Retreat to include stationing of lodges and associated access tracks and services. – no new evidence / adjustments. It was agreed to reiterate the Parish Councils objects to the Planning Appeal

**Action Parish Clerk**

**21.102 Correspondence** received that has not been circulated to the wider Parish or is not on the agenda – none

**21.103 Verbal updates from portfolio holders** – Staffing Committee nothing to report, Cllr Lyons advised that a letter has been sent to allotment holders regarding parking on Old Haddington Lane therefore action is complete.

**21.104 Risk Assessment** for the ORPMR was reviewed and not changed. <https://thorpe-hill.parish.lincolnshire.gov.uk/downloads/download/10/oliver-roper-parish-meeting-room-risk-assessment?downloadID=10> It was agreed to review it again at the Dec 2021 Parish Council Meeting

**Action Parish Clerk**

**21.105 Speed signs on Fosse Lane** after a discussion about cost and positioning of the speed signs it was agreed to organise a meeting with Lincolnshire Road Safety Partnership for options for adding speed signs on Fosse Lane and Eagle Lane

**Action Cllr Lyons**

**21.106 Memorialisation policy** after a discussion it was agreed to accept recommended changes to the policy as below

- Directly under the heading of Memorials add the following paragraph “Thorpe on the Hill Parish Council can only offer memorial benches, trees and shrubs to deceased parishioners of Thorpe on the Hill”
- Under the heading of Memorials remove paragraph 5 if not already agreed under previous agenda item
- On the application form add the following
  - Please note that Thorpe on the Hill Parish Council can only offer memorial benches, trees and shrubs to deceased parishioners of Thorpe on the Hill.
  - Please insert the full name and former address of the deceased parishioner.
  - Please insert details of your relationship to the deceased.
  - Please, bearing in mind the restrictions above, insert the inscription you wish to see on the memorial.

**Action Parish Clerk**

**21.107** Defer the following agenda item to October Parish Council meeting - Discuss NKDC litter picking grant and application if agreed - 21p per head of population approximately £127. Service Level Agreement with effect from 1st April 2012. By accepting the funding the terms of the Service Level Agreement apply - collection of dog faeces as litter, work within the 30mph limit, provide NKDC with an annual report

outlining the difference the funding has made to the parish and continue to work with NKDC Officers to review the location and effectiveness of litter and dog waste bins. **Action Parish Clerk**

**21.108 Closed session** – Cllr Lyons advised the Parish Council he was meeting with the Parish Clerk this coming Friday

### **FUTURE MEETING DATES**

Parish Council Meeting dates –

2021 – 20 Oct, 1 Dec

2022 – 26 Jan, 9 Mar, 3 May, 8 Jun, 20 Jul, 7 Sept, 19 Oct, 7 Dec

2023 – 25 Jan, 8 Mar, 3 May, 7 Jun, 19 Jul, 6 Sept, 18 Oct, 6 Dec

Parish Meeting date - 9 March 2022, 8 March 2023

Annual Meeting of the Parish Council - 3 May 2022, 3 May 2023

Grant applications      Oct 30th closing date for receipt of grant applications